## ENGLEWOOD HIGH SCHOOL Title I, Part A Parental Involvement Plan

I, Sara Bravo , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## Assurances

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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| **Signature of Principal or Designee** | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement (Optional)

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| **Response:** Englewood High School is committed to providing meaningful communication regarding student academic learning and other school activities. This includes ensuring that parents play an integral role in assisting their child with learning, that parents are encouraged to be actively involved in their children's education at school, that parents are full partners in their children's education and are included as appropriate, in decision-making and on advisory committee to assist in the education of their children, and the carrying out of other activities, such as those described in section 1118 of the ESEA. |

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:** Englewood High School will involve parents in an organized, ongoing and timely manner, of the planning, review and improvement of Title 1 programs through the following:  Monthly SAC Meetings and Quarterly Breakfast with Bravo Meetings  During each of these meetings parents will have the opportunity to suggest topics for future meetings and conduct regular reviews of the PIP. Input will be documented via meeting notes. A link to the PIP will be placed on the school's website and hard copies will be made available upon request. |

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | IDEA | Provides funds and services for parents of ESE students. This includes providing information and resources to the students and parents, holding a good working relationship with Full Service to provide services through them, and working with teachers to help support and communicate with the parents/students as much as possible |
| 2 | ESOL Parent Nights | Marisa Gonzalez, ESOL Specialist, will ensure parents are informed and provide input on strategies to help students be successful in the ESOL Program. This will happen by providing parents of ELL students with materials in their home language, providing translators while on campus, and informing parents of resources available to them. |
| 3 | Grade Level Parent Nights | Counselors of each grade level will meet with parents to ensure they are informed and provide input on strategies to help students be successful at each grade level. |
| 4 | Breakfast with Bravo | On a quarterly basis parents will be invited to meet for breakfast with the principal (Sara Bravo) to discuss strategies parents can use to ensure their students are successful |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Develop agenda, handouts, and/or presentation materials | Marie George | September 2015 | Copy of agenda, handouts, & PowerPoint |
| 2 | Develop and disseminate flyer | Marie George | September 2015 | Copy of Flyer |
| 3 | Advertise/publicize the event | Marisa Gonzalez | September 2015 | Parent Link info, Printout of Website |
| 4 | Develop sign- in sheets | Marie George | September 2015 | Copy of Sign in Sheet |
| 5 | Maintain documentation | Marie George | September 2015 | Contents of Black Box |
| 6 | Host the Annual Parent Meeting | Marie George | September 14, 2015 | Sign in sheet, copy of presentation |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:** All Title I meetings/programs will be held at flexible times in the morning, afternoon and evening to access as many parents as possible. Title I funds will be used for transportation, food, and/or child care to accomodate parent requests. |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Early College Parent Night | Antoya Shuler | Parents are informed and provide input on strategies to help students be successful in the Early College Program or learn ways to become a part of the Early College Program. | September 2015 | Agenda & Sign in sheets |
| 2 | Million Father March | Ingrid Carias | Fathers will recieve information regarding how they can volunteer at EHS. | September 2015 | Sign in Sheet |
| 3 | Senior & ESOL Parent Night | Laura Ache & Marisa Gonzalez | Parents are informed and provide input on strategies to help students be successful in becoming post secondary ready. | September 2015 | Agenda, sign in sheet, and copy of materials |
| 4 | Senior Parent Night # 2 | Laura Ache | Parents are informed and provide input on strategies to help students be successful in becoming post secondary ready and be exposed to admissions representatives as well as receive scholarship information. | October 2015 | Agenda, sign in sheet, and copy of materials |
| 5 | Vistakon Parent Night | Antoya Shuler & Karen Whitehouse | Parents are informed about our business partner and the youth leadership development program that they facilitate. | October 2015 | Copy of notification letter and sign in sheet |
| 6 | Senior Parent Night #3 | Laura Ache | Parents will have the opportunity to meet financial representative and complete the FAFSA online. | April 2016 | Agenda, sign in sheet, and copy of materials |
| 7 | National Honors Society Parent Night | Ingrid Carias | Parents will recieve information about the National Honor's Society and hear student testimonials | March 2016 | Agenda & Sign in sheet |
| 8 | Annual Title 1 Meeting | Marie George | Parents will receive information abou Title 1, activities around Title 1, and how Title 1 monies are being used in the school | September 2015 | Agenda & Sign in Sheet |
| 9 | Early College Open House | Marie George | Parents will receive information about the program | May 2016 | Agenda & Sign in Sheet |
| 10 | 9th grade Parent Night | Antoya Shuler | Parents will receive information on graduation requirements, skills to promotion, and success in high school programs | September/October 2015 | Agenda & Sign in Sheets |
| 11 | 10th grade Parent Night | Ashley Radford | Parents will receive information on graduation requirements, promotion requirements, the importance of testing in 10th grade and success in high school programs | September/October 2015 | Agenda & Sign in Sheets |
| 12 | 11th grade Parent Night | Karen Whitehouse | Parents will receive information on promotion and graduation requirements as well as new testing requirements for 11th graders | September/October 2015 | Agenda & Sign in Sheets |
| 13 | Breakfast with Bravo Meetings | Sara Bravo | Parents will have a quarterly opportunity to become more informed about Englewood and how they can support their child and the school in various ways. | September/December 2015 February/May 2016 | Newsletter Advertising, Agenda & Sign in Sheets |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Full Service Schools: How to communicate with and assist parents. how to work with parents. | M. Smith | Teachers reach out to parents to build a relationship between home and school. Students with more involved parents achieve at a higher level and have less disciplinary concerns. | October, 2015 | Agenda & Number of full service school referrals |
| 2 | Building ties between school and home. | S. Bravo | Teachers reach out to parents to build a relationship between home and school. Students with more involved parents achieve at a higher level and have less disciplinary concerns. | January, 2016 | Agenda & Sign in Sheets |

