**HERITAGE ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan**

I, Nina Lant , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

**Assurances**

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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| **Signature of Principal or Designee** | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement (Optional)

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| **Response:** |

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:** The dates of our School Advisory Council meetings will be placed on our Edline school page. Prior to each meeting we will also utilize our call out system, marqui and twitter page to remind parents of the upcoming meeting. Within the meeting parents will be able to develop the School Improvement Plan. They will also discuss and share opinions on the use of Title 1 and School Improvement Funds.   Parent will also be included in the development of the parent/school compact and plan. Parents will also review the data collected from the Family Involvement Survey and discuss the needs and strategies that will need to be placed in the plan for the upcoming school year. All communication will be sent in the student Communication Folder purchased with Title 1 funds. |

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | Title 1 Part A | Services are provided to ensure students requiring additional remediation and enrichment are assisted through after-school tutoring services. Professional development for Parents are also funded through use of Title 1 funds and are done at our Curriculum Night, Family Nights and Pride Days. |
| 2 | Title 1 Part C | Migrant Liaison provides services and support to students and parents. The liaison coordinates with Title I and other programs to ensure student needs are met. |
| 3 | Title X Homeless | District homeless social worker provides resources (clothing, school supplies, social services referrals) for students identified as homeless under the McKinney-Vento Act. |
| 4 | Supplemental Academic Instruction (SAI) | SAI funds will provide a full-time teacher to assist 3rd grade students at risk of retention. Teacher will work with parents in conference to share ideas and strategies to use at home. |
| 5 | School-Wide Postive Behavior Support | Students will follow school SWAG. S-safety first, W-work effectively, A-appropriate language, G-give respect. Students will have an opportunity to level up each week based on their behavior and earn rewards. Teachers, guidance and parents will work together to develop plans for students in need of alternative behavior plans. |
| 6 | 21st Century Grant | The 21st Century grant will allow 60 of our students in K-5 to be placed with a certified teacher and support staff to receive remediation and enrichment in reading and math. Students who are eligible are students who have applied for Family First Funding and are on the waiting list. This will assist parents in ensuring the safety of their children. |
| 7 | Heritage Pride Days | Parents will be invited to come to school to see a portfolio of what the student has accomplished at that time. Professional development will also be offered to parents on those days. Professional development will focus areas of reading and math. |
| 8 | Parent Conferences | During parent conferences teachers will share strategies parents can use at home to assist their child at home. |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible** | **Timeline** | **Evidence of Effectiveness** |
| 1 | An invite will be sent out to parents in English that will also be translated in Spanish and Creole. | Shauntay King | September 9, 2015 | Attendance at meeting. |
| 2 | We will use the One Voice Call Out to remind parents of upcoming meetings. | Shauntay King | September 4, 2015 | Attendance at meeting. |
| 3 | The marqui will also be used to remind parents of the upcoming meeting. | Shauntay King | August 31, 2015 | Attendance at meeting. |
| 4 | The Community Language Facilitator will attend meetings to translate information. | Shauntay King | September 4, 2015 | Parent Evaluations |
| 5 | Title 1 Programs, requirements and additional support will be discussed with parents. | Shauntay King | September 9, 2015 | Parent Evaluations |
| 6 | Our twitter page will be used to remind parent of this activity. | Shauntay King | September 4, 2015 | Attendance at meeting |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:** Parent training will be provided during the day and evening times. Professional development as well as materials for families to use at home will be provided to families. Food will also be provided to all family members who attend. Home visits will be made during the school day or after school, when necessary. Parent conferences will be coordinated with parents to assure that it is convenient for them. This is with the understanding that this will require am, pm or mid-day scheduled meetings. In addition, our School Advisory Council meetings will now be held at 7:30 am instead of at 6 pm when the participation was very poor. Parents will also be invited to school on half day Professional Development Days to attend Heritage Pride Days on which, the teacher will share student and class successes. Also during Pride Days, parents will have an opportunity to take part in professional development regarding parenting strategies, educational tools that are accessible at home. |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Provide monthly parental training on how to assist students at home in Reading, Math, Science. by grade level. | Grade level, Math/Reading Coach | It has been proven that student achievement is related to the parents ability to participate in their child's education. | October 2015 -June 2016 | Parent Evaluations |
| 2 | Provide translated newsletters, flyers as well as translation at the Family Night activities. | Shauntay King, CLF's | Use of homelanguage will encourage parents to feel comfortable and be willing to participate. | August 2015-June 2016 | Parent Evaluations |
| 3 | Host our annual Open House/Curriculum Night | Nina Lant, Shauntay King and Teachers | It has been proven that student achievement is related to the parents ability to participate in their child's education. So it is important that we share with parents the students expectations for the year. | September 9, 2015 | Parent Attendance |
| 4 | Purchase materials parents can use at home such as books and flash cards that support instruction going on reading, math and science. | Shauntay King | It has been proven that student achievement is related to the parents ability to participate in their child's education. So it is important that parents have tools and resources to use at home to support instruction going on at school. | October 2015-June 2016 | Parent Evaluations |
| 5 | Purchase Kindergarten entry pamphlets for English and Spanish speaking parents. The pamphlets will share with parents ideas and ways to be active participants in their child's education. | Shauntay King | It has been proven that student achievement is related to the parents ability to participate in their child's education. | May 2016-June 2016 | Parent Participation in Kindergarten home and class activities |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | At all scheduled faculty meetings held each month, administration will share strategies with staff members on how to communicate and work with parents to better build a partnership between parent and school. | Nina Lant | It has been proven that student achievement is related to the parents ability to participate in their child's education. So it important that the school build relationships with families to keep them aware and involved of what is going on at school. | August 2015-June 2016 | Parent Contact Logs |
| 2 | Teachers will use the Title 1 Compact to remind parents of the agreement between the school, student and parent. | Shauntay King, Teachers | Parents will be reminded of the agreement of the Title 1 Compact. If parents follow items in the compact, the student will be set for success. | September 2015-June 2016 | Parent Conference Logs |
| 3 | At the September faculty meeting teacher will get an overview of what Title 1 is and how the funds support our school and families. | Shauntay King | Teachers will become more knowledgeable about Title 1. | September 2, 2015 | Agenda and Powerpoint used |

**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:** The school will host a number of activities which will consist of our Family Nights and Classroom invites. Each grade level will put on a training specifically targeting the needs of their grade level and students. The parents will be invited to come to participate in hands on activities and invited to take the materials used in the training home with them to use with their child. Also, parents will be invited four times during the year to see progress of students. These days are called Pride Days and will be held on our Early Release Days.  The guidance counselors will host a parent training on each early release day to provide strategies for positive parenting at home.   The Principal will send monthly school newsletters to inform and remind parents of the upcoming activities at school.  Parents will be encouraged to participate in our Parent Teacher Organization.  <!--[if !supportLineBreakNewLine]--> <!--[endif]--> |

**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:** Parents will be notified of all Family Night Trainings and School Advisory Council meetings. Notification will be provided via a flyer that will go home in the parent communication folders and monthly school newsletters that will be translated in Spanish, student agenda, school marqui, Voice call out system and twitter. At the Family Night Training parents receive information in regards to upcoming assessments in the target subject, the results of diagnostic assessments and how they can assist students at home. Teachers also use student agendas, communication folders and conduct parent conferences to share information with parents in regards to student results on assessments and share information with the parent, if necessary, on what additional steps are being taken to assist the student and what the parent can do to assist.  Parents will also take part in the creation of the Parent Involvement Plan as well as the Title 1 Compact. Those parents who did not participate in the creation will receive a copy in which they will sign and return a receipt that says they have reviewed the documents. Parents will also be invited to a Title 1 Annual Parent meeting. At the meeting parents will learn about what Title 1 is and the benefits of being a Title 1 school as well as the rights associated with being a parent of a student enrolled a Title 1 school. At the meeting, the Parent Involvement Plan and Title 1 Compact will be shared and discussed. |

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:** Community Language Facilitators will be used to translate all documents that will be sent home. They will also assist parents in parent trainings, conferences, meetings, LEP and IEP meetings.  Auditory headsets will be used to provide translation to parents at parent meetings and trainings. Some parent events will also be held during the day in an effort to allow and encourage attendance of parents who work at night. We have also installed a For the Hearing Impaired audio system to assist parents or family members who are hearing impaired. |

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

X Not Applicable

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| **count** | **Activity** | **Description of Implementation Strategy** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** |

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

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| [Uploaded Document](file:///C:\Users\kingshau\Downloads\fileUploads\502571_2015-2016_uploadEvidenceParentInput.pdf) |

**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload an electronic version of the Parent-School Compact.

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| [Uploaded Document](file:///C:\Users\kingshau\Downloads\