

VILLAGE GREEN ENVIRONMENTAL STUDIES SCHOOL Title I, Part A Parental Involvement Plan

I, Aretha L. Vernet , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Our mission is to provide quality, standards-based instruction to all students.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: At Village Green Environmental Studies School, parents are members of the School Advisory Council (SAC) which 1) reviews and approves the School Improvement Plan (SIP); 2) gives feedback about the use of parental involvement funds; and 3) assists with making decisions about other Title I programs. Parents are recruited with letters, flyers, marquee ads, online newsletters, personal contact, and other invitation formats. School-wide surveys will determine and prioritize parent needs in order to improve and plan ongoing parent involvement activities.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

| count | Program | Coordination |
|-------|-------------------------------|--|
| 1 | Open House | Parents with information of students' expectations and school curricula via meetings with individual teachers during Open House. |
| 2 | Volunteer Orientation Meeting | Integrate parental involvement awareness that teach parents about Title I and how to help their children at home. |
| 3 | Voluntary Pre-K Program | Representatives from the district's Voluntary Pre-K Program will be invited to participate in parent involvement meetings/events to provide information about their services to families. |
| 4 | Title III Program | Representatives from the district's Title III Program will be invited to participate in parent involvement meetings/events to provide information about their services to families. |
| 5 | Migrant Program | Representatives from the district's Migrant Program will be invited to participate in parent involvement meetings/events to provide information about their services to families. |
| 6 | ESOL Nights | Provide parents with links to programs such as Title III, Migrant, ESE for support services as well as define expectations for student achievement and parent support. |
| 7 | Exceptional Student Education | Representatives from the school's and District's ESE Program will be invited to participate in parent involvement meetings/events to provide information about their services to families. |
| 8 | Curriculum Nights | Teachers provide parents with academic expectations for the school year. |
| 9 | Parent Resource Nights | Integrate parental involvement awareness that teach parents about Title I and how to help their children at home by providing resources. |
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Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

| count | Activity/Tasks | Person Responsible | Timeline | Evidence of Effectiveness |
|-------|-----------------------------------|---------------------------------------|-------------------|--|
| 1 | Annual Title I Parent Meeting | Principal, Assistant Principal | November 12, 2014 | Parent Participation/Roster |
| 2 | Title I Annual Meeting PowerPoint | Principal, Assistant Principal | November 12, 2014 | Level of parental questions/discussion |
| 3 | SchoolMessenger message | Principal, Assistant Principal, staff | ongoing | SchoolMessenger report |
| 4 | Agenda/Attendance Roster | Principal, Assistant Principal, staff | Meeting Day | copies |
| 5 | Refreshments | PTO, Administrators | Meeting Day | Parent Participation |
| 6 | Marquee Message | Principal, Assistant Principal, staff | One week prior | Script of marquee message |
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Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Annual Title I Parent meeting, ESOL Parent Orientation meeting, Volunteering Orientation meeting, SAC meetings, PTO meetings, and so on, will be held during a variety of times to accommodate a variety of parent schedules and audiences (morning, afternoon, and evening). Whenever possible, child care provisions will be arranged.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

