**LABELLE HIGH SCHOOL Title I, Part A Parental Involvement Plan**

I, David Kelley, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## Assurances

The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;

Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];

Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];

Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];

Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];

If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];

Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];

Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and

Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

**Signature of Principal or Designee**

Date Signed

# Mission Statement

Parental Involvement Mission Statement (Optional)

**Response:** The students, parents, and staff of LaBelle High School will be equal partners, sharing goals and high expectations, as students prepare for the future.

# Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** Our SAC meetings are advertised with topics on the school website and the school marquee. The Title I plan will be reviewed and approved by SAC which is comprised of over 50% parents/community business members. A link to our Title I plan will be on our school website along with our School Improvement Plan.

# Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| --- | --- | --- | --- | --- | --- |
| **count** | **Program** | **Coordination** | | | |
| 1 | Senior Night | | Guidance/Senior Sponsor | December 2015 | Parent sign-in sheets, advertisement artifacts |
| 2 | Career/College Night | | Guidance  Administration | February  2016 | Parent sign-in sheets, advertisement artifacts |

# Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| --- | --- | --- | --- | --- |
| **count** | **Activity/Tasks** | **Person Responsible** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Orientation is used to familiarize freshmen and new students to LaBelle High School. | Principal | August, 2015 | schedules picked up, advertisement artifacts |
| 2 | Senior Graduation Requirements | Guidance/Senior Sponsor | August 2015 | Parent and student sign in |
| 3 | Annual Title I Meeting | Principal | September, 2015 | Parent sign-in sheets, advertisement artifacts, parent surveys |
| 4 | Open House | Assistant Principal | September2015 | Parent and student sign in sheets, advertisement artifacts, parent and student surveys |
| 5 | English Language Learners (ELL) Night | Guidance & ELL Department | Fall 2015 | Parent sign-in sheets, advertisement artifacts |

# Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** Meetings throughout the year will be held at a variety of times and days of the week.

[Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| --- | --- | --- | --- | --- | --- |
| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Parents will be informed of teachers not meeting Highly Qualified Teacher qualifications and of the right to request information about the teachers and paraprofessional qualifications. This information will be disseminated via a newsletter. | Principal | Highly Qualified Teacher requirements are intended to insure the students are being taught by instructors who are HQT and of high quality. | October 2015,  February 2016 | Copies of newsletters |
|  | Provide parents with important information specific to their student i.e. attendance, FSA and EOC scores, teaching strategies, discipline through parent/teacher conferences, student led conferences, and grade level meetings | Principal, AP, Deans  Teachers | Parents are provided with very specific information about their child in order that they may be an informed member of the learning team for their child. The student academic plans contain: number of absences, discipline referrals, testing data, and current progress by student. | Ongoing | Signed compacts,  sample compact on file |
| 2 |
| 3 | Parent survey results will be used to formulate next year’s PIP | AP, Dean, Principal | Parent input will be used to form the PIP | May 2016 | PIP 2016 |
| 4 | Parent trainings will be offered based upon parental needs | APC, AP-  A/D | Parent needs will be supported in order that they may better support the achievement of their student. | Ongoing | Training Agendas, Parent sign in sheets |

# Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| --- | --- | --- | --- | --- | --- |
| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Professional development will be offered to all faculty and staff, and will be required of new faculty and staff in the area of “how to hold positive parent conferences”. | Principal, AP  Deans  Instructional coaches | When parents are treated in a manner which makes them more comfortable in working with the school, they will more readily become involved in their child’s learning process. | Ongoing | Training sign in sheets, parent survey results |

# Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** College Night will be organized by the Principal, AP and Guidance. The timeline for this event is February 2016. Parents will be notified via advertisement artifacts as well as through the LHS website. Evidence of effectiveness will be provided by parent sign in sheets.

Project Graduation meetings will be organized by the Senior Sponsor and Activities Coordinator. Parents will be encouraged to attend in order make the event a success. The timeline for this event is May 2016. Monthly meetings will occur prior to the event. Advertisement artifacts, parents sign in sheets and parent volunteer logs will be used to demonstrate the effectiveness and completion of the activity.

School volunteer opportunities: The Administration, Activities Director, Counselors and Class Sponsors will organize opportunities for parents to volunteer at school and for school activities. These opportunities will be ongoing and parent volunteer logs will be used to demonstrate the effectiveness and completion of parent volunteering.

# Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

Timely information about the Title I programs [Section 1118(c)(4)(A)];

Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];

If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and

If the school wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** Class schedules were provided to students and parents at our orientation in August. Course syllabi are provided during the first week of classes and at our Open House in September. Title I program information is provided at the Open House in September as well.

At the orientation, parents and students are free to walk about the campus after having retrieved their child's schedule. They also have access to information about: resources, supports, services, clubs, and activities to support their child's success.

At Open House in September, parents meet and talk to their child's teacher and are provided with the course syllabi. Parents and students are then directed to attend the Annual Title I meeting in the auditorium. Parents are given "Parent's Right to Know" information.

During the first week of classes, the students receive their syllabi.

# Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** School information is sent home in English as well as Spanish.

Access for persons with disabilities is guaranteed as all of our meeting rooms are on the ground level.

Translators are used at parent conferences, student led conferences, and IEPs to insure parents, teachers, administrators, and staff comprehends and works together towards student success.

Announcements through the phone dialer system are provided by the school principal in English and Spanish and Creole to inform parents of upcoming events such as SAC meetings, Open House etc.

# Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

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| --- | --- | --- | --- | --- | --- |
| **count** | **Activity** | **Description of Implementation Strategy** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** |
| 1 |  |  |  |  |  |

# Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan. [Uploaded Document](file://localhost/H:/Downloads/fileUploads/110271_2013-2014_uploadEvidenceParentInput.pdf)

# Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all

children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact. [Uploaded Document](file://localhost/H:/Downloads/fileUploads/110271_2013-2014_uploadCompact.pdf)

# Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact. [Uploaded Document](file://localhost/H:/Downloads/fileUploads/110271_2013-2014_uploadCompactEvidence.pdf)

## Evaluation of the 2014-2015 Parental Involvement Plan

**Building Capacity Summary**

Provide a summary of activities provided during the 2014-2015 school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| --- | --- | --- | --- | --- |
| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
|  | NA-First year as Title I |  |  |  |

# Staff Training Summary

Provide a summary of the professional development activities provided by the school during the 2014-2015 school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

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| --- | --- | --- | --- | --- |
| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
|  | NA-First year as Title I |  |  |  |

# Barriers

Describe the barriers that hindered participation by parents during the 2014-2015 school year in parental involvement activities.

Include the steps the school will take during the 2014-2015 school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| --- | --- | --- |
| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
|  | NA-First year as Title I |  |

# Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the 2014-2015 school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

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| --- | --- | --- |
| **count** | **Content/Purpose** | **Description of the Activity** |