## MANATEE ACADEMY K-8 Title I, Part A Parental Involvement Plan

I, Lillian Beauchamp , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## Assurances

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the school wide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

**Date Signed**

**Signature of Principal or Designee**

**Mission Statement**

Changes made No changes made

Parental Involvement Mission Statement (Optional)

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| **Response:** To create partnerships amongst the school, families, and the community to help all students reach high levels of academic and social achievement |

**Involvement of Parents**

Changes made No changes made

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:** The School Advisory Council meets one time per month to review progress of goals as outlined in the school improvement plan, parent involvement plan, and school-wide budgets. During open house at the beginning of the year, parent volunteers and SAC members distribute information for our SAC and encourage membership, signing members from the very beginning. The school's SAC chair, along with other faculty and parents, are continually working toward increased involvement and attendance during our SAC meetings. We also distribute invitations through our marquee, school website, school messenger and personal invitations. The SAC provides feedback and suggestions for the plans and budgets upon review. Feedback and suggestions are noted by SAC secretary, an elected position, and reviewed further by the Parent Involvement Core Team. Included in the parent involvement plan are the outlined activities as planned by both the core team and parent suggestions. Such activities may include parent night, parent-child book clubs, ESOL support, award recognition, and many more.  |

**Coordination and Integration**

Changes made No changes made

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | Open House | Parents will be provided with information of student's expectations and school curricula by allowing them to meet with the teachers at the beginning of the school year. Parents tour the campus, get school lunch information, and are introduced to the SAC opportunities.  |
| 2 | ESOL | Staff and faculty present information for parents to help them increase opportunities for success for their children. Translators are present for parents who speak other languages. Parents will be surveyed to learn of the interest for opportunities for them (parents) to work in our Rosetta Stone lab. |
| 3 | Title I Events | Parents will be invited to participate in special events to learn about Title I. Resources will be provided, along with academic incentive give aways to increase attendance.  |
| 4 | Book Clubs | Media Specialist will coordinate clubs to increase student literacy and parent involvement and to encourage this connection at home.  |
| 5 | STEM Discovery  | Science night will be provided where teachers, parents, and students will come together to have access to resources and additional support for Science Fair projects.  |
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**Annual Parent Meeting**

Changes made No changes made

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible**  | **Timeline** | **Evidence of Effectiveness** |
| 1 | Introduction to Title I- Annual Meeting | Administration | October 8, 2015 | Parent Participation & Sign in Rosters |
| 2 | Presentation | Principal | October 8, 2015 | Parent Participation & Sign in Rosters |
| 3 | School Messenger | Principal | October 5, 2015 | Participation & Sign in Rosters |
| 4 | Flyers - multiple languages | Guidance & ESOL Paraprofessionals | September 12, 2015 | Participation & Sign in Rosters |
| 5 | Marquee | Media Specialist | September 30, 2015 | Participation & Sign in Rosters |
| 6 | Sign In Sheets | Media Specialist | October 8, 2015 | Participation & Sign in Roster |
| 7 | School Website | AP | September 30, 2015 | Participation & Sign in Roster |
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**Flexible Parent Meetings**

Changes made No changes made

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:** Our school will offer a variety of parent meetings such as the Annual Title I meeting, ESOL, STEM Discovery, and SAC during a variety of times throughout the year to accommodate the schedules of parents. These events, held in morning, afternoon, and evening, will encourage parents to provide feedback on times that best fit their needs. Parents will be encouraged to bring their children to these events and childcare will be provided as needed.  |

**Building Capacity**

Changes made No changes made

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Open House | All Faculty | Awareness of academic and behavioral expectations for school year | August 13, 2015 | Parent Participation and Classroom Sign In Sheets |
| 2 | Parent Events | Administration, Curriculum, and Counseling Staff | Literacy Problem Solving Strategies Modeled and Shared | Minimum 4 Times Per Year | Parent Participation & Sign in Rosters |
| 3 | Academic Recognition Ceremonies | Administration  | Academic Success in All Content Ares and Citizenship | Minimum of once per first three quarters  | Participation & Sign in Rosters |
| 4 | Assessment Support | Guidance and Instructional Coach | Give Awareness of Standardized Testing | Prior to Administration of Standardized Assessments | Participation & Sign in Rosters |
| 5 | ESOL for Parents | ESOL Staff and Guidance | Improve Student Success | Fall 2015, Spring 2016 | Participation & Sign in Rosters |
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**Staff Training**

