

LAKWOOD PARK ELEM. SCHOOL Title I, Part A Parental Involvement Plan

I, Dianne Young , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: The mission of Lakewood Park Elementary School is to ensure that each child is prepared with life-long skills in a nurturing environment, enabling them to become successful, responsible decision-makers and productive members of society.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Our school will actively engage in the recruitment and retention of parents for participation in decisions regarding the expenditures of Title I funds. The activities will include but are not limited to School Advisory Council, effective parent conferences, parent nights, Student Led Conferences, Kids At Hope family events and curriculum nights. Times of meetings will be adjusted so that increased parent participation is foremost.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Big Brothers Big Sisters Jump Into Reading Program, fosters early literacy skills.	This mentoring program is coordinated through the efforts of the Big Brother Big Sister Organization
2	LWPE Volunteer Program	Parent Volunteers/PTO Volunteers Approved and trained per the SLCSO to help with school-based activities and assisting w/ reading in the classroom
3	Spanish Lakes Volunteers	Retired Senior Volunteers Approved and trained per the SLCSO to help with school-based activities and assisting with reading in the classroom
4	Family Building Better Readers	This Literacy-Based opportunity teaches parents how to support their child in the area of reading
5	Math Nights	These Math centered learning opportunities will teach parents how to support their child in the area of math
6	Title III	Parents will have the opportunity to meet throughout the year at ESOL Parent Leadership Council Meetings to discuss concerns or receive information
7	Migrant	Parents will be informed on how to assist children at home at our various Parent Nights. Also, monthly newsletters will have information provided
8	ESE	Parents will be invited to attend various Parent Nights as well as meet individually with ESE Chairperson to answer any questions or concerns
9	Kids At Hope Events/Trainings	Parents will be informed of the Kids At Hope philosophy, pledges and their role as the Ace of Hearts (24/7 Caregiver) in their child's life
10	Title I Annual Presentation	Parents will be given an update via a meeting designed to provide updates on academic data and Title I services offered to their children

11	State Assessment Sessions	Parent will be provided information specific to state testing as it relates to their child and how they can support children as they prepare for testing
12	Student Led Conferences	Continuation of Student Led Conferences so that parents may listen to their child review their current academic and/or behavioral progress three times per year
13	PTO	Monthly PTO meetings will be held with a portion of the meeting allowing the Principal and/or designee to update attendees as to various campus activities and/or data
14	Parent Coffees	Administration will host parent coffees periodically throughout the year as an informal way to build relationships with parents and to gain insight into their ideas about the school and student achievement
15	Anti-Bullying Assembly	Students and their parents will be invited to participate in an anti-bullying meeting/assembly to raise awareness of the importance of appropriate student behaviors and how that effects the student socially, emotionally and academically.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	SES Tutoring	Title I Office	October 2015	Increased student achievement
2	Title I Annual Parents Meeting	Administration	September 2015	Sign in sheets, School Messenger communication
3	Family Reading Nights	Literacy Coach and SIP Literacy Committee	October 30, 2015 and March 2016	Sign in sheets, flyers
4	Family Math Night	Instructional Coach and SIP Math Committee	January 2016	Sign in sheets , flyers
5	Family STEM Night	Instructional Coach and SIP Science Committee	February 2016	Sign in sheets, flyers
6	Family Assessment Nights-3rd-5th grade	Literacy and Math Coach	January 2016	Increased Student Achievement
7	Celebrate Literacy Month (Weekly activities)	Literacy Coach	January 2016	Attendance and Participation
8	Student Led Conferences	Administration and Teachers	October 2015 - Ongoing	Sign in sheets, Parent Exit Slips
9	Student of the Month Ceremonies	Administration	September 2015 - May 2016	Sign in sheets, increased student achievement and reduction of referrals

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: At Lakewood Park Elementary we will provide a flexible number of meetings at a variety of times throughout the school day. This will involve opportunities for parents to come to activities/meetings during the day such as PTO, School Advisory Council,

Student of the Month, and Student Led Conferences. Parents are encouraged to join their students for breakfast or lunch to emphasize engagement in our school environment. In addition, there will be at least four family nights held during the 2015-2016 school year. These include Family Literacy Nights, Math/STEM Nights and Assessment Night. During these events parents will be provided with additional information on how to support their child in all academic areas. Parents of ELL and Migrant students will be provided a special session in their primary language in order to build parent skill in helping their students at home. Parents and their children will participate in these events together so that they can use the activities at home to support instruction. Child care will be offered to parents during events as needed.