**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:** The Volunteer Coordinator will ensure parents have access to various resources and information available at Englewood High School. Currently, resources are available in the parent resource area located in the Professional Development Conference Room in the Main Office. Effectiveness will be determined by parent sign in sheets and the number of materials borrowed. |

**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:** Timely information about the Title I program as well as a description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress and the proficiency levels students are expected to meet will be communicated to parents via ParentLink, the website, and/or U.S. mail. ParentLink will conduct call outs at least a week in advance and the day before the actual meeting or activity. The Website will post infomration at least a week in advance and will be removed after the event takes place. If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children will be available at Parental Involvement, SAC, and PTSA meetings. If the school-wide program plan under section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will also submit the parents' comments on the plan. |

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:** Written communications in the various languages will be sent home. Paraprofessionals proficient in world languages will also be available for translations at parent nights. Predicated on state statute, paraprofessionals at Englewood High School are available to translate based on the number of students enrolled per language that require support. Therefore, written translations will be provided for the 6 most common languages at Englewood High School. Information will routinely be provided in the following languages: English, Spanish, Farsi, French/Creole, Arabic, Dzongkha (Napoli), & Burmese. TransAct will also be used to translate documents. Parents with disabilities will have the same opportunities and will also have additional support from Emma Behnken, Lead Teacher/Site Coach and or Monica Richardson, ESE Coordinator. ESOL paras will follow up with designated students and parents to ensure the information was received. |

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

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| **count** | **Activity** | **Description of Implementation Strategy** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** |
| 1 | Maximizing parental involvement and participation in their children’s education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)]; | School ConferencesParents will be able to coordinate parent/teacher conferences directly with their child’s teacher or coordinate via the guidance department. | Guidance Department | Increase student achievement, increase parental involvement, and reduce the drop-out rate. | September 2015-June 2016 |
| 2 | Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)]. | School-wide parent advisory council | Sara Bravo (PAC), Marie George (SAC), Traci Battest (PTSA) | Parents will be able to Increase student achievement, increase parental involvement, and reduce the drop-out rate. | September 2015-June 2016 |

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

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| [Uploaded Document](file:///C:\Users\bravos\Downloads\fileUploads\160901_2015-2016_uploadEvidenceParentInput.pdf) |

**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload an electronic version of the Parent-School Compact.

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| [Uploaded Document](file:///C:\Users\bravos\Downloads\fileUploads\160901_2015-2016_uploadCompact.pdf) |

**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload evidence of parent input in the development of the compact.

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| [Uploaded Document](file:///C:\Users\bravos\Downloads\fileUploads\160901_2015-2016_uploadCompactEvidence.pdf) |

## Evaluation of the previous year's Parental Involvement Plan

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

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| **count** | **Content/Purpose** | **Description of the Activity** |