| count | Content and Type of Activity | Person Responsible | Anticipated Impact on Student Achievement | Timeline | Evidence of Effectiveness |
|-------|------------------------------|--|---|----------------------------|----------------------------------|
| 1 | Open House | Principal, Assistant Principal, Staff | Student achievement improves when parents become involved in their children's education at school and in the community. | August 2014 | Parent Attendance/Sign-In Roster |
| 2 | ESOL/ELL Parent Night | Guidance Counselor, Staff | Student achievement improves when parents become involved in their children's education at school and in the community. | November 2014/January 2015 | Parent Attendance/Sign-In Roster |
| 3 | Curriculum Night | Guidance, Teachers, Staff | Student achievement improves when parents become involved in their children's education at school and in the community. | September 2014 | Parent Attendance/Sign-In Roster |
| 4 | Online Newsletters | Teachers, Guidance Counselor | Student achievement improves when parents become involved in their children's education at school and in the community. | Monthly | Increased Student Achievement |
| 5 | FSA Night | Teachers, Guidance Counselor | Student achievement improves when parents become involved in their children's education at school and in the community. | February 2015 | Parent Attendance/Sign-In Roster |
| 6 | CSI Night | Science Contact | Student achievement improves when parents become involved in their children's education at school and in the community. | May 2015 | Parent Attendance/Sign-In |
| 7 | Kids at Hope | Instructional Coach, Guidance Counselor and Teachers and Staff | Student achievement improves when parents become involved in their children's education at school and in the community. | Monthly | Increased Student Achievement |
| 8 | Literacy Night | Instructional Coach, Guidance Counselor and Teachers and Staff | Student achievement improves when parents become involved in their children's education at school and in the community. | January 2015 | Parent Attendance/Sign-In Roster |
| 9 | Math Night | Instructional Coach, Guidance Counselor and Teachers and Staff | Student achievement improves when parents become involved in their children's education at school and in the community. | November 2015 | Parent Attendance/Sign-In Roster |

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

| count | Content and Type of Activity | Person Responsible | Anticipated Impact on Student Achievement | Timeline | Evidence of Effectiveness |
|-------|--|--------------------|---|----------------------------|---------------------------|
| 1 | Kids at Hope PD | Principal/AP | Increased outreach to parents to increase parent support to increase student achievement. | First Principal/AP Meeting | Implement at school level |
| 2 | PBIS PD | AP and staff | Increased outreach to parents to increase parent support to increase student achievement. | Pre-School Week | PBIS Data Charts |
| 3 | Title I Overview/ Compliance/ PowerPoint | Administrators | Increased outreach to parents to increase parent support to increase student achievement. | October 2014 | Participant Roster |

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Parent Volunteer Program: Village Green will recruit parents and other members of the community to become involved with school activities that support the mission of Village Green. The implementation made in 2014 of extra parent computers for volunteers has continued into the 2014-2015 school year. Plans are in the works for a Parent Resource room. The Resources will provide parents with take home activities to assist their children academically and socially.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Online monthly parent newsletters, online calendars, monthly SAC meetings, SchoolMessenger messages, flyers, marquee messages, and so on will be used to provide timely information about Title I programs, description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Whenever possible, Village Green Environmental Studies Schools will offer information in a parent's native language (English, Spanish, and Haitian Creole); offer a variety of notification formats via SchoolMessenger for parents with disabilities (voice, email, etc.); and post information online using a Title I page in consideration of fluctuating student populations.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

| count | Activity | Description of Implementation Strategy | Person Responsible | Anticipated Impact on Student Achievement | Timeline |
|-------|--|---|---|--|----------|
| 1 | Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and | 100 Book Challenge; plan meetings, presentations at various times-- morning, afternoon, evening | Administrative/Guidance/Leadership Team | Increased student achievement | ongoing |
| 2 | Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)]; | 100 Book Challenge; plan meetings, presentations at various times-- morning, afternoon, evening | Administrative/Guidance/Leadership Team | Increased parent involvement and student achievement | ongoing |

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

| count | Content and Type of Activity | Number of Activities | Number of Participants | Anticipated Impact on Student Achievement |
|-------|------------------------------|----------------------|------------------------|---|
| 1 | Parent nights | 3 | 100 | significant |

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

| count | Content and Type of Activity | Number of Activities | Number of Participants | Anticipated Impact on Student Achievement |
|-------|-------------------------------|----------------------|------------------------|---|
| 1 | Faculty meetings | 9 | 60 | significant |
| 2 | Professional development days | 9 | 60 | significant |
| 3 | Village Voice | 9 | 60 | significant |

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the current school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

| count | Barrier (Including the Specific Subgroup) | Steps the School will Take to Overcome |
|-------|---|--|
| 1 | ELL | Translators |
| 2 | Single Parents | Child Care |
| 3 | Computer access | parent computers |

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

| count | Content/Purpose | Description of the Activity |
|-------|-----------------|-----------------------------|
|-------|-----------------|-----------------------------|