Changes made No changes made

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and Type of Activity** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Title I Compliance  | Principal | Explanation of Title I Expectations | August 13, 2015 | Faculty & Staff Sign In and Feedback |
| 2 | Initial SAC Intro to Title I | Administration | Explanation of Title I Expectations | September 15, 2015 | Parent Participation & Sign in Rosters |
| 3 | Annual Title I meeting | Administration | Explanation of Title I Expectations, Provide Resources for Partnering in Students' Success | October 8, 2015 | Participation & Sign in Rosters |
| 4 | Positive Behavioral Intervention Support | Deans & Instructional Coach | RtI-B, Positive Behavior | August 13, 2015 | Discipline Data |
| 5 | Kids at Hope | K@H Site Trainers, AP | Success for All Students | Ongoing | Discipline Data and Student Feedback |
| 6 | Diversity, Team Work & Positive Relationship Building | Admin & Guidance | Better understanding of students’ backgrounds, building a positive environment for all learning | September 14, 2015 | Discipline Data and Student/Faculty feedback |
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**Other Activities**

Changes made No changes made

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:** Volunteer Program - Participation and recruitment of parents and community members to support the school's mission. The volunteer coordinator will setup the volunteer recruitment schedule and will schedule the training. Volunteers shall be in place by December 2015. School will demonstrate effectiveness by showing increase in volunteer program from the 2014-15 school year to the 2015-16 school year.  |

**Communication**

Changes made No changes made

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the school wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:** Flyers will be sent home within one week of all parent involvement activities. Weekly news updates are made on the school website. Skyward messenger and School Messenger will be used as reminders within two days of each event. All communication will be sent home in English, Spanish, and Creole as necessary. Copies of all forms of communication will be kept in the Title I compliance box. Parent - teacher conferences can be scheduled by parents contacting the teacher or guidance counselor via telephone, email, or in person. Curriculum, student progress, and assessments will be explained at the Annual Title I Parent Meeting and at subsequent events throughout the year.  |

**Accessibility**

Changes made No changes made

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:** Manatee Academy will hold at least two ESOL parent events where parents and families will gain an understanding of their rights to equal access to all education programs. Opportunities are provided for families via School Messenger, school website, flyers, and personal contact. Translators will be made available for speakers of other languages. The school guidance counselors are available to assist with families who need additional support. Copies of all handouts, flyers, and sign in sheets will be kept in the Title I compliance box. |

**Discretionary Activities**

Changes made No changes made

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

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| **count** | **Activity**  | **Description of Implementation Strategy** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** |
| 1 | Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and | Literacy Events for Parents and Students  | Administration, Media Specialist, Instructional Coach, and Guidance Counselor | Provide parents with literacy tools to support their children's achievement in reading | At least one per quarter |

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

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| [Uploaded Document](file:///D%3A%5C2014-15%5CSIP%20and%20PIP%5CfileUploads%5C560361_2014-2015_uploadEvidenceParentInput.pdf) |

**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

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| [Uploaded Document](file:///D%3A%5C2014-15%5CSIP%20and%20PIP%5CfileUploads%5C560361_2014-2015_uploadCompact.pdf) |

**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

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| [Uploaded Document](file:///D%3A%5C2014-15%5CSIP%20and%20PIP%5CfileUploads%5C560361_2014-2015_uploadCompactEvidence.docx) |

## Evaluation of the previous year's Parental Involvement Plan

**Building Capacity Summary**

Changes made No changes made

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Open House | 1 | 500 | Students and parents gained insight into the expectations of academics and behavior to set the stage for success throughout the year. |
| 2 | Parent Events - Curriculum Nights | 5 | 350 | Understanding of curricula for partnership between parents and teachers to betters support children academically from home |
| 3 | Academic Recognition Ceremonies | 8 | 300 | Provide recognition to students and parents for academic success to encourage and motivate continued success as well as other students' success |
| 4 | Assessment Support | 1 | 100 | Provide support for parents to better understand the expectations of state assessments and strategies to help their children be successful |
| 5 | ESOL for Parents | 2 | 25 | Resources and strategies for parent partnership and student success |
| 6 | Citizenship Ceremonies | 8 | 100 | Provide recognition to students and parents for positive citizenship to encourage and motivate continued success as well as other students' success |

**Staff Training Summary**

Changes made No changes made

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Introduction to Title I  | 1 | 120 | Increase relationship between teachers and students thus increasing student achievement |
| 2 | Initial SAC Intro to Title I | 1 | 23 | Increase partnerships with community/parents  |
| 3 | Annual Title I Meeting | 1 | 300 | Increase in in partnerships and resources for student achievement  |
| 4 | Positive Behavior Support | 1 | 100 | Decrease discipline incidents and increase instructional time |
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**Barriers**

Changes made No changes made

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the current school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
| 1 | Parents attendance | Increase communication and incentives |
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**Best Practices (Optional)**

Changes made No changes made

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

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| **count** | **Content/Purpose** | **Description of the Activity** |
| 1 | Building Capacity of Parents | Open House |
| 2 | Increasing Parent Participation | Parent Events - Curriculum Nights |
| 3 | Effective Communication | Newsletters, bulletins, website, messenger |
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