**BOOKER T. WASHINGTON SR HIGH Title I, Part A Parental Involvement Plan**

I, Mr. William Aristide, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

**Assurances**

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the school wide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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| **Signature of Principal or Designee**  | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement (Optional)

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| **Response:** The mission of Booker T. Washington Senior High School is to promote a safe community that champions high academic standards, self-realization, and responsible citizenship for all students. Booker T. Washington Senior High will actively involve parents, teachers, staff members and community members/stakeholders to prepare students to be responsible and productive citizens. The Parent Involvement Plan and Mission Statement will be reviewed by the 2015-2016 Educational Excellence School Advisory Council. |

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:** Booker T. Washington Senior High School is determined to increase parental involvement. We are committed to involve parents and all other stakeholders in activities that are in the best interest of our students and the community in which we serve. Such activities include, but are not limited to: Parent Night (a night designed to inform parents of the many programs offered through Title I and to also address the concerns of parents and student achievement), monthly Parent Academy workshops-based on the survey that the parents completed at the Title I Annual Parent Orientation Meeting. During the Annual Parent Orientation Meeting on September 29, 2015, the Community Involvement Specialist and school administrators discussed last year's Parental Involvement Plan (PIP) and after deliberation and input from parents and all stakeholders, the current PIP policy was developed for the 2015-2016 school year. |

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | Parent Academy | Parents will participate in activities that provide instructional support and assistance in key curricular areas such as Mathematics, Reading and Writing. |
| 2 | Parent Portal Training | Through the Parent Academy, we will provide training to parents on how to access the portal and explain all the features that are provided to help their child succeed. |
| 3 | FSA Mathematics Strategies | Through the Parent Academy, we will develop a training that shows parents different techniques and strategies to help their child improve their math skills. |
| 4 | FSA Reading and Writing Strategies | Through the Parent Academy, we will develop a training that shows parents different techniques and strategies to help their child improve their reading and writing skills. |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (school wide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible**  | **Timeline** | **Evidence of Effectiveness** |
| 1 | Title I Parent Orientation Meeting | Mr. Kevin E. Lawrence (VP) and CIS | September 29, 2015 | Flyers, Sign-In Sheets, ConnectEd |
| 2 | Develop agenda, handouts, a flyer and/or presentation materials that address the required documents. | Kevin E. Lawrence (VP) and CIS | September 29, 2015 | Flyers, Sign-In Sheets, ConnectEd and copies of agendas. |
| 3 | Advertise the event. | Kevin E. Lawrence (VP) and CIS | September 29, 2015 | School's marquee and ConnectEd Message. |
| 4 | Maintain documentation. | Kevin E. Lawrence (VP) and CIS | September 29, 2015 | Title I documentation folder housed in the Main Office.  |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:** Parents will have the opportunity to visit the school's in house resource center for meetings and additional support materials. This center is open at various hours during the school day. In addition, our student services department meets with parents at all times of the day to discuss graduation requirements, academic difficulties, arranging parent conferences, and truancy. Our School Social Worker and Community Involvement Specialist (CIS) visit homes to address an array of issues, ranging from truancy to special circumstances. The parent academy workshops will be held on different days and/or times to accommodate as many parents as possible.  |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | BTW School Showcase | Mr. Kevin E. Lawrence (VP) | Parents will be exposed to the vast number of academic programs, organizations, clubs, academic support and opportunities that exist at the school in an effort to increase student achievement. | August 19,2015 | Completed Effectively-Sign in sheets, handouts, agendas and presentation materials. |
| 2 | Health Fair | Health Connect (School's Nurse) | A healthy body encourages a Healthy mind. | January 31, 2016 | Sign in sheets, handouts, agendas and presentation materials. |
| 3 | Open House | William Aristide, Principal | Parents and students were apprised of the school's mission and expectations. | September 29, 2015 | Completed Effectively-Sign in sheets, handouts, agendas and presentation materials. |
| 4 | Parent Portal Training | Community Involvement Specialist (CIS) and Parent Academy  | Information and resources on M-DCPS and increase parent awareness on student progress.  | December 2, 2015 | On-going-Sign in sheets, handouts, agendas and presentation materials. |
| 5 | Individual conferences regarding technology and access to Parent Portal | Community Involvement Specialist (CIS) | CIS will provide individual help to parents in how to log-in and access the Parent Portal. | TBA. | Sign in sheets, handouts, agendas and presentation materials |
| 6 | Effective Resume Writing and Apply for a Job | Community Involvement Specialist (CIS) and the Parent Academy | Financial assistance at home and improving the overall home environment | January 12, 2016 | Sign in sheets, handouts, agendas and presentation materials. |
| 7 | BTW College Fair | Cap Advisor | Increase parent/student knowledge of college application requirements and college information. | October 18, 2015 | Completed Effectively-Presentation materials |
| 8 | Senior Parent Night | Ms. Wright | Increase parental involvement and testing information | September 22, 2015 | Hand-outs, sign in sheets, power point student agreement forms. |
| 9 | Literacy Night  | Instructional Coaches | Florida Standards Curriculum | TBA | Power points, literacy information  |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and Type of Activity** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Professional Development on communicating effectively with parents | Mr. Kevin E. Lawrence (VP) | Use of student and Parent Portals to monitor student progression. | On-going | On-going |
| 2 | Implementing coordination of parental involvement program | Community Involvement Specialist (CIS) | Improve the ability of staff to work effectively with parents. | On-going | Sign in sheets, handouts, agendas and presentation materials. |
| 3 | Effective Teaching and Parenting | Mr. Michael Velez (Graduation Coach) | Improve the effectiveness of teaching/lessons taught to students. | 9/15, 10/6, 11/3, 1/26 and 2/9 | Sign-in sheets, handouts and teacher evaluations. |
| 4 | PBS-Positive Behavior Support Training | Mr. Kenneth Washington/Mrs. Montenegro (PBS Coach) | Improve the ability of teachers/staff to implement the PBS Program in their classrooms. | 11/3/15 - Ongoing | On-going |
| 5 | Senior Parent Night | Ms. Wright/ Ms. McArthur | Testing Awareness, Senior Graduation Requirements | September 22, 2015 | PowerPoint, Handouts, ACT/SAT Applications |
| 6 | 9th Grade Tablets/Social Studies | Mr. Hart/Ms. McArthur | Use of Technology and History information | TBA | Use of Tablets for Instruction |