PTO will meet on the first Tuesday of every month at 5:30 p.m. in the Media Center.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Family Literacy Night	Administration and Literacy Coach	Improved Reading Scores	October 2015	Easy CBM, Comprehensive and FSA Scores
2	Family Building Better Readers	Literacy Coach	Improved Reading Scores	March 2016	Easy CBM, Comprehensives and FSA Scores
3	STEM Night	Administration and Instructional Coach	Improved Math and Science Scores	February 2016	Benchmark Scores, FCAT Science
4	Math Night	Administration and Instructional Coach	Improved Math Scores	January 2016	Comprehensive Assessment and FSA Scores, FSA
5	Open House for Parents	Principal	Increased knowledge of student's academic performance	August 2015	Easy CBM, Comprehensives and FSA
6	State Assessment Night	Principal	Increased knowledge of the testing process and skills to prepare for the assessment setting	January 2016	Florida's State Assessment
7	SAC Committee Meetings	Principal	Increased knowledge of core content	September 2015 - May 2016	Easy CBM, Benchmarks and FCAT 2.0 Scores
8	Student Led Conferences	Administration and Instructional Staff	Increased knowledge of student goals and performance toward individual goals	October 2015 - May 2016	Parent Survey responses

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	PTO Meetings	PTO President	All academic areas	August 2015 - May 2016	Participation and Attendance
2	SAC Meetings	SAC Chair and Administration	Data Driven Outcomes	Ongoing during 2015-16	Participation and Attendance
3	Title I Annual Meeting	Administration	All Academic Areas	September 2015	Participation and Attendance
4	Positive Behavior Support	Assistant Principal	All Academic Areas	Ongoing during 2015-16	Decreased Discipline Referrals
5	Family Building Better Readers	Literacy Coach	All Academic Areas	October 2015	Increased Easy CBM, Comprehensive and FSA Scores
6	CHAMPS	Administrator/Trainer	All Academic Areas	Ongoing during 2015-16	Decreased Discipline Referrals
7	Kids at Hope Training	Administration	All Academic Areas	October 2015 - May 2016	Increased understanding of the effect of relationships on student success
8	NEST Meetings	Assistant Principal	All Academic Areas	August 2015 - May 2016	Increased knowledge of and scoring with Marzano Framework that leads to increased student achievement

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Title One Pamphlets and Information is available to all parents in the front office of the school. A parent resource area is available to better enable parents to check out instructional material and to assist their children with developmental instruction in literacy, oral language, writing and math. This area will also provide a place to meet with and train small groups of parents.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];

- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Various information will be disseminated to parents during our Parent Involvement/School Nights,monthly PTO member meetings and monthly School Advisory Council Meetings. Additional information will be sent through multiple fliers and monthly newsletters sent home with students and through 'School Messenger' phone calls and emails. The school's website will be updated frequently to allow parents to view news related to our school. Links will be provided as a part of the school's website to further provide support to parents as they assist students at home. We have initiated a school FaceBook page as well as Twitter to keep parents informed of campus-wide events.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: There will be a distribution of information in multiple languages (English, Creole, and Spanish) and using resource personnel for interpretations will aid in supporting families' comprehension of offerings. Staff members will be available to translate for parent conferences, parent events such as literacy and math nights as well as school/community events such as Winn Dixie Math Night so that parents can receive all information provided (Spanish and Creole) A parent section will be added to the monthly newsletter in order to provide suggestions for assisting and supporting students. This will be presented in English and Spanish.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	There will be 2 major events to share literacy information as well as student goals shared with parents during Student Led Conferences	Administration, Literacy Coach	Increased student achievement	October 2015, March 2016

2	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Meeting and conferences times agreed upon by parents and school personnel as well as conferences held via phone when agreed upon by both parties and the parent cannot attend	Administration, ESE Chair, Guidance Counselor, Teachers	Increased student achievement and decrease in behavioral referrals	August 2015 - May 2016
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Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
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Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
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Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
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Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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