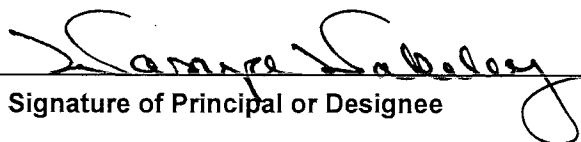


IDYLVILD ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Mrs. Wanza Wakeley, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118(b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- Inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Centers (PIRC) in Florida, i.e., PIRC of Family Network on Disabilities in Florida (FND) and PIRC at University of South Florida (USF) [Section 1118(g)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].


Signature of Principal or Designee


Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Idylwild Elementary is committed to a partnership with parents and the community to build and develop success for all students. Our purpose is to educate all students effectively by working closely with parents. Opportunities will be provided so that parents will be fully involved in the educational process of their children. Parents and community members will have the opportunity to participate in school advisory councils, school committees, and in school volunteer programs. Partnerships will include developing various community resources to strengthen our school program.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Parents are invited to participate and serve on various school policy advisory committees throughout the school year. Parent and community involvement is communicated through newsletters, phone home communications, school marquee, school website, posters, teacher/parent communications, and school administrator community networking. Parents are given the opportunity to provide input into the expenditure of school funds through participation on the school advisory committee.

Parents are involved through the Title I Annual Meeting, at the beginning of the school year, and parent involvement activities throughout the year.

Parents and community members are selected to participate on the SAC committee through open nomination each year. The nomination period is advertised through phone homes by the school administrator and in the school newsletter. Persons nominated are voted upon at the first SAC meeting of the school year. SAC committee members are rotated every three years.

To monitor parent input and other pertinent information, minutes are taken and maintained of all SAC and other school committee meetings. Minutes are taken by the committee elected secretary. Minutes are shared with committee members and then maintained to be shared with all interested parties.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Head Start	Pre-school students are invited to attend our Kindergarten Round-Up. This event is advertised through local media and fliers. The focus of Kindergarten Round-Up is to provide information to parents of pre-school children who will be entering public school for the first time. Information includes immunization needs, self-help skills, and early academic skills and school readiness resources. ESOL information and assessments are also provided.
2	ELL	During our Title I Annual Meeting, our ESOL Contact shares information with parents on services and accommodations for their students. Services includes ESOL tutoring during the school year and during the summer. ESOL students also receive testing accommodations. Many of the materials provided by Title I to distribute to parents are printed in languages spoken by the students in the ESOL program at Idylwild. Also, at our end of the year Parent Involvement Activity, the ESOL Contact shares information with parents on their children's scores on the CELLA test. We also provide the parents with resources and materials that they can use
3	Homeless	Through direct contact with parents who are homeless, we provide them with school supplies and learning materials. As well, we share information on school routines and homework. We also try to help them meet basic needs so that their children are in a more stable environment and devote their attention to learning.
4	Migrant	Through coordination with Migrant Education, we can provide parents with information in their native language that will provide them with information that can help them help their children particularly with learning gaps that are a result of high mobility.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

Count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
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1	Develop Annual Meeting agenda, handouts and/ or presentation materials that address required components.	Principal & Title I Lead Teacher	September 2015	Evaluation Sheets, Sign-in sheets, copies of agenda, PowerPoint presentation, handouts, and minutes.
2	Beginning of School Packets	Title I Lead Teacher	September 2015	Signed Parent Rights Letter
3	Home School Compact	Title I Lead Teacher	2015 - 2016 School Year	Signed Home School Compact
4	Develop and disseminate invitations to advertise/ publicize Annual Meeting.	Principal/ Title I Lead Teacher	September 2015	School website, parent newsletter, Flyers, Phone Home, Post on School's Marquee

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: To assist with parent involvement, the school will:

1. Convene meetings at convenient times for parents.
2. Offer flexible time schedules such as mornings, school hours, early afternoon, and early evenings.
3. Child care and other related services will be available to enable parents to attend meetings.
4. Invite parents and community members to participate in our school advisory council (SAC) and other school committees to help in the improvement, planning, and review of Title I programs.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

Count	Content and Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
1	Annual Title I Meeting	Principal/Title I Lead Teacher	Inform parents of Title I budget requirements, parental training activities, which all ultimately leads to higher student achievement.	September 2016	Evaluation Sheets, Sign-in sheets, copies of agenda, PowerPoint presentation, handouts and minutes
2	Helping Your Child With Homework Parent Training	Principal/Title I Lead Teacher	Parents will receive information on how to help their children with homework so it is completed and returned to school.	September 2016	Evaluation Sheets, Sign-in sheets, copies of agenda, handouts and minutes
3	Reading and Writing Parent Training	Principal/Title I Lead Teacher	Parents will receive information on the ELA curriculum and assessment so they can better support and monitor their children.	October 2016	Evaluation Sheets, Sign-in sheets, copies of agenda, PowerPoint presentation, handout and minutes
4	Math and Science Parent Training	Principal/Title I Lead Teacher	Parents will receive information on the Math/Science curriculum and assessment so they can better support and monitor their children.	November 2016	Evaluation Sheets, Sign-in sheets, copies of agenda, PowerPoint presentation, handout and minutes

