

LINCOLN MIDDLE SCHOOL Title I, Part A Parental Involvement Plan

I, Ed Hundley , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118(b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: The mission of Lincoln Middle School is to DO RIGHT!

The RIGHT THINGS, the RIGHT WAY, RIGHT NOW!

The mission of Lincoln Middle School is to provide each student a diverse education in a safe, supportive environment that promotes self-discipline, respect, integrity, motivation, and excellence in learning. Lincoln Middle School educators enlist the support of parents and the community to assist students in developing skills toward independent and self-sufficient adults who will succeed and contribute responsibly in a global society.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: We believe in involving parents in all aspects of our school. Our parents and our SAC have the responsibility for developing, implementing and evaluating the various school level plans, including the SIP and PIP. Parent meetings are held at various times to provide additional opportunities for the involvement of more parents to discuss and carefully deliberate changes that are needed to the PIP. Results of the parent surveys are reviewed by parents and members of SAC to determine needed changes. The survey results are also reviewed and discussed with parent workshop groups. Parent workshop groups and family events are offered at various times to increase parent participation and involvement. Input is gathered during parent meetings regarding how parental involvement funds will be used. Our school will also use an informal parent survey to obtain information and suggestions from families. We will also use the Connect Ed, a telephone system, as a survey tool. Phone calls will be made in English and Spanish. Parents will be able to select and input their feedback.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Homeless	We will collaborate with Project Heart and the One Stop Shop to provide resources, school supplies and uniforms for homeless students to remain in school.
2	ESOL/Migrant	We will work with our ESOL/Migrant HSL to assist with communication, increase communication and accessibility for non-English speaking families.
3	IDEA/ESE	We collaborate with our ESE department and ESE teachers to provide and offer supplemental instructional support for parents during the development of the student's iep.
4	Community Resourced Directory	We will provide resource information to families regarding community resources.
5	Campus Life	After school club for socialization, fellowship and safety
6	Family Outreach	We will coordinate with individual families based on need for financial, food and social and emotional assistance
7	Literacy Night	We will meet with parents to instruct them on the activities and strategies that can be used to better facilitate learning at home.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Develop agenda, handouts and/or presentation materials that address the required components	Principal or designee	September 09, 2014	copies of agendas, handouts

2	Agenda/Ed connect for parental participation for Back to School Night	Principal or designee	September 5, 2014; ongoing	Maintain documentation
3	Sign-in sheets for meeting	Principal or designee	on-going	Evaluation sheets
4	Maintain documentation	Principal or designee	on-going	Title I documentation binder
5	SAC Meeting	Principal or designee	on-going	Title I documentation binder

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: We provide parent workshops and family events at various times and on various days which include academic, social and emotional components. Our funds may provide transportation, child care, and/or home visits for Title I activities related to parent involvement. We make every attempt to make information available to parents who are unable to attend the events through our newsletter, website, Connect Ed or personal phone calls. Parents at any time can request a conference or schedule an appointment. Parents will be provided flexible meeting times, preferably in the evenings as most parents work past the 4:00 hour.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent meetings	Principal or designee	Higher levels of parent awareness correlates to higher levels of student achievement	on-going	evaluation forms
2	Campus Life	Staff	Parent Involvement	on-going	family feedback
3	Sporting Events	Staff	Parent Involvement	on-going	family feedback
4	Student Council	Staff	Parent Involvement	on-going	family feedback
5	FBLA	Staff	Parent Involvement	on-going	family feedback
6	FFA	Staff	Parent Involvement	on-going	family feedback

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services

personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Professional Development on Parent Involvement	Principal or designee	Higher levels of staff understanding of parent involvement correlates to higher student achievement	On-going	Evaluation forms
2	Staff training on annual meeting	Principal or designee	Higher levels of staff understanding of parent involvement correlates to higher student achievement	September	Evaluation forms
3	Professional Development of staff developing Professional Development of staff understanding and developing the PIP and school parent compact	Principal or designee	Higher levels of staff understanding of parent involvement correlates to higher student achievement	September	Signed documents
4	Professional Development of the GRRM for lesson planning/Oncourse	Reading Coach/Principal	Higher levels of staff unders	August 10-14, 2015; ongoing	Signed documents
5	Professional Development on new Discipline Matrix	Principal/Dean of Students	Higher levels of staff unders	October, 2015;ongoing	Signed documents
6	Positive communication for parents	Teachers	Creating a positive environment for school and community	Quarterly	Call log/Connect Ed.

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Parents have access to informational literature on school functions, community resources, and extended learning opportunities which can be found in the front office parent information area.

-Access to the parent lending library

_ Trojan News letter provides information to parents regarding specific events/resources

- Lincoln Website has information which encourage parent participation on an ongoing basis

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to

measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];

- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: The school will provide opportunities for full participation in the parent involvement activities including parents with limited English proficiency, disabilities, and migratory children. Parents will have access to our FOCUS system which provides real time data regarding their child's progress. We will also offer parent events in which parents will learn about the school curriculum, academic assessments and proficiency levels. We have an open door policy in which parents can come at any time. Bi-lingual staff is made available to answer questions and address concerns. We also utilize our website and newsletter to promote staff accessibility. Connect Ed will be used to request parent input as will surveys and informal meetings.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: The school will provide opportunities for full participation in the parent involvement activities including parents with limited English proficiency, disabilities, and migratory children. The parent involvement plan is summarized into a brochure that will be printed in English and Spanish and provided to all parents. Written communication will be provided for parents in English and Spanish. Interpreters will be provided. If other languages are needed schools can contact the TI office where a school district interpreter will provide translation options. The English Language Survey results will be used to determine the number and specific needs for translations into a language other than English. LEA and school personnel will run the Language Survey report to determine any changes based on fluctuations in student populations. American Sign Language translation will be available through coordination with Manasota Lighthouse for the Blind and Community Center for the Deaf and Hard of Hearing. Translation services will be provided as needed. The LEA has acquired Connect Ed an automated telephone service. The LEA has acquired FOCUS an online student tracking system available to parents.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	Family Academic nights/Progress Report Pick up and Report Card Conferences	Designee	Increase parent awareness correlates to increased student achievement	on-going
	Maximizing parental involvement and participation in their children's education by arranging school			Increase parent	

2	meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Home visits/parent workshops	Designee	awareness correlates to increased student achievement	as needed
3	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	Faith Based meeting	annually	Increased community awareness correlates to higher student achievement	Weekly

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Staff must communicate with parents more explicitly	10	40	Better rapport with community
2	Parents must be welcomed into the decision making process	2	25	Greater support for academics/children

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Ruby Payne (Book Study)	4	40	Teachers will be able to understand the concerns and cultures that impact students. Therefore lending instruction as well as rapport with students to become more in-depth. Student achievement will be positively impacted because teachers will be able to work more effectively through challenges to learning.
2	Positive parent logs	2	40	Teachers are able to communicate with parents and students by enhancing positive attributes of students. This builds stronger relationships with staff and families. Thereby, creating a safe atmosphere for all learner and language types; which will create a positive impact on learning. This lessens the fear of communication by parent and student in this new academic arena.

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Volunteer Opportunities	Advertise on our newsletter, website, personal invitation, SAC, PTO
2	Collaborating with the Community	newsletter and website, parent liaison at school site
3	Involvement in school decision making	Connect Ed, PTO, SAC, Family nights (formal and informal)

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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