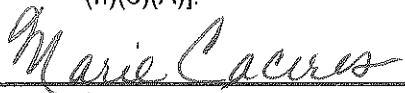


ASPIRA ARTS DE/CO CHARTER SCHOOL Title I, Part A Parental Involvement Plan

I, Marie P. Caceres, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the school wide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].



Signature of Principal or Designee



Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: The ASPIRA Arts DE/CO Charter School believes that positive parent/family involvement is essential to student achievement and thus encourages such involvement in all school activities.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: ASPIRA Arts DE/CO Charter School believes in involving parents in all aspects of its Title I programs. The EESAC has the responsibility for developing, implementing, and evaluating the various school level plans, including the School Improvement Plan (SIP) and Parent Involvement Plan (PIP). More than 50 percent of the members of the EESAC are parent (non-employee) representatives. In addition, all parents were given the opportunity to review the plan and offer their input prior to approval. For the PIP, all parents were given surveys at the end of the school year seeking their input on activities, training, and materials they needed to help their child. Results of parent surveys are reviewed by the EESAC to determine needed changes. During the EESAC meeting when the PIP and SIP are developed, the committee will decide, with the input from parents how the parental involvement funds will be used.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Individuals with Disabilities Education Act (IDEA)	Supplemental instructional support provided by Title I will be discussed with parents during the development of the students IEP.
2	Title II	Professional development modules will be provided to schools to support the professional development needs of the staff related to parental involvement. The parent liaisons will be trained by district Title I staff in methods to effectively use the modules. District staff will provide support and monitor the implementation to ensure that training is provided as required.
3	Title I	ASPIRA Arts DE/CO Charter School involve parents in the planning and implementation of the Title I Program and extend an open invitation to our school's parent resource center or parent area in order to inform parents regarding available programs, their rights under No Child Left Behind and other referral services.
4	Title I, Part C	Through other Title I schools in the district, Arts DE/CO Charter School provides services and support to migrant students and parents. The District Migrant liaison coordinates with Title I and other programs and conducts a comprehensive needs assessment of migrant students and parents to ensure that the unique needs are met.
5	Title I	Increase parental engagement/involvement through developing (with on-going parental input) our Title I School-Parent Compact; ASPIRA Arts DE/CO Charter School's Title I Parental Involvement Plan; scheduling the Title I Annual Orientation Meeting (Open House); and other documents/activities necessary in order to comply with dissemination and reporting requirements.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school wide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services,

and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Develop agenda, handouts, and/or presentation materials that address the required components	Principal	August	Copies of agendas, PowerPoint presentation and handouts.
2	Develop and disseminate invitations	Title I Specialist	August	Flyer with date of dissemination posting.
3	Advertise/publicize event	Title I Specialist	August	Announcement sent through ConnectEd message and Calendar of Events
4	Develop Sign-In Sheets	Title I Specialist	August	Sign-In Sheets for meeting and individual classrooms
5	Maintain documentation	Principal and Title I Specialist	August	Title I documentation filing system housed in Principal's office.
6	Maintain documentation	Principal and Title I Specialist	August	Documentation will be shared with LEA Title I Office for monitoring purposes.

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: The leadership and staff of ASPIRA Arts DE/CO Charter School have a strong belief in the importance of parental involvement and have put measures in place to offer parent meetings on a flexible schedule. Our annual Title I meeting for parents of participating children will be offered twice during the third week of school, once, during the school day and once in the evening. Many of the parents are employed by the local factories and work the 8:00a.m.-4:00p.m. shift; therefore, the school will schedule all parent meetings between 4:30 p.m. and at 6:30 p.m. with snacks provided at both times. In addition, our Parent Academy will offer parenting classes at varying times to include morning and evening sessions. The Parent Center will be open every school day from 8:00 a.m. until 6:00 p.m. for parents to pick up materials and/or meet with the Title I Specialist. On the third Thursday of every month, the center will be open until 8:00 p.m.

