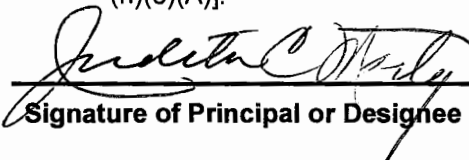


MATER ACADEMY CHARTER MIDDLE Title I, Part A Parental Involvement Plan

I, Judith Marty, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].


Signature of Principal or Designee

9/22/2015
Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response:

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the

planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Mater Academy believes in involving parents in all aspects of its Title I programs. An annual orientation meeting will be held to inform parents of students in the Title I Program of their right to be involved. EESAC carries the responsibility for developing, planning, implementing and evaluating the various plans, programs and activities including the School Improvement Plan, Parent Compact and Parent Involvement Plan. The school will ensure that parents have the information needed to make well-informed choices for their children and effectively share responsibility with their children's school. Parents will be highly encouraged to have their children participate in tutorial programs offered by the school. An effective communication system from home-to-school and vice versa is practiced to ensure that parents have information about school programs and their child's progress. Parent-Teacher conferences have been scheduled and will be held to discuss the individual child's achievement. In addition, parents will be provided frequent reports on their child's progress. Communication with parents will occur via parent-teacher conferences, Connect -ED messages, Informational meetings, conferences held with the school's administration and/or CIS. The school will also recruit and provide parents with the opportunity to volunteer at the school site once the parent has been cleared as a volunteer through MDCPS. Parents are encouraged to participate in the EESAC and PTSA, in which they are provided the opportunity to contribute in the decision making process of the school. The Community Involvement Specialists will assist parents in establishing home environments that support their child's learning.

At Mater Academy we believe that positive parent/family involvement is essential to student achievement thus encourages such involvement in school educational planning and operations.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Parent Academy	This program is implemented throughout the school year and will provide parents a variety of meaningful parental experiences for a better home to school connection
2	Title I	Three tier tutoring program (before school, after school , Saturday sessions)
3	IDEA	Individuals with Disabilities Education ACT (IDEA)- Supplemental Instructional support is discussed with parents during the development of the student's IEP.
4	Title III	Tutoring program for LEP students

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Develop Flyers, Agenda, Powerpoint for Annual Title 1	CIS, Administration, Principal, Teachers	September 2015	sign-in sheets, handouts, presentation materials and

	Meeting			student passing rate
2	Discussion of PIP and Compact	CIS, Administration, Principal, Teachers	September 2015	Annual Title1 Meeting Minutes
3	Connect ED	Assistant Principal	September 2015	Meeting Sign in sheets and Connect ED reports

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Mater Academy implements a Title I program which offers a flexible number of parental involvement meetings at times that encourage as many parents as possible to attend meetings. Our school gives careful consideration to family schedules and outside commitments when determining the days and times of meetings. At Mater Academy we offer:

- After School or evening meetings;
- Saturday sessions;
- Before the school day begins; and
- During the day meetings with CIS
- During the day on a teacher in service day.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	The school's Parent Survey Compilation Of Results is analyzed and used to amend the Title I program and the Title I PIP at the school's site for the current year	Principals, CIS	It provides training information and support services that strengthen the relations between parents and the school in meaningful ways that improve academic achievement	September 2015	as evidenced by increased achievement in state assessments and attendance to parent meetings.
2	Parent Academy	CIS, Administration	It facilitates parent trainings assisting parents to help their children at the home.	through the school year	as evidenced by increased achievement in state assessments

