

**Rock Island Elementary  
Parent Involvement Plan  
2014-2015**

**Mission Statement**

Our mission is to provide all students a superior education that meets their individual needs so that they may achieve their full potential. Based on student surveys, parent meetings, and community forums, we have established a Transformational model that will expose our students to various college and career areas of focus.

The goal is to develop a program that focuses on the whole child through engaging, relevant, challenging, and high quality curricula and instruction. It is essential to provide students with multiple opportunities to problem solve, explore, investigate, and have a literacy rich environment.

**Involvement of Parents**

*Rock Island will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].*

We will provide high-quality instruction for our students and increase collaboration and communication with our parents through parent letters, monthly newsletters, weekly teacher phone calls, monthly parent nights, and parent conferences to support students and their families.

Teacher parent conferences are to be held at a minimum two times throughout the school year. Monthly parent meetings are scheduled through SAC, PTA, and SAF. Curriculum parent nights each quarter to inform parents about content, material, and student data in order to help their children succeed. For example, we held a Science Night (experiments, actual scientists working with families, etc.) and a Family Reading Night with local authors, activities, and book giveaway to build their home library.

An initiative we are currently working on is to create/build a Parent University in our school to provide GED, financial literacy, ESL, and a law clinic for our parents to support the growth of the entire family and community.

Parents and community members are stakeholders in this work and they need to feel that they are part of the school and our work in order to improve outcomes for our students. We have had increased participation in our parent nights and school functions and we want to continue to improve and increase our parental involvement.

**Coordination and Integration**

*Rock Island will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].*

Count	Program	Coordination
1	Head Start	Head Start Teacher Leader (Home visits, parent days, etc.)
2	Curriculum Parent Nights	Once a month/quarter and work with teachers & community
3	Engineering is Elementary	STEM standards based curriculum activities for families
4	Library Partnership	Literacy for parents, Homework Connection, Family Nights
5	Parent Volunteers	Volunteer Coordinator/Ongoing
6	Parent University	GED, ESL, Homework help in collaboration with Atlantic Technical and local library
7	Parent Conferences	Ongoing throughout the year
8		

### Annual Parent Meeting

*Rock Island will take the following actions to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school wide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, documentation to be maintained, and steps to ensure that all parents invited and encouraged to attend [Section 1118(c)(1)].*

Count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Open House/Title I Annual Parent Meeting	Principal	August	Parental Attendance and Communication
2	Quarterly Parent Nights with Title I	Instructional Coaches/Admin	Once a Quarter	Increased level of parental involvement and teacher/parent relationships
3	PTA/SAC Meetings	PTA President/SAC Chair/Admin	Once a Month	Parental attendance and communication
4	Teacher/Parent Conferences	Teacher/Admin	2 x's a year and as needed	Student outcomes and teacher/parent relationship

### **Flexible Parent Meetings**

**Rock Island** will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, childcare, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

- Afternoon meetings at 3:15 p.m. (as needed)
- Morning Meetings at 8:00 a.m. (every other month)
- Evening Meetings at 6:00 p.m.
- YMCA Childcare provided for evening parent meetings

### **Building Capacity**

**Rock Island** will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)].

Count	Content/ Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
1	Monthly Newsletters	Admin/Coaches	Communication & Strategies	Once a Month	Shared information and achievement
2	Report Card Pick-Up	Admin/Coaches	Communication, Achievement Data	2 x's a year	Parental involvement
3	Curriculum Nights	Admin/Coaches	Increase in parental awareness in curriculum and standards and how to support their students	Once a Month/quarter	Increased level of parental involvement and teacher/parent relationships
4	Phone Blasts	AP	Parents Informed about all things at RIE	As needed	Shared information and achievement
5	Parental Workshops	Admin/SAC Chair	Parental Awareness/Skill Acquisition to Impact Family Unit	Once a Month (via SAC)	Increased level of parental involvement and teacher/parent relationships

### Staff Training

*Rock Island will offer the following training to staff (teachers, pupil services personnel, principals, and other staff) in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].*

Count	Content/Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
1	Florida State Standards/Common Core Standards	Principal/Coaches	Increased teacher capacity to meet student needs	August and throughout the year	Student achievement data and teacher evaluations
2	Social and Emotional Learning	Admin/Counselor	Meeting Student's Individual SEL needs	August and each quarter	Decrease in discipline infractions and increased student/teacher/parent relationships
3	Family Engagement	District/Admin	Increased parental involvement and communication	Once a quarter	Decrease in discipline infractions and increased student/teacher/parent relationships

### Other Activities

*Rock Island will offer other activities, such as parent resource centers, the school will conduct these activities to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].*

- Interim Reports will be provided based on School Board Policy and as needed at the halfway mark for each subsequent quarter
- Report cards will be provided at the end of each quarter.
- Standardized test scores will be sent home in the last report card of the school year or when they are received.

### Communication

**Rock Island** will provide parents of participating children the following [Section 1118(c)(4)]: 1118(c)(4)(A);

- ***Timely information about the Title I programs [Section 1118(c)(4)(A)];***
- ***Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];***
- ***If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and***
- ***If the school-wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will also submit the parents' comments on the plan that will be available to the local education agency [Section 1118(c)(5)].***

- Classroom teachers will be available between 7:20 and 7:50 am and between 3:10 and 3:50 pm for communication and conferences.
- Report cards will be provided at the end of each quarter.
- Standardized test scores will be sent home in the last report card of the school year or when they are received.
- Administration and Support Staff will be available at 7:20am and throughout the school day as needed
- Interim Reports will be provided based on School Board Policy and as needed at the halfway mark for each subsequent quarter

### **Accessibility**

**Rock Island** will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)]

Teacher parent conferences are to be held at a minimum two times throughout the school year. We will provide high-quality instruction for our students and increase collaboration and communication with our parents through parent letters, monthly newsletters, weekly teacher phone calls, monthly parent nights, and parent conferences to support students and their families. We also will translate parent letters and phone calls to their native language and provide a translator at our parent meetings.

### **School-Parent Compact**

As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1118(d)].

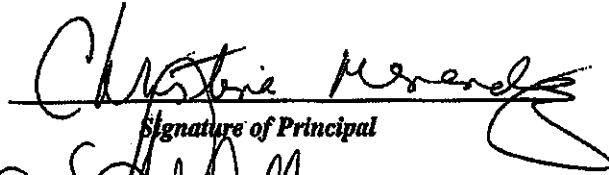
Provide the LEA electronically the School-Parent Compact and evidence of parent input in the

development of the compact.

### **Adoption**

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on 5/19/14 and will be in effect during the 2014-2015 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2014.

  
\_\_\_\_\_  
Signature of Principal

5-22-14  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Sac Chairperson

5/22/14  
\_\_\_\_\_  
Date

The FLDOE has developed the new template for the 2013-2014 online Parental Involvement Plan (PIP) submission. Using the Review of the PIP and the written PIP will allow you to quickly complete the information online. You may access the online parental involvement plan system at:

<https://app1.fldoe.org/bsa/ParentInvolvementPlan/Default.aspx>

The log in is the district number (06) followed by the 4-digit school number (XXXX). The initial password is the same as the login.

**EXAMPLE:** district number: 06 and school number: 1234

User Name: 061234

Password: 061234

The system will prompt you to "change the password." All schools should re-enter the old password followed by the number "1" as the new password.

**EXAMPLE:**

Old Password: 061234

New Password: 0612341

Confirm New Password: 0612341

***(Please record the password and share it with your administrator)***

In case you experience difficulties logging in, try closing the browser and re-entering the system.

The FLDOE has pre-populated the information from the 2012-2013 PIP template into the 2013-2014 online PIP system. The online system has a note to indicate that the "data is from last year's report. Review and edit the data. Then click the save button to save this data for the current year."

**New features** of the system are the "Changes Made" and "No Changes Made" selections. If revisions are needed select "Changes Made" and the gray highlight over the answer response will disappear, thus allowing you to make the necessary changes, once completed select "Save". If no changes are needed, select "No Changes Made" and select "Save" and proceed with completing the process. **When all the sections have been completed. Select "Verify and Submit Data to LEA." Select "No Board Approval of PIP Required" and select "Submit" to complete the process.**

**Be sure to check all the Assurances under the "Assurances" section and select "Not Applicable" for the "Discretionary Activities" section.**