

BOGGY CREEK ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Mary Ann Rodriguez-Perez , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Boggy Creek Elementary believes that involving parents is essential to increasing student academic success. The SAC has the responsibility for developing, implementing, and evaluating the various school level plans including the School Improvement Plan and the Parent Involvement Plan. Boggy Creek Elementary strives to provide meaningful opportunities for our parents because parent involvement is a key component to the success of the school. Our School Advisory Committee (SAC) and Administrative Leadership Team will regularly welcome input from parents and document

their input on surveys, sign-in sheets and minutes from parent meetings such as SAC and PTO.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Boggy Creek Elementary is committed to having all parents involved in all Title I programs. All of our parents are invited to participate in the development of the school PIP. Upon completion of the PIP, it will be presented to SAC parents for approval. The parents in SAC will oversee the Title I parent involvement. These parents are nominated and elected to SAC by the existing SAC. The SAC will oversee implementation and evaluation. Parents have been and will also be part of the decision making process of family events that reflect the SIP, they will be part of sub-committees that assist in the development of evening events, SAC budget, and various Title I activities. Input from parents will be documented by SAC meeting notes, sign-in sheets and our yearly parent survey.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Title II (Staff Development)	The professional development activities are facilitated and monitored by Boggy Creek resource teachers and District Professional Development department in relation to parent involvement.
2	Title X (Homeless)	The Families in Transition (FIT) parents are provided taxis for registrations and parent conferences. They are also provided these services for health and social services.
3	Title III (ESOL)	Boggy Creek Elementary and our school district ELL rep. will provide literature and resources to parents at various evening events, and parent events.
4	IDEA (ESE)	Classroom teachers, ESE teachers, LEA representatives and our Resource Compliance Specialist discuss parent activities and instructional support during IEP meetings with parents.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Create flyer, power point, and agenda in English and Spanish	Principal, Assistant Principal	August	Copies of flyer, agenda, handouts, copy of power point

2	Advertise in BCE school newsletter, on school marquee, utilize Iris out dial all parents' home phone	Principal, Assistant Principal, SAC chair, Title I Coordinator	August	Emails, newsletter, picture of marquee
3	Sign in sheet for multiple sessions (day and evening)	Principal, Assistant Principal	September	Collection of sign in sheets
4	Compile documents	Assistant Principal	September/October	Scan documents, upload to LEA sharepoint for monitoring

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Throughout the school year, Boggy Creek Elementary has various events and activities on a variety of week nights and mornings and offered at different times. Our annual meeting will be offered during the first 9 weeks of school in the evening and morning. The Title I mobile lab will be accessible the 2nd and 4th Thursday each month from 12:00 p.m. - 2:00 p.m. Many academic activities are scheduled during evenings. Every first Thursday SAC and PTO will conduct their monthly meetings. Parents will report Title I parent news from district Title I meetings, along with school staff relating to SIP and PTO updates.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Fall/Spring Literacy Night: To provide opportunity for parents to read with their children and motivate them to read. (finger food provided)	Literacy Coach	Increased Reading Achievement. Families will visit various Reading/Language Arts activities, Monitor STAR Reading Assessment 4 times a year.	Fall 2015 and Spring 2016	Sign-in sheets, Parent participation/feedback, and rotation maps, Increase of Guided Reading Levels will show evidence of effectiveness
2	Math Family Night (finger food provided)	Math/Science coach, Math council	Parents will participate in math activities based on their child's grade level and state standards. These activities are hands-on and designed to	Fall 2015	Sign-in sheets, Parent participation/feedback, Increase in STAR Math Student Scale Scores will show evidence of student improvement and growth

			promote problem solving skills. Monitor STAR Math assessment 4 times a year.		
3	Science Night/STEM Bus (finger food provided)	Math/Science coach, Science council/Title I Dept.	Parents will participate in hands-on science activities based on state standards. Activities are hands-on and based on critical thinking skills and the scientific methods used throughout grade levels. Monitor Science progress monitoring assessments/unit assessments monthly.	To Be Determined with STEM Bus Schedule	Sign-in sheets, Parent participation/feedback
4	Report Card Night (OPS teachers)	Principal, Assistant Principal	Parents will be able to have a mini-parent conference and learn about their child's progress.	Second Nine Weeks	Sign-in sheets, Parent participation/feedback, Teacher Conference Notes and STAR Assessments