					and increased parent participation in meetings.
3	Assesments discussed during individual conferences	Classroom Teachers	Teachers will conduct individual conferences to discuss each child's assessment results, expectations and goals.	October 2015, December 2015, March 2016, and May 2016	Conference logs and increased student achievement
4	Individual Conferences regarding technology and access to the Parent Portal	Parent Liasons, CIS	Parent Liasons will provide individual help to parents in how to log in and access the parent portal	Initiate in August 2015 and September 2015, and then as needed basis	sign-in sheets, handouts, and presentation materials
5	Parent meetings for Algebra 1 EOC	CIS, Administration, Alg. 1 teachers	Parents will be offered the opportunity to participate in Alg. 1 activities to assist their child in their preparation for the EOC	2 times a year	sign-in sheets, handouts, presentation materials and student passing rate
6	Parent meetings for Geometry EOC	CIS, Administration, Geometry teachers	Parents will be offered the opportunity to participate in Geometry activities to assist their child in their preparation for the EOC	2 times a year	sign-in sheets, handouts, presentation materials and student passing rate
7	Parent meetings for Biology EOC	CIS, Administration, Biology teachers	Parents will be offered the opportunity to participate in Biology activities to assist their child in their preparation for the EOC	2 times a year	sign-in sheets, handouts, presentation materials and student passing rate
8	Parent meetings for Civics EOC	CIS, Administration, Civics teachers	Parents will be offered the opportunity to participate in Civics activities to assist their child in their preparation for the EOC	2 times a year	sign-in sheets, handouts, presentation materials and student passing rate
9	Parent meetings for Advanced Academics	CIS, CAP Advisor, and Administration	Parents will be offered the opportunity to participate in college prep activities to assist their child in their preparation for college	5 times a year	Sign in sheets and student participation in advanced academics programs
10	EESAC	District School, EESAC Chair	Collaboration of all stakeholders involvement in the development and review of the SIP, PIP, Parent Compact and other school based decisions that	monthly	Sign in sheets and improvement in student achievement.

			are linked to improving academic achievement.		
--	--	--	---	--	--

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Title I Administration Annual Procedures Meeting for Principals	Title I Administration, District and Principal	Discuss Title 1 regulations and resources available to the school and students.	August 2015	As evidence by increased achievement in state assessments.
2	MDCPS - EESAC	District, School, Principals, EESAC Chair	Collaboration of all stakeholders involvement in the development and review of the SIP, PIP, Parent Compact and other school based decisions that are linked to improving academic achievement.	Monthly	As evidence by sign in sheets, minutes and increased achievement in state assessments.
3	Faculty Meetings	Principals and CIS	It assist with planning and implementation of effective parental involvement activities that are linked to improving academic achievement.	Monthly	As evidence by sign in sheets, agendas and increased achievement in state assessments.
4	Gradebook Procedures	Administration, Gradebook Manager	It assist with planning, recording and implementation of effective parental involvement activities that are linked to improving academic achievement through the gradebook and portal.	August 2015, as necessary	As evidence by sign in sheets, agendas and increased achievement in state assessments.
5	Website Training	Administration, Department Chairs, Lead Teachers	It assist with planning, recording and implementation of effective parental involvement activities that are linked to improving academic achievement through the website and portal.	August 2015	As evidence by sign in sheets, agendas and increased achievement in state assessments.

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Mater Academy Middle will facilitate the CIS Staff to be available and assist parents in the Parent Resource Center. We will ensure a family-friendly school which will encourage teachers to help parents become involved. With the help of the CIS we will

