## LABELLE ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Sandra Taylor , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## Assurances

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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| **Signature of Principal or Designee**  | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement (Optional)

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| **Response:** Our mission at LaBelle Elementary is to lead our students to success with the support and involvement of families and the community.  |

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:** LaBelle Elementary School will invite parents from diverse socioeconomic, ethnic, racial, and language proficiency groups to assist in the development and revision of the Parent Involvement Plan (PIP). The PIP will be given to the members of the School Advisory Committee (SAC) in order that the SAC can give input and recommendations. The SAC will give final approval of the PIP. Parents will be notified of the SAC meetings and be invited to attend. Flexible conference times will be made available to parents to meet with school administrators and teachers. Conferences can be scheduled during teacher planning times, before and after school, and by appointment one evening every year. Workshops/inservice for parents will be made available. Parents will be invited to participate in the school's volunteer program. Newsletters and other written communication will be distributed. Annual Title 1, ELL, and Migrant parent meetings will be held. Parents will be included in the development and annual updating of school compacts. The school will involve the parents in decisions regarding how funds reserved for parental involvement will be spent. L.E.S. will build its own and the parents' capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school, parents, and community to improve student academic achievement. |

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | Title One, Part A | Provides funds for parent involvement activities to help students increase reading achievement. |
| 2 | Title One, Part C | Provides funds for advocates and home-school liaisons. |
| 3 | Title VI | Provides funds for a consultant to provide parent information for supplementary educational services. |
| 4 | Voluntary Pre-Kindergarten  | The Title I office and the VPK office will work together to coordinate transition programs for students entering the regular public school program. This may include parent orientation meetings for parents of students entering kindergarten and pre-K student visitations to elementary schools. |
| 5 | NCS Night Lab/Open Library | One night a week, the Computer lab and the library will be open to parents and students. Parents and students may use the computers in the Computer lab to improve reading, math, or language skills. The library will also be open on the same night so that parents and their children may use the library to check out books. Parents may utilize the parenting materials section. |
| 6 | Parent Booster Club | This organization provides opportunities for parents to be involved in activities to support the goals and programs at L.E.S. This organization of parents also provides the opportunity to parents to give input about information related to L.E.S. such as the Parent Involvement Plan, Parent Handbook, etc. |
| 7 | Kindergarten Orientation Meeting | Parents of pre-school students will be invited to attend a meeting at L.E.S. Parents will learn what they can do to better prepare their children for kindergarten. |
| 8 | Free English Classes | The Literacy Council Gulf Coast will coordinate classes during the day for 4 hours weekly so that parents and community members can learn language skills to support their child and communicate with school personnel.  |
| 9 | LaBelle Elementary Website | The school website will provide parents with resources for academic support at home. |
| 10 | Family Reading Night | Parents will be provided an opportunity to become involved in literacy education with their children. This will occur 2 times annually. Parents who attend will be provided activities related to a specific story to encourage literacy with their children. |
| 11 | K-2 and 3-5 Curriculum Nights | Parents are invited to attend a meeting to learn about the requirements of specific grade level curriculum. Parents are provided opportunities to ask questions for the group and individually with their child's teacher. |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible**  | **Timeline** | **Evidence of Effectiveness** |
| 1 | The annual Title One meeting will take place during the Open House Night | Richard Talada | September 1, 2015 | Parent sign-in sheets |
| 2 | Notice to parent about annual meeting sent home with students. | Sandra Taylor | August 24, 2015 | Copy of notice |
| 3 | Call out to parents on Connect Ed reminding them of this meeting | Sandra Taylor/Ada Ash | August 31, 2015 | Copy of call out notification |
| 4 | Reminder placed in local newspaper | Richard Talada/Angela Sealey | August 24, 2015 | Copy of notice in the newspaper |
| 5 | Powerpoint program created to inform parent about Title 1, AYP and parents' rights | Richard Talada | September 1, 2015 | Copy of Powerpoint Presentation |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:** The annual Open House and Title 1 meeting will be held in the evening. One of the four scheduled Parent-Teacher Conferences will be held in the evening. Interpreters will be available to assist parents who do not speak English. Interpretation is available at all meetings through the use of a 40 device interpretation FM system. We will also hold curriculum night meetings for parents of students in each grade level. These meetings are scheduled in the evening to provide flexibility for parents to attend. One evening is dedicated to K-2 curriculum and another evening is dedicated to 3-5 curriculum. Parents are provided information pertinent to their child's specific grade level and are given time to ask questions to the teachers collectively and individually. The meetings will occur within the first 2 weeks of school. |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Student Agendas | Classroom Teachers | Improve Communication | Ongoing all year | Documentation in Agendas |
| 2 | Quarterly Newsletters | Vanessa Campo | Parent Information | October - April | Academic/Behavior/Attendance Data |
| 3 | Meet the Teacher | Sandra Taylor | Parent information | August 7, 2015 | Sign-In forms |
| 4 | SAC Meetings | Melissa Moore | Parents will participate in decision making regarding school improvement goals. | August - May - 4 scheduled meetings | SAC minutes |
| 5 | Math Night at Winn Dixie | Cathy Kirby | Students and their parents will come to the local Winn Dixie grocery store on Math Night and participate together in solving math problems involving the store's merchandise. | Spring 2016 | Parent sign-in forms/feedback forms |
| 6 | Parent Booster Organization | Kristen Green | This club organizes activities to help support the goals of L.E.S. | September-May | Parent sign-in forms/feedback forms |
| 7 | Computer Lab/Library Night | Paraprofessionals | Parents are invited to bring their children to the NCS Lab and library one night a week to work with their children on reading and math skills. They can also use the library to check out books. | September-March | Parent sign-in forms |
| 8 | Family Reading Nights | Literacy Committee | Parents will participate in reading activities with their children in a fun environment at the school. | October and January | Parent sign-in forms/feedback forms |
| 9 | Parent-Teacher Conferences | Classroom Teachers | Teachers will meet with parents to discuss their students achievement, test scores, suggestions to help improve students' progress, etc. | Three scheduled conference times during the year and one by appointment. | Parent sign-in forms |
| 10 | Curriculum Night K-2 and 3-5 | Classroom Teachers/Administration | Parents are provided information about curriculum expectations to gain their involvement. | August 2015 | Parent sign-in forms |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and Type of Activity** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Working with volunteers and parents through the school's volunteer program. | Cathy Kirby | Parent involvement in schools will increase student achievement | Beginning August 2015 and on-going | Increase in number of volunteer hours and student achievement. |
| 2 | Teacher Training on Parent Communication | Administration | Increase the effectiveness of parent communication | October 2015 | Increase the number of parent contacts made by teachers. |

