## Miller Middle School Title I, Part A Parental Involvement Plan

I, Regina Gilyard-Thomas , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## Assurances

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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| **Signature of Principal or Designee** | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement (Optional)

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| **Response:** |

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:** SAC/PTO meetings are held once a quarter at the school to discuss Title I programs and how funds are used. Meetings are advertised by OMNILERT, parent letters, newsletters, and "Watch for it Wednesday" and are documented with agenda, minutes, and sign in sheets. PIDAC meetings take place monthly at the Title I office explaining Title I funding, standards, programs, and assessments.  Title I parent surveys are done annually for parent input to improve the parent program. All parents are encouraged to attend. |

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | Project Praise Title X | District personnel visit student homes and offer support for parents and students who qualify under the McKinney Vento Act. |
| 2 | Title I Part C | Assist in translation services to non-English speaking parents. |
| 3 | Title I Part A | An annual Title I parent meeting is held at the beginning of the school year. |
| 4 | Title lll | An annual meeting is establish in conjuction with ELL parents to discuss needs. |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Annual Parent Meeting, Shared rights of parents, Title I bi-fold and Title I information | Mrs. Regina Gilyard-Thomas | 09-10-2014 | Agenda, Feedback from Parents/ Via survey |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:** SAC meetings are held once a quarter. Grade level parent meetings are held twice a year. Title III meetings are held in conjunction with PLC and Title I part C meetings.The meetings are held at a variety of times to encourage parent attendance. |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Title1/ Open House | Regina Thomas Principal | Assessments, curriculum, standards, flexible meeting times and expected proficiency will be shared with parents enhancing their ability to work with their children | September 10, 2015 | Parents will be provided a 5 point survey reflecting their knowledge |
| 2 | Registration Day | Faculty | Improved parent communication with the school. | August 13, 2015 | Increase parent involvement and improve student achievement, materials will provided that give parents information on after school programs, such as Boyz II Men program. Parents are provided with information on how to interact with teachers using the student planners. |
| 3 | ELA/ English Language Arts Night | Nancy Wilde/ CRT | Improved communication and sharing of information with parents and community stakeholders. | January 28, 2015 | Increase parent involvement and communication of information concerning student academics. Parents will be given handouts and best practices for enhancing the reading skills of students. |
| 4 | Math Night | Joanne Gilyard, Math Coach | Improved test results on Florida State Standards and FAIR | November 19, 2015 | Parent participation in a teacher directed and planned lesson similar to what students experience each day. Parents will be provided with tips and handouts for working with their children at home and on homework. |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | During monthly whole PLCs, train teachers to be culturally sensitive when dealing with parents and students to build parent and community connections and ties. | Mrs. Thomas/Mr. Henry | Positive relationships builds ties which improves student success. | Twice a month | Improved communication between school and family. |

**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:** A parent shadowing program is in place to invite parents to shadow their students at the school in order to encourage parent support and more fully involve parents in the education of their children.  PTO will involve parents in assisting the school in a variety of activities and distribution of various parent resources. |

**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:** Title I annual meeting to address description and explanation of curriculum, Title I bi-fold, assessments, student progress and proficiency standards.     PIDAC meetings to provide opportunities for parents to generate questions.     SAC meetings are held quarterly. The school encourages all parents to attend so that the parents can help participate in instructional initiatives to positively impact the student achievement.    Parent-teacher conferences are held on an ongoing basis.    "Watch for it Wednesday" will be implemented on an ongoing basis.This is a weekly news letter for parents on upcoming events and activities for the parent and child.     PTO meetings will be held on a monthly basis.  Title I annual surveys allow parents to give input and comments regarding the Title I plan. The school hosts a school wide web page. The school has the ability to use Black Board Connect messages. |

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:** Spanish translators are provided in an effort to be culturally sensitive to our entire population.  All communication sent to parents is provided in both Spanish and English. Watch for it Wednesday notices will be sent home in English and Spanish when appropriate.  Miller Intermediate is wheel chair accessible. The Migrant Office provides a parent advocate. ESE IEP meetings and Section 504 meetings are held for those students in need of special services and accommodations. |

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

X Not Applicable

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

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| [Uploaded Document](file:///C:\Users\dhenry\Downloads\fileUploads\540231_2015-2016_uploadEvidenceParentInput.pdf) |

**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload an electronic version of the Parent-School Compact.

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| [Uploaded Document](file:///C:\Users\dhenry\Downloads\fileUploads\540231_2015-2016_uploadCompact.pdf) |

**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload evidence of parent input in the development of the compact.

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| [Uploaded Document](file:///C:\Users\dhenry\Downloads\fileUploads\540231_2015-2016_uploadCompactEvidence.pdf) |

## Evaluation of the previous year's Parental Involvement Plan

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Open House presentations on attendance, technology, compacts | 1 | 194 | Improved attendance and parent awareness of instruction having a positive impact on student achievement. |
| 2 | Meet the teacher day- parent/students visit teachers and learn about the instructional programs | 1 | 124 | Parent awareness of the instructional program increases support leading to improved student achievement levels |
| 3 | Parent night - information about communication, how to get involved in school, other trainings | 3 | 86 | Parent involvement supporting increase student academic achievement. |
| 4 | Math workshop-computers, Discovery Ed. and Envision Math | 1 | 68 | Understanding and accessing math resources to improve student math skills |
| 5 | PTO and SAC meetings-Reviewing data and facilitating increased family and community involvement | 2 | 97 | Understanding data-driven goals and supporting the school with resources will improve student achievement. |

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Faculty meetings re:welcoming, keeping parents informed, and parent workshops | 1 | 27 | Improved student achievement levels |

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
| 1 | Language barrier | Provide interpreter and/or heritage language literature |
| 2 | Work schedule | Vary times for the meeting |
| 3 | Lack of transportation | Vary meeting locations and times |
| 4 | Lack of Childcare | Provide child friendly activities |

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

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| **count** | **Content/Purpose** | **Description of the Activity** |
| 1 | Effective Communication | We worked hard to insure that our messags home to parent both by use of Voice messaging and by use of our student planners, were clear and concise. |