develop support groups for parents and families; providing parent leadership training sessions. In addition, we will create and maintain a school website which will have information readily available for parents. Home visits are also provided when necessary.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Mater Academy Middle will conduct an annual meeting where information is presented about Title I programs, meetings, tutoring, the curriculum and academic assessments. Parents will learn about Mater Academy's programs, scheduling a parent conference and opportunities for participation in decisions related to the education of their child. After the meeting parents are invited to visits their child's teachers in the classrooms and provided with information about the individual courses. All information will be readily available to parents unable to attend. CIS and other personnel will be available at all parent meetings. Our school website will also be used as a tool for communication with our parents. In addition, flyers and connectEd will be sent home announcing tutoring programs available for our students.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Regular communication is the foundation of effective parental involvement, Mater Academy Middle will provide parents of participating children, information in an understandable and uniform format. Information will be provided to parents in a language where parents can understand, written translations of printed materials will be provided to parents that English is not their home language, in a language which they understand. Translators will be provided at all parent meetings and in school offices to provide translation services to ensure that parents are able to fully participate in parent meetings. The school will circulate information through various sources such as parent letters, flyers, Connect Ed messages, posting on the school's website, progress reports and reports cards. Teacher conferences will be held for student's who have Progress Monitoring Plans. Resources and additional information will be found at the school's Parent Resource Center.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training [Section 1118(e)(6)];and	SIP	Maria Montero	Make all stakeholders aware of school improvement .	Sept. 2015-June 2016
2	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	Parent Academy	Gloria Lozano	Improvement of home to school communication	Sept. 2015-June 2016
3	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	EESAC/PTSA Meeting	Ana Millan	Parent involvement increases student involvement in school activities	Sept. 2015-June 2016
4	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Parent Teacher conferences	Administration,Counselors and teachers	Communication of students' strength and weaknesses to improve academic achievement	Aug. 2015-June 2016
5	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	Parent Volunteers	Mary Pino	Parent involvement increases student involvement in school activities	Aug. 2015-June 2016

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.
Uploaded Document

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

Uploaded Document

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

Uploaded Document

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	The Title I Administration Parent Involvement Monthly School Report and the Title I Parent Involvement	28	2417	It provides training, information, and support services that strengthen the relations between parents and the school in meaningful ways that improve academic achievement
2	The school's Parent Survey Compilation Of Results is analyzed and used to amend the Title I program	1	853	It provides information and support services that strengthen the relations between parents and the school in meaningful ways that improve academic achievement
3	Title I DAC General Meetings	2	19	It provides training, information, and support services that strengthen the relations between parents and the school in meaningful ways that improve academic achievement
4	Title I PAC Meeting	0	0	It provides training , information, and support services that strengthen the relations between parents and the school in meaningful ways that improve academic achievement
5	School Sites Parent Resource Centers	1	473	It implements programs and activities that are linked to improving academic achievement
6	Parent Academy	7	126	It facilitates parent trainings assisting parents to help their children at the home.
7	Distribution of Parent Compacts	1	1219	It communicates school initiatives and academic resources for students.
8	Assesments discussed during individual conferences	3	401	Teachers will conduct individual conferences to discuss each child's assessment results, expectations and goals.
9	Parent Meetings for Algebra 1 EOC	2	356	Teachers will conduct individual conferences to discuss each child's assessment results, expectations and goals.
10	Parent meetings for Geometry EOC	2	402	Parents will be offered the opportunity to participate in Alg. 1 activities to assist their child in their preparation for the EOC
11	Parent meetings for Biology EOC	2	149	Parents will be offered the opportunity to participate in Geometry activities to assist their child in their preparation for the EOC
12	Parent meetings for Civics EOC	1	268	Parents will be offered the opportunity to participate in Biology activities to assist their child in their preparation for the EOC

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	CIS Inservice	2	2	It assist with planning and implementation of effective parental involvement activities that are linked to improving academic achievement.
2	Title I Administration Annual Procedures Meeting for Principals	0	0	It provides information and support services that strengthen the relations between parents and the school in meaningful ways that improve academic achievement
3	MDCPS - EESAC	6	114	The District makes training available to assist schools in effectively managing their councils so that parents are fully involved in the development and review the SIP that is linked to improving academic achievement.
4	Faculty Meetings	9	139	It assist with planning and implementation of effective parental involvement activities that are linked to improving academic achievement.
5	Website Training	1	135	It assist with planning and implementation of effective parental involvement activities that are linked to improving academic achievement.

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Days/Times of meetings for parents	Distribute dates and times to increase parent participation. Incentives
2	Language	Translation of all documentation and messages going home.

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
-------	-----------------	-----------------------------