## BALDWIN MIDDLE-SENIOR HIGH SCHOOL Title I, Part A Parental Involvement Plan

I, Dr. Denise Hall , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## Assurances

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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| **Signature of Principal or Designee**  | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement (Optional)

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| **Response:** Baldwin Middle-Senior High School is dedicated to providing high quality educational opportunities for all students.  |

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:** Meetings will be held with parents at various times and dates with the purpose being to inform parents about what is going on in the school and to receive feedback from parents on perceived needs and the dispersal of resources and funds. |

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | Testing (FSA, FCAT, ACT/SAT/PERT) | The testing coordinator in coordination with the parent involvement liaison will schedule a night and create a presentation to inform parents about the various assessments their students will take this school year as well as provide resources and inform them of opportunities for tutoring and remediation. Light refreshments will be served. |
| 2 | Transition to high school night | School counselors in coordination with the parent involvement liaison will invite all middle school students and their parents, with a focus on 8th grade students to inform them of expectations for high school, along with credit, GPA and testing requirements for graduation, with an eye on planning for post-secondary life. Light refreshments will be served. |
| 3 | Dual enrollment information meeting | School counselors in coordination with the parent involvement liaison will invite any high school student interested in dual enrollment along with their parents to a meeting where dual enrollment options are discussed as well as requirements and the application process and its impact on schedule and grades. Light refreshments will be served.  |
| 4 | Financial aid night | School counselors in coordination with the parent involvement liaison will invite seniors and their parents to come and learn about applying for financial aid, including the process and deadlines, along with scholarship opportunities. Light refreshments will be served.  |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible**  | **Timeline** | **Evidence of Effectiveness** |
| 1 | Mass call out to all student homes | Jeff Tuccillo | 2 weeks prior to meeting which will take place during the 1st quarter | Attendance & workshop evaluation |
| 2 | Meeting date and time added to website | Julie Brooke | 2 weeks prior to meeting which will take place during the 1st quarter | Attendance & workshop evaluation |
| 3 | Meeting date and time added to marquee | Julie Brooke | 2 weeks prior to meeting which will take place during the 1st quarter | Attendance & workshop evaluation |
| 4 | E-mail blast to all parents about meeting date and time | Jennifer Bridwell | 2 weeks prior to meeting which will take place during the 1st quarter | Attendance & workshop evaluation |
| 5 | Flier with meeting date and time sent home with students | Julie Brooke | 2 weeks prior to meeting which will take place during the 1st quarter | Attendance & workshop evaluation |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:** We will schedule a variety of meetings on different days and at different times. We will also advertise our contact information if they desire to give feedback though that medium and minutes/workshop notes will be available upon request and in the parent resource center. |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Testing (FSA, FCAT, ACT/SAT/PERT) | Angela Kirk | Higher assessment scores | The beginning of the 3rd quarter | Attendance & workshop evaluation |
| 2 | Transition to high school night | Mary Wrenn | Students will be more prepared for the rigors of high school | The beginning of the 4th quarter | Attendance & workshop evaluation |
| 3 | Dual enrollment information meeting | Mary Wrenn | Students will have the ability to earn an accelerated credit | One at the end of the 1st quarter and one at the end of the 3rd quarter. | Attendance & workshop evaluation |
| 4 | Financial aid night | Mary Wrenn | Students will have greater access to post-secondary education. | At the beginning of the 3rd quarter. | Attendance & workshop evaluation |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and Type of Activity** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Teacher committees (such as hospitality and beuatification) | Dr. Denise Hall | A more welcoming environment will bring in more parent involvement with academics. | These committees meet monthly. | Meeting notes/minutes. |
| 2 | Teacher cultural diversity training | Alexis Goodman | By teachers being more aware of student's cultural needs they will be better able to serve them. | Every new teacher has to complete during their first year. | Passing score on professional development assessment. |
| 3 | Teachers are invited to all PTSA/SAC/Title I meetings | Julie Brooke | Teachers will have the opportunity to give feedback on needs of the students and resources needed. | Every month | Attendance & workshop evaluation |

**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:** We will have a staffed parent resource center located at the front of our school, for ease of access, for parents to come and gather information about upcoming events, tests and meetings as well as sign up for our SIS (Focus) and utilize technology they would not otherwise have access to. |

**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:** We will utilize various forms of communication including the parent call out and email system (school messenger), the school website, the school marquee, the school newsletter as well as fliers sent home and mail outs when determined that they are needed. We will use these forms of communication to inform parents of meeting dates and times, test dates and times, of their ability to go on our SIS (Focus) and look at class curriculum and student progress.  |

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:** All presentations will be in laymen's terms. We have a very small ESOL population, but can and will provide interpreters if needed including our own foreign language teachers. We will have meeting on different days of the week and at different times of the day to accommodate those parents that may work hours that normally prohibit them from attending school events. We will also provide handouts to all parents so that they have information that they are able to take home with them. |

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

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| **count** | **Activity**  | **Description of Implementation Strategy** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** |
| 1 | Maximizing parental involvement and participation in their children’s education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)]; | Plan ahead for different meeting dates and times monthly so that parents have a variety of options to choose from. | Julie Brooke | More parent involvement should coincide with parent involvement with their student's academics. | Monthly |
| 2 | Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)]. | These organizations will be invited to all SAC/PTSA/Title I meetings to receive information and give feedback on perceived needs. | Julie Brooke | These organizations will be able to provide us with resources and/or mentors to encourage student achievement. | Monthly |

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

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| [Uploaded Document](file:///C%3A%5CUsers%5Ctuccilloj%5CDownloads%5CfileUploads%5C160381_2015-2016_uploadEvidenceParentInput.docx) |

**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

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| [Uploaded Document](file:///C%3A%5CUsers%5Ctuccilloj%5CDownloads%5CfileUploads%5C160381_2015-2016_uploadCompact.docx) |

**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

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| [Uploaded Document](file:///C%3A%5CUsers%5Ctuccilloj%5CDownloads%5CfileUploads%5C160381_2015-2016_uploadCompactEvidence.pdf) |

## Evaluation of the previous year's Parental Involvement Plan

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

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| **count** | **Content/Purpose** | **Description of the Activity** |