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	OASIS Staff Training	Parent Liaison	Additional people to work with students.	September 2015	Amount of parent volunteers
2	Title I Compact and PIP Information training for school staff	Assistant Principal	Provide staff with Title I information/training to improve communication with parents and provide resources to support learning at home	August 2015	Evaluations from staff, Teacher and parent relationships have proven to be a direct correlation to increasing student achievement
3	Levels of Parent Involvement: During faculty meeting teachers and staff will be provided on levels of parent involvement and how to enhance it in classroom Requirements of Section 1118	Administration and Title I Liaisons	Faculty and staff will have an awareness of the value of parents as stakeholders and will have the ability to utilize resources to improve their ability to work with all parents	August 2015	Agenda and Power point
4	Cultural Sensitivity training	Leadership team	Provide staff information on cultural diversity, link to instruction	October 2015	Grade Level Meetings, When students recognize that their teachers and other school staff are sensitive to their culture it allows the student to feel

					valued and in turn increase their want to learn and achieve their goals
5	Keeping Parents in the Know	BCE Administrators, Leadership team, ELL paraprofessionals	Teachers and staff will be able to link home and school-PMP strategies with parent involvement. ELL meetings will also discuss importance	October 2015	Agenda and Power point
6	Valuable Parent Conferences- strategies for working with parents directly	Administration	Empower parents with expectations of standards and assessments	September 2015	Staff and Parent Evaluations
7	Communication and working with parents	Leadership Team	Provide various topics for teachers and staff strategies to incorporate the home-school compact, allow for parent understanding of specific assessment and academic terms.	Fall 2015	Agenda, meetings notes, school calendar, staff survey feedback

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: At BCES we are available and willing to assist parents in any way necessary. Staff in the front office are available to assist parents when completing OASIS volunteer applications and assisting in parent/teacher communication.

Boggy Creek Elementary is also embarking on the AVID program for all of our students. With this framework we will encourage and support parents by inviting them to attend AVID Nights and Academic Future Readiness Nights.

Parents are also invited throughout the school year to the Media Center for computer assistance with lunch and volunteer applications.

The Title I Mobile Lab is available on the 2nd and 4th Thursday (12-2) of each month. Parents can request and borrow three supplemental educational items per child for a two week period to use at home. Parents will be able to work with their Parent Resource Center Liaison to place an order. The best part is that the educational materials will be dropped off and picked up right at your school for your convenience!

All parent events will be announced through but not limited to, flyers, out-dial calls, website, newsletters, etc. along with maintaining sign-in sheets. Communication will be sent home in English, Spanish and any other language will be translated for parents to fully understand our communication.

When each grade level hosts their "grade level night" during the first 6 weeks of school, parents will be informed and provided information about accessing their child's grades through the parent portal/FOCUS.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: At the beginning of the year all parents are invited to an Open House/Meet the teacher. Parents are invited to visit the children's classrooms and meet the staff.

On the first day of school and when new students register, parents will be given copies of the Student Agenda, which includes detailed information about our school-wide program, policies, how to schedule parent-teacher conferences, and opportunities for participation in decisions related to the education of their child.

During each Grade Level Night, teachers will provide parents with additional instructional information about the subjects they teach, the assessments, and how parents can help at home. The same information will be provided in a packet distributed to any parents who are unable to attend.

At the annual Title I Parent Meeting, information will be provided to the parents about the Title I programs, the curriculum, and academic assessments. Sign-in sheets for the meetings will be maintained in the Title I box and uploaded to the share-point for monitoring purposes. Information about Title I programs is distributed through the district composed letters that are sent home at the beginning of the year, this information is also available on the school website and front office. Also sent home at the beginning of the year is the Parent Compact. The Parent Compact is also reviewed at a parent conference during the course of the year. Other mediums of communication that Boggy Creek Elementary uses include school and district websites, parent meetings and conferences, school newsletters, parent flyers, student data reports sent home quarterly to inform parents of student progress. Student progress is monitored through progress reports, quarterly report cards and Progress Monitoring Plans. In addition, parents receive reports regarding their child's assessment results on the STAR and other district, state and local standards based assessments as they are completed throughout the year.

The Title I booklets and district PIP were sent home in the Welcome Back packets. Every new student who is registered at BCES also receives a copy.

Curriculum being used at BCES is addressed at the school SAC and PTO meetings. Also, what is being used specifically in the 3-5 grade classrooms is reviewed at Grade Level Nights. Technology Links are available directly the BCES website for parent access. Immediate access into student grades is available through FOCUS, located on the BCES website.

Any parent is able to request a parent/teacher conference and must give at least 24 hour preparation time for the teacher. Both in person and telephone conferences are available.

Parents may contact teachers via email addresses. All teacher email addresses are available on the BCES website. Any parent is able to request a parent/teacher conference and must give at least 24 hour preparation time for the teacher. Both in person and telephone conferences are available.

All students have a school agenda. Teachers use these to communicate daily with parents in regards to both student work and behaviors.

SAC Committee for both parents and teachers to work together in helping to evaluate the School Improvement Plan and to help generate other ideas for programs to help to achieve our school plan. It also allows monthly updates on the administrative side of school issues from curriculum to testing to behaviors and even great achievements by students and staff.

ESE, ESOL, MTSS, and 504 parent meetings are held at least annually in order to update and document student learning goals and gains in their specified work area.