**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:** Booker T. Washington Senior High School will conduct Parent Academy Meetings (monthly), giving parents and students the opportunity to interact with teachers, guest speakers and administrators. In addition, the parent academy will also assist with support to parents-Each of the Parent Academy Meetings will train parents on different aspects of their children's education in which they can participate. Furthermore, these meetings will also focus on topics such as: Health, Financial Stability, Education, Lifestyle and Empowerment. |

**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the school wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:** The school uses Connect Ed, flyers, and personal phone calls home to inform parents of Title I programs and events. The school's Student Service Department and Administration is available to assist parents in scheduling meetings with teachers to address concerns and parental support and assistance.Additionally, Parents will receive timely information of the Title I programs through e-mail and Black Board Connect-ED messages. Parents will also receive reports on their child's progression and letters will be sent concerning additional intervention programs that will be offered to support the entire student body. EESAC will meet monthly to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children. Parents are encouraged to submit their comments to our Community Involvement Specialist at any time in our Parent Resource Center, through the Main Office, by phone or by e-mail. |

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:** Booker T. Washington Senior High will utilize ConnectEd, along with written communication in various languages (English, Spanish and Creole), Flyers, and Visual screening devices for visually impaired students/parents. We will also utilize translators and/or staff members that speak other languages to assist and/or be available to assist during parent meetings and/or during parent conferences.  |

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

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| **count** | **Activity**  | **Description of Implementation Strategy** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** |
| 1 | Maximizing parental involvement and participation in their children’s education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)]; | In utilizing the assistance of the Student Service Department and Parent Resource Center parents are afforded the opportunity to use school facilities to meet with teachers and school site personnel to accommodate their conferences and educational needs and concerns. | Student Services Chair. | Ongoing academic advisement. | Throughout the year |
| 2 | Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)]. | Faith-based organizations and community centers will be frequently visited by the Title I Community Involvement Specialist and school administrators | Mr. Kevin E. Lawrence (VP) and CIS | Community Involvement and support to the school's goals and mission. | Throughout the year |

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

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| [Uploaded Document](file:///C%3A%5CUsers%5C184011%5CDownloads%5CfileUploads%5C137791_2014-2015_uploadEvidenceParentInput.pdf) |

**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

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| [Uploaded Document](file:///C%3A%5CUsers%5C184011%5CDownloads%5CfileUploads%5C137791_2014-2015_uploadCompact.pdf) |

**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

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| [Uploaded Document](file:///C%3A%5CUsers%5C184011%5CDownloads%5CfileUploads%5C137791_2014-2015_uploadCompactEvidence.pdf) |

**Evaluation of the previous year's Parental Involvement Plan**

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | BTW School Showcase | 1 | 600 | Parents will be exposed to the vast number of academic programs, organizations, clubs, academic support and opportunities that exist at the school in an effort to increase student achievement. |
| 2 | Health Fair | 2 | 950 | A healthy body encourages a Healthy mind. |
| 3 | Open House | 1 | 500 | Parents and students were appraised of the school's mission and expectations. |
| 4 | Parent Portal Training | 1 | 45 | Information and resources on M-DCPS and increase parent awareness on student progress.  |
| 5 | Individual conferences regarding technology and access to Parent Portal | 1 | 30 | CIS will provide individual help to parents in how to log-in and access the Parent Portal. |
| 6 | Effective Resume Writing and Apply for a Job | 1 | 10 | use of Technology and History information |
| 7 | BTW College Fair | 2 | 50 | Increase parent/student knowledge of college application requirements and college information. |
| 8 | Senior Parent Night | 1 | 45 | Increase parental involvement and testing information |
| 9 | Literacy Night  | 1 | 55 | Common core curriculum and eoc assessment info |

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Professional Development on communicating effectively with parents | 5 | 80 | Use of student and Parent Portals to monitor student progression. |
| 2 | Implementing coordination of parental involvement program | 2 | 85 | Improve the ability of staff to work effectively with parents. |
| 3 | Open House | 1 | 500 | Parents and students were apprised of the school's mission and expectations. |

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the current school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
| 1 | Transportation | CIS Visitations. |
| 2 | Work Schedules | Staggered school events, workshops and events. |
| 3 | Social Services | Continuous communication with Social Services Agencies. |
| 4 | Incarceration | Probation and parole officers as well as court service providers. |
| 5 | Homelessness | Social Services Agencies. |

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

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| **count** | **Content/Purpose** | **Description of the Activity** |
| 1 | Increasing Parent Participation | PTSA parent recruitment membership drive. |