The center will also be open in the mornings on the first Saturday of each month. The Principal will work with the Title I Specialist to create a flexible schedule to ensure that the center is open at times convenient for parents. The Title I Specialist will maintain records of parent participation. The schedule may be modified as needed based on parents' participation.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Small group conferences regarding Technology and access to the parent portal	Principal and Title I Specialist	Title I Specialist will provide individual help to parents on how to log-in and access online assistance as well as the parent portal.	Annual Meeting and then as needed	Sign-In Sheets, handouts, agendas, and presentation materials
2	Small group conferences regarding Academic Progress	Administrators and Teachers	Parents will gain knowledge of academic progress, information and availability of teachers for assistance	September through April	Sign-In Sheets, handouts, agendas, and presentation materials
3	Face-to-face meetings with Parents and Teachers	Assistant Principals & Title I Specialist	Content specific sessions will be provided for parent information will include grade level proficiency, strategies parents can use at home, and assessment methods.	September	Sign-In Sheets
4	Assessments discussed during individual conferences	Classroom Teachers	Teachers will conduct individual conferences to discuss each child's assessment results, expectations, and goals for the school year.	August through November	Conference Logs
5	Implementing Common Core Standards/Next Generation Sunshine State Standards	Principal & Title I Specialist	Parents will be provided with grade specific brochures outlining and identifying the NGSSS and strategies they can use to help their child at home. Information will also be posted on the school's website at http://www.aspirafi.org .	August-October 2015	Notices in newsletters and calendars; Principal will document date distributed through ConnectEd.

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Annual CIS Meeting	Principal, Assistant Principal, School Resource Specialist	Improvement in Academic Achievement	September	Increase in Parental Involvement

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Our school will continue to provide access to a parent resource centers where information pertaining our organization, our school, and the community can be found by parents and visitors.

-The school administration and Community Involvement Specialist (CIS) will provide training on understanding academic support and/or help accessing grades online to parents who needed in order to better help their children.

-The school administration and CIS will invite parents to join the Title I Annual meetings, participate in the EESAC programs and get involved as volunteers in school activities.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the school wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: At the annual meeting of parents in September, ASPIRA Arts DE/CO Charter School will hold a general meeting where information will be presented about the Title I programs, the curriculum, and academic assessments. Parents will learn about the school-wide program, how to schedule parent-teacher conferences, and opportunities for participation in decisions related to the education of their child. Parents will be given a copy of the student / parent handbook, which includes more detailed information on these topics and a copy of the Parental Involvement Plan (PIP). Upon conclusion of the general meeting, parents will be invited to visit their child's classrooms and meet staff. During the classroom visits, teachers will provide additional information on the subjects they teach, assessment plans, and how parents can help at home. The same information will be provided in an informational packet distributed the following day for all parents unable to attend. Teachers will maintain sign-in sheets and provide a copy to the assistant principal who will also maintain documentation on the dissemination of information, distribution methods, and timelines.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: The Parental Involvement Plan (PIP) will be summarized into a brochure that will be printed in English, Spanish, and Haitian Creole and provided to all parents in the "Beginning of School Packet." The

brochure will outline the major components of the policy and will offer to provide a hard copy upon request. In addition, hard copies will be available in the office and the parent resource center. The complete PIP will be posted on the district's website and linked from the school's website.

Written communication will be provided for parents in English, Spanish, and Haitian Creole. Translators will be available at all parent meetings and in the school office to provide translation services to ensure that parents are able to fully participate in parent meetings. The school will ensure that an individual will be available to provide translation services in Spanish and Haitian Creole at the school. If other languages are needed, the school will send the material to the Title I office where local companies will be

contracted to provide the translations. The English Language Survey results will be used to determine the number and specific needs for translations into a language other than English. The district will run the Language Survey report at least monthly to determine any changes based on fluctuations in student populations.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:
☒ Not Applicable

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

Uploaded Document

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

Uploaded Document

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

Uploaded Document

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Monthly Teacher/Parent Conferences	8	150	Students whose parents attend Monthly teacher parent conferences are expected to improve in behavior and academics.
2	Training on how to access Parent Portal so that Parents can access the students grades online	5	5	Parents will have better communication to and from school and students will perform better knowing that the parent has immediate access to academic/behavior grades.

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Using the grade book to communicate with parents	1	30	When teachers communicate with parents through online technology, student's behavior and academics is expected to improve.

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the current school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	School hours vs. Parent work hours	Change times of school meetings to make it easier for parents to attend.
2	Language Barriers	Provide translated material and multiple language activities

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)