End of Year Survey is open for parents to take on parent nights via Survey Monkey. Results are presented to SAC committees and are available by a link from the school website.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: BCES has an automatic out-dial that administration uses to contact parents in regards to events happening at the school as well as emergencies. Automated dial outs are provided in English and Spanish. Regular updates are sent to teachers and staff

via emails to ensure all information is sent to students on a regular basis.

School Newsletters go home every month to every student (English/Spanish copies).

Boggy Creek's website (main page) is consistently updated with current events.

Teachers send home either a monthly or weekly calendar with the students in order to send home information on events at school as well as within their classrooms.

Osceola County School District has a virtual backpack website that parents can visit in order to see the various community businesses that are involved with the various schools.

Boggy Creek's front marquee, located in the front of the school, is updated with various times and dates of important events.

The Multi-Educational Department at the district office provides translated materials to parents. The front office has handout materials supplied. When applicable the district special needs staff are available to assist parents with mobility concerns and with sight and hearing disabilities.

The school PIP will be summarized and a copy of the summary will be sent home to all parents. The PIP will be posted on the schools website in its entirety.

At Boggy Creek we have a high transient/mobile population. Our goal is to make sure that each student and parent that enrolls with us receives the same Title I information that was given to all students and parents during the first week of school. Every parent who enrolls their child at Boggy Creek Elementary will be provided with a packet that contains our School and District Parent Involvement Plan, informational Title I Booklet, a BCES School Compact, and a BCES PIP Brochure. Parents will also be informed of all of our SAC meeting dates. These documents are provided in English and Spanish. If a parent needs a different translation we will provide it.

As mentioned above, Boggy Creek has a moderate student mobility rate. We will update our lowest 25% groups on a monthly basis in reading and in math in order to be sure we are including any and all newly enrolled students in our remediation and academic intervention groups.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training [Section 1118(e)(6)];and	SAC mtgs.	SAC Chair and Administration	Raising state assessment scores	Monthly
2	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	Literacy Nights	Literacy Coach	Increasing Reading Proficiency Scores on State and Loc	Fall and Spring
3	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	Each grade level will host a night to train parent on curriculum scope and sequence, State and local assessments, and how parental involvement is crucial in student achievement	Grade Level Teachers and Administration	Increasing literacy and math scores	Fall and On Going Th
4	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Workshops, school, activities, and conferences are scheduled at various times meet the needs of parents	Administration	Increased student achievement due to parent involvement	On Going Throughout Year
5	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	Evening programs/ Family nights	Administration and staff	Content area skills improved and increased parent knowledge to help at home	Monthly
6	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	Business/All Pro Dads/ IMoms/OASIS	Local Pastor/ staff /administration	An increase	Monthly

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	K-5 Grade Level Information Nights	6	83	Student achievement on FCAT Due to parental involvement
2	Family Literacy Nights	2	202	Increased reading achievement. Parents given information to help with reading and writing strategies at home
3	Math Night	1	63	Parents participate in math activities based on their child's grade level and state standards. These activities are hands on and designed to promote problem solving skills that will help in the classroom.
4	Science Night	1	82	Parents participate in hands on science activities based on state standards. Activities are based on critical thinking and relate to classroom units of instruction. Parents engaged in all rotations with students to become aware of what they are learning in the classroom--to help them at home.
5	PBS Parent Night	1	45	Parents will learn how PBS is used at BCES. Parents will be informed that promoting positive behavior leads to less time out of the class for misbehavior. Less time out of the classroom directly impacts student growth and achievement
6	MTSS Night	1	17	Parents become aware of academic and behavioral interventions when their child needs more support at school.

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	OASIS Staff Training	1	103	Additional people to work with students.
2	Title I Information training	2	103	Provide staff and teachers with Title I information to improve communication with parents and provide resources to support learning at home. Compact, Parent Involvement Plan were explained and provided to all teachers and staff.
3	Levels of Parent Involvement	2	103	Inform staff of how to enhance parent involvement in the school and classroom through various ways.

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Lack of internet service and resources for ELL and economically disadvantaged population	Take parent field trip to local libraries and give the tour in a language they understand, help parents obtain library cards, have more computer training sessions at our school, and have our school set up a computer for parent use
2	Parent lack of comfort	We will provide opportunities for customer service training for office staff and communicate in a language parents understand
3	Time conflicts for economically disadvantaged families to attend workshops and conflicts with family responsibilities	We will offer parent events and trainings at multiple times; morning, mid-day and evening with free childcare and translation services
4	Limited English and Communication Barriers-Language and Culture-Hispanic and Haitian/Creole Groups	programs through our ELL department foWe will provide translations services for parent meetings, telephone calls and emails as well as out dial messages. We will have a parent liaison who offers bilingual resources.

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
1	Effective Communication	We will provide opportunities for customer service training for office staff and communicate in a language parents understand