5	The Leader In Me	Principal/Title I Lead Teacher	Parents will receive information on using strategies for success at home.	January 2016	Evaluation Sheets, Sign-in sheets, copies of agenda, PowerPoint presentation, handout and minutes
6	Getting Ready for Kindergarten	Principal/Title I Lead Teacher	Parents will receive information on the skills their children need for a successful start to kindergarten	May 2016	Evaluation Sheets, Sign-in sheets, copies of agenda, PowerPoint presentation, handout and minutes
8	Stop the Summer Slide/Bridging to the Next Grade Level	Principal/Title I Lead Teacher	Parents will receive information on the skills their children need for a successful start to kindergarten	May 2016	Evaluation Sheets, Sign-in sheets, copies of agenda, PowerPoint presentation, handout and minutes

Staff Training

Describe the training the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

Count	Content and Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
1	Home-School Communication Planner Training	Principal/Title I Lead Teacher	Improve communication between home and school to increase student achievement.	Fall 2016	Sign-in sheets, agenda, and handouts
1	Beginning of School Packet/Parent Involvement Plan/Parent Resource Area Training	Principal/Title I Lead Teacher	Improve communication between home and school by training staff on the Parent Involvement Plan, the Parents Rights Letter, the Home School Compact and the Parent Resource Area.	Fall 2016	Sign in sheets, agenda and handouts

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: At the Annual Title I Meeting, the Title I Lead Teachers will inform parents of the existence, purpose, and location of the Parent Information Resource Area. Flyers will be sent home to parents during the first week of school describing the kinds of resources maintained in the Parent Resource Area and informing parents that resources are available for free or for checkout. Information about the Parent Resource Area will also be posted on our school website page. Throughout the school year, resources will be added and changed to continually update the Idylwild Parent Resource Area. The Title I Lead Teachers will be responsible for maintaining and will monitor the materials utilized or checked out by parents to determine the effectiveness and the amount of usage of the resources through check out logs, parent surveys, and parent evaluations.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]: 1118(c)(4)(A)];

- *Timely information about the Title I programs [Section 1118(c)(4)(A)];*
- *Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];*
- *If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and*
- *If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will also submit the parents' comments on the plan that will be available to the local education agency [Section 1118(c)(5)].*

Response:

1. Beginning of the school year packets will go home in September. This packet includes the District and school level parent involvement plan, parent rights letter, Title I Home School Compact, and other resources for parents. Parents sign a cover letter that accompanies this packet and return to school to indicate that these documents have been received. An annual meeting will be held to inform parents of the school's participation in Title I, Part A Programs and to explain the Title I, Part A requirements, and the right of parents to be involved in Title I, Part A programs. Information will also be provided during parent conferences.

2. Curriculum, assessment and proficiency information is provided at the Title I Annual Meeting, parent conferences, parent information meetings/ workshops, parent letters, grade level expectation meetings, and at SAC meetings. Student academic progress reports are sent home at scheduled intervals to help parents monitor the academic progress of their children.

3. Parents are strongly encouraged to attend at least 1 parent/teacher conference where the Home School Compact will be discussed, request teacher meetings, and attend Title I parent workshops, and attend SAC meetings and PTA meetings. There will be an Open House where parents can meet their child's teacher and see the classroom. Meet the teacher will take place in pre-planning before school begins. Idylwild sends home a monthly Newsletter with information about your child's classroom. Parent Portal is also available for parents to log on to Infinite Campus and view their child's grades at any time. Parents are also encouraged to meet with the school administrator and members of the school leadership team and to also maintain a close working relationship with the teachers of their children.

4. To monitor time-lines of parent notifications and other information provided to parents; sign-in sheets, records of conferences and parent meetings, frequency of meetings, and records of phone conferences are kept and maintained by the school.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Idylwild will distribute information to parent about local agencies that provide assistance for persons with disabilities.

Information regarding meetings, programs, reports, and other pertinent parent information. will be delivered through various means. Written materials and correspondences will be provided in the appropriate language of the parents through the utilization of the Trans Act website program. Staff members and/or community members will be accessible to translate for parents who speak languages other than English.

Idylwild prints out ELL lists monthly to identify the needs of bilingual students in the Idylwild population.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components. Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

Count	Activity	Description of Implementation Strategy	Person Responsible	Correlation to Student Achievement	Timeline
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1	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Schedule all meetings at times convenient for the majority of parents	Principal And Title I Lead Teacher	Increased parent participation leads to improved academic scores/grades	School Year 2015 -16
2	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	Contacting parents directly by phone and providing incentives for attending Parent Involvement Activities	Principal and Title I Lead Teachers	Increased parent participation will lead to increased academic scores/grades	School Year 2015-2016