## READ-PATTILLO ELEMENTARY SCHL Title I, Part A Parental Involvement Plan

I, Kim McKinney , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## Assurances

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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| **Signature of Principal or Designee**  | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement (Optional)

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| **Response:** We are committed to creating an environment where the right of every student is to Dream ... Reach ... Grow ... Become ... |

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:** Parents are involved in the decision making process through membership on the School Advisory Committee (SAC). Parents elect members to the SAC. Meeting notes are taken at each SAC meeting. Public input sessions are scheduled during the development of the annual Strategic Plan. Public input is on each SAC agenda. Title 1 budget information is reviewed at each SAC meeting.Our School Improvement Plan also includes support. PTA meetings offer opportunities for input. Annual surveys from Title 1 also give input. |

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | IDEA | Supplemental instruction support provided by the school will be discussed with parents during the development of the student's IEP. |
| 2 | Title X, Homeless | Title X Coordinator provides services to families to ensure that students have school supplies, community resources, and transportation. |
| 3 | Title I, Part D | Transition plans are coordinated with the Department of Juvenile Justice with funds from the Neglected and Delinquent programs. |
| 4 | VPK | VPK works with our school staff to coordinate transition plans for students entering Kindergarten. |
| 5 | Title II | The district provides ongoing professional development to ensure quality instruction and student success. |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible**  | **Timeline** | **Evidence of Effectiveness** |
| 1 | Establish Open House and Annual Title I Meeting dates and activities | Principal | August 2015 | Date set on school calendar |
| 2 | Prepare agenda for Open House | Principal, Teachers | September 2015 | Completion of Agenda |
| 3 | Gather Information on Title I such as brochures and Powerpoint presentation outlining services | Principal | September 2015 | Information prepared for distribution |
| 4 | Train teachers about plans/goals of Open House | Principal | September 2015 | Speaking Points/Sign In sheets |
| 5 | Advertise Open House & Annual Title I Meeting  | Principal, Teachers | September 2015 | Number of attendees, Survey, newsletter, flyer, website, Connect-5 message |
| 6 | Prepare information on curriculum and class expectations | Teachers | September 2015 | Parent Survey |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:** Public Input Sessions scheduled in September for input into the School Improvement Plan/Strategic Plan. Public Input is an agenda item on every SAC meeting. Title 1 information meeting will be held on September 29th. Family events/conferences are held at different times to meet the needs of parent's work schedules. Teachers are flexible regarding scheduling of conferences, phone conferences are available if necessary. A review of data will be conducted periodically throughout the year to make 2015 decisions about Title 1 program needs. Parent trainings are held throughout the year. Students are included in events.  |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Meet the Teacher | Instructional Staff | Home/School Connection | August 20, 2015 | Parent Sign In Sheets |
| 2 | K-2 Learning Expectations Night | Cindy Crandall / K-2 teachers | Academic Skills Focus | September 1, 2015 | Parent/Student Surveys and Parent Sign In Sheets |
| 3 | 5th Grade Learning Expectations | Jurgensen/Peterson/Gold | Academic Focus Parent Involvement | September 1, 2015 | Parent Sign In Sheets/ |
| 4 | Open House | Instructional Staff | Core Curriculum Focus | September 29, 2015 | Parent Sign In Sheets |
| 5 | Energy In Energy Out Family/Community Health Fair | Crandall/Faculty/Staff | Academic Focus/Community | October 27, 2015 | Parent Sign In Sheets/Survey |
| 6 | Nurtition Training- Shopping Trip | Crandall/Valentine?Taufer | Wellness/Home/School Connection | November 2015 | Sign In sheet/Survey |
| 7 | Winter Wonderland | PTA/Crandall | Home/School Connection/Literacy  | December 2015 | Sign In Sheets |
| 8 | Parents to Kids | Crandall | Literacy | February 2016 | Sign In Sheets/Survey |
| 9 | Night of the Arts | Special Area Teachers | Arts/Literacy | March 2016 | Sign In Sheets/Survey |
| 10 | Family Learning Night | Crandall/Instrucational Staff | Math/Reading/Nutrition | April 2016 | Sign In Sheets/Survey |
| 11 | Parents In Touch Videos | Crandall/Faculty & Staff | Various Topics | Year long activities | Survey |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and Type of Activity** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | 5 Star Training | McKinney/Geiger | Encourages strong family involvement and business partnerships in supporting students  | September 2015 | VIP Training Video/ PowerPoint |
| 2 | Volunteer Training | McKinney/Geiger | Encourages strong family involvement and business partnerships in supporting students | September 2015 | VIP Training Video |
| 3 | Compact Review/Update | McKinney/Geiger | Communicates expectations for academic success | May 2015 | SAC Agenda Minutes |
| 4 | PIP data gathering | McKinney/Geiger | Provides communication avenue for partnership in school activities | September 2015 | Faculty Meeting Agenda |
| 5 | PIP data gathering | McKinney/Geiger | Provides communication avenue for partnership in school activities | September 2015 | SAC Minutes |
| 6 | Business Partner Training | McKinney/Geiger | Encourages strong community involvement | September 2015 | VIP Training Video |