**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:** LaBelle Elementary School has a Parent Resource Center located in the school's library. This center contains books and other materials available to parents concerning parenting skills, helping children to improve their academic achievement, social issues, etc. |

**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:** Information about the Title I programs will be made available at the annual Title I parents' meeting at the beginning of the school year. This information will also be placed on the school's website. A description of the school's curriculum, instructional materials, assessments, etc. is available on the school's website. This is also available from each classroom teacher. This information is given to parents when they have conferences with their child's teacher.LaBelle Elementary School has regularly scheduled Parent-Teacher conferences. However, a parent may request a conference with his/her child's teacher at any time.Parents are provided opportunities to participate in SAC Meetings and the Parent Booster Organization to work with the school to influence decision-making and provide input into increasing student achievement. Parents are given a survey annually to provide their perspective to several school-related issues and make comments for improvement.  |

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:** At the beginning of the school year, parents are provided an opportunity to meet their child's teacher before school begins. Then within the first two weeks of school, a curriculum night is provided for each grade level to explain expectations for the grade level and provide parents another opportunity to ask questions and give input. Throughout the year, L.E.S. will provide scheduled conferences with teachers for parents to attend. One of these conferences will be held in the evening so that parents may have the opportunity to attend after work. L.E.S. also has several events during the year that occur in the evening. Some of these are Family Reading Night, the annual Title 1 meeting, the annual meeting for migrant parents,and Open House. Translators are provided at these events so that parents who do not speak English can obtain the information being presented. Information about the Parent Information and Resource Centers (PIRC)is provided to parents. Information from various agencies and programs that are beneficial to parents and their children is on display in the school's office and is available for parents to take home.All school-wide communication is translated into Spanish for parents to be informed of school events and information. Call outs for special events are done in English and Spanish. The school marquee provides important dates and events in English and Spanish. |

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

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| **count** | **Activity**  | **Description of Implementation Strategy** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** |
| 1 | Maximizing parental involvement and participation in their children’s education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)]; | One evening conference will be offered and another will be available by appointment. | Richard Talada | Parents will be able to discuss with their child' s teacher the strengths and weaknesses of that student's academic achievement. Parents will be able to find out what they can do at home to improve their child's education and achievement in school. | August 2015 to May 2015 |

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

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| [Uploaded Document](file:///C%3A%5CUsers%5Ctaylors%5CAppData%5CLocal%5CMicrosoft%5CWindows%5CTemporary%20Internet%20Files%5CContent.IE5%5CSBZJWMGF%5CfileUploads%5C260151_2015-2016_uploadEvidenceParentInput.docx) |

**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

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**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

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## Evaluation of the previous year's Parental Involvement Plan

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Parent-Teacher Conference | 3 | 178 | Teachers met with parents to discuss student achievement, test scores, and provide suggestions to help improve student progress in general. |
| 2 | Family Reading Night | 1 | 46 | Parents participated in Reading Activities. |
| 3 | NCS Night Lab/Library Night | 14 | 92 | Students worked on Reading and Math skills or checked out library books. |
| 4 | Parent Booster Organization | 3 | 152 | Parental support of school related activities. |
| 5 | Grade Level Parent Meetings | 1 | 57 | Parents learned about teacher and curricular expectations for their children. |
| 6 | Math Night Winn Dixie | 1 | 37 | Students and parents participate together in solving everyday math problems. |
| 7 | Title I Parent Meeting | 1 | 37 | Parents are informed about the services provided at LES since it is a Title I School. |
| 8 | SAC Meetings | 4 | 26 | Parents participating in decision making for the school. |
| 9 | Open House - Meet the Teacher | 1 | 328 | Parents receive information about the upcoming school year. |
| 10 | ESE Parent Meet and Greet | 1 | 9 | Parents were introduced to their child's teacher and given the opportunity to conference with the teacher at the beginning of the school year. |

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Working with Volunteers and Programs through the Volunteer Program | 3 | 14 | Parents become involved in the daily operations of the learning environment. |
| 2 | Effective Parent-Teacher Communication | 1 | 42 | Teachers will learn effective communication techniques to improve relationships with parents. |

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
| 1 | Parents don't speak English | Provide translators at all Parent Involvement Activities |
| 2 | Parents are not aware of activities | Use multiple technologies to get the message out including call outs, notes, newspaper |

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

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| **count** | **Content/Purpose** | **Description of the Activity** |