

VOLUSIA PINES ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Julie Gordon , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: The mission of Volusia Pines Elementary is to ensure success for our students, through the collaborating efforts of all. Our school is committed to providing a safe and supportive environment where teachers provide rigorous instructions and high expectations that will make a positive impact on student's performance.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: The School Advisory Council (SAC) meets monthly and is responsible for the planning, review, and improvement of the Title I program. All parents are invited to be members of the Volusia Pines Elementary SAC. SAC members provide input on the Parent Involvement Plan and the Title I budget, as well as all other plans related to school improvement. Parent surveys are also used to solicit parent input. Comments from parents are documented on SAC meeting minutes.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Title X, Homeless	Title X Coordinator provides services to families to ensure that students have school supplies, community resources, and transportation.
2	VPK	VPK works with our school staff to coordinate transition plans for students entering Kindergarten.
3	Title I, Part A	Additional support is provided to families through tutoring programs, and supplemental materials.
4	Title II	Ongoing Professional Development is provided in core subject areas to ensure quality instruction and student success.
5	Title III	Ongoing Professional Development by ESOL coordinator is provided as well as consistent monitoring practices to ensure student success.
6	Nutritional Programs	Free and reduced meal plans are offered, as well as nutrition, health, and wellness instruction.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Establish Open House date and activities including Annual Title I meeting	Principal and SAC	August 2015	Date set on school calendar
2	Prepare agenda for Open House/Annual Title I Meeting	Principal	September 2015	Completion of agenda
3	Gather information on Title I such as brochures and powerpoint about services	Principal and Principal Intern	September 2015	Information prepared for distribution
4	Train teachers about plans/goals of Open House/Title I Meeting	Principal and Principal Intern	September 2015	Faculty meeting minutes and comments
5	Advertise Open House/Annual	Principal,	September	Number of attendees, Survey,

	Title I Meeting	Teachers	2015	newsletter, flyer, website, connect5 message, Sign-in Sheets
6	Prepare information on curriculum and class expectations	Teachers	August 2015	Title I Parent Survey

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Workshops and meetings will be scheduled at different times to accommodate parents' varying schedules and availability. Meetings may be scheduled in the morning, afternoon, or evening. For example, activities such as Open House is held in the evening with two sessions with session one from 6:00-6:40 pm and session two from 6:45-7:15pm. Curriculum Nights are held in the evenings as well. Generally, SAC meetings are held in the evening or after school. Input for the School Improvement Plan and Parent Involvement Plan is solicited from parents; we schedule input times in the morning, afternoon, and evening to ensure that parents can participate.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Student Academic Achievement Standards and Title I Program Information, Open House	School Staff	Provide information to parents on expectations and how parents can help their children to increase student success	September 2015	Sign-in sheets
2	FSA Informational Night	School Staff	Provide information to parents of students in grades 3-5 on the FSA expectations and how parents can help their children to increase students success.	February 2016	Parent exit card
3	Family Literacy	School Staff	Provide information to the parents on literacy and how parents can help their children to increase student success.	January 2016	Sign-in sheets
4	Parenting Training, SAC Membership Training	School Staff	Provide information to the parents to increase parent knowledge of academic expectations to foster parent/school partnerships.	November 2015, January 2016	Post test, sign-in sheet
5	Parent to Kid	School Staff	Provide parents with with literacy skills to assist with academic achievement at home.	October 2015	Sign-in sheets, input forms

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Communication Awareness: Creating an Engaged Family Friendly Environment	Administrators/School Staff	Provide school staff with strategies for encouraging parents to participate in the educational process that improves academic success.	August 2015	Sign-in sheets, agenda, presentation materials such as Remind and Dojo
2	Different Levels of Parent Involvement (DLOPI)	Administration	Provide school staff with the knowledge of the different levels of parent involvement within the educational process that improves academic success.	Spring 2016	Sign-in sheets, agenda, presentation materials
3	Presentation of Parent Involvement Plan at Faculty Meeting	Administration	Provide the school staff with the Parent Involvement Plan to encourage parents to participate in the educational process that will improve academic success.	September 2015	Staff Feedback

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Volusia Pines Elementary has a Parent Resource Center that is open to families daily from 7:00 am to 2:30 pm. The Center provides a computer with internet access that families may use. Parents can check out books and educational materials to be used at home. Volusia Pines Elementary holds numerous family activities throughout the year to encourage families to take an active interest in their child's education. "Meet the Teacher" and "Open House" are held in August and September. At these events, parents meet teachers and learn about curriculum and expectations for the year. Parents are encouraged to volunteer in the classroom and to join PTA. Information on Title I programs are shared at the Open House using brochures and an informational PowerPoint. There is a Title I Annual Meeting at Open House. In February, Volusia Pines Elementary will host a FSA informational meeting. This event will teach parents how to help their children and assist them in preparing for FSA.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];

- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Information about Title I programs will be provided through newsletters, booklets/brochures, and an informational PowerPoint shown during Open House/Annual Title I Meeting. The Title I brochure and Title I handbook are sent home with each student via backpack. Curriculum and assessment information is shared by teachers at Open House/Annual Title I Meeting, during parent teacher conferences, classroom websites, and through classroom and/or school newsletters. Title I Annual meeting is conducted in September. Assessment information is sent home to parents via backpack and is also available on our website. Parents may provide input to the school via parent input forms, emails, interim reports, and student report cards.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Information regarding parent participation is provided to parents via school website, connect5 phone messages, newsletters, parent/teacher conferences, student backpacks, workshops, and meetings. District information is available in English and Spanish. When requested, the District will provide a translator if school staff are not able to assist. Books and videos in Spanish are available in the Family Resource Center. ESOL paraprofessional, bilingual clerical staff translate information for parents over the phone and at conferences. There is a Parent Leadership Committee meeting for parents of ELL students. Parents with special needs are accommodated. Volusia Pines Elementary is handicapped accessible.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	Literacy Program	Assistant Principal	Provide information on how parents can help their children with reading.	January 2016

2	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	Identifying Parent Leaders Workshop	Assistant Principal	Improve and increase parent leadership	Spring 2016
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Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Student Academic Achievement Standards and Title I Program Information, Open House	1	275	Provide information to parents on expectations and how parents can help their children
2	Family Literacy/Curriculum Nights	1	45	Provide parents with strategies to increase family literacy
3	Parenting Training, SAC Membership Training	2	20	Increase parent knowledge of academic expectations and foster parent/school partnerships
4	ELL Parent Meeting	1	25	Provide information to parents concerning testing, and how they can help raise their child's academic achievement.
5	Parent to Kids	1	9	Provide information to parents with strategies and materials to increase academic achievement.

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Family Friendly Schools: Creating a Family Friendly Environment	1	50	Provide school staff with strategies for encouraging parents to participate in the educational process
2	Different Levels of Parent Involvement (DLOPI)	1	50	Improve the ability of staff to work with parents
3	Presentation of Parent Involvement Plan at Faculty Meeting	1	50	Set clear goals of parental involvement with faculty

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
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1	Unable to attend events due to working multiple jobs-economically disadvantaged	Have meetings at different times and send information home or use connect5 messages. Utilize technology such as Remind, Class DoJo, Classroom Websites
2	Unable to understand English-hispanic and limited English proficiency	Have meetings for those that don't speak English through the ESOL department

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
1	Building the Capacity of Schools	Title I Informational Meeting
2	Building the Capacity of Schools	Open House
3	Building Capacity of Parents	Parent to Kid