**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:** Parents may check out books from the media center and have access to internet connected computers during the school day. Cleared volunteers are encouraged to volunteer on campus. Family member conferences with school staff are encouraged. Public Input is an agenda item on every SAC meeting. Planned and facilitated Back to School Expo for students in the community for free school supplies in conjunction with community agencies, businesses and organizations.  |

**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:** Read-Pattillo Elementary School offers a variety of parent involvement programs throughout the school year. Each year, we offer families the opportunity to meet and greet their child's teacher, learn about our Title 1 school programs, gain information on academic focus, while learning how each family can have input into our school improvement plan. PTA offers membership and activities for each family. All students' in Kindergarten through Fifth Grade and their families are given the opportunity to attend these family trainings throughout the year. Parent surveys allow families to provide input on these trainings and give suggestions on topics for additional trainings. Parents are informed through the school's newsletter that is published quarterly. The newsletter highlights upcoming parent trainings, district mandates, behavior guidelines, nutritional information, and academic focus, along with student achievements. The School Advisory Council meets monthly and elicits ideas and concerns from families. Read-Pattillo is committed to providing quality education for all.TITLE 1 information is available at the annual Title 1 meeting and discussed at the Kindergarten Orientation. Title 1 information is included in the Family Handbook. Parent conferences are encouraged. Grades K and 5 have individual grade level curriculum nights. Curriculum information is shared at various grade levels through newsletters and parent handouts. Curriculum maps are available on the district web page.  |

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:** Our school has a very small number of ESOL students. Important district information is available to our parents in Spanish and English. A translator may be requested from the district for parent conferences and IEP meetings upon parent request. IEP meetings are scheduled with parents and teachers according to guidelines and parent requests. We currently do not have any migratory children enrolled.  |

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

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| **count** | **Activity**  | **Description of Implementation Strategy** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** |
| 1 | Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and | Parent to Kids | Cindy Crandall | Parent Training results in additional support at home in academics. | October 2015 |

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

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| [Uploaded Document](fileUploads/645037_2015-2016_uploadEvidenceParentInput.docx) |

**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

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| [Uploaded Document](fileUploads/645037_2015-2016_uploadCompact.doc) |

**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

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| [Uploaded Document](fileUploads/645037_2015-2016_uploadCompactEvidence.doc) |

## Evaluation of the previous year's Parental Involvement Plan

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Meet the Teacher | 1 | 654 | Community Family Support |
| 2 | Night of the Arts | 1 | 512 | Showcase of Student Work |
| 3 | Open House | 1 | 446 | Curriculum Focus |
| 4 | Kindergarten Learning Expectations | 1 | 101 | Academic Skills Focus |
| 5 | Homework Help K-2 | 1 | 24 | Family Support/Curriculum |
| 6 | Parent to Kids | 1 | 6 | Academic Focus/Parent Involvement |
| 7 | Common Core Standards | 1 | 64 | Community Family Support |
| 8 | Nutrition Mission | 2 | 31 | Community Family Support |
| 9 | Technology Night | 1 | 1 | Community Family Support |
| 10 | Fill your stocking with Literacy | 1 | 21 | Academic Focus/Family Support |
| 11 | Fifth Grade Parent Night | 1 | 70 | Academic Focus/Family Support |

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Volunteer Training | 1 | 36 | Encourages strong family involvement and business partnerships in supporting students  |
| 2 | 5 STAR Training | 1 | 36 | Encourages strong family involvement and business partnerships in supporting students |
| 3 | Compact Review/Update | 1 | 36 | Communicates expectations for academic success |
| 4 | PIP data gathering | 1 | 36 | Provides communication avenue for partnership in school activities |
| 5 | Business Partner Training | 1 | 36 | Encourages strong community involvement |

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
| 1 | Work Schedules (ED) (ESOL) | EMS Calendar |
| 2 | Schedules | Newsletter by PTA |

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

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| **count** | **Content/Purpose** | **Description of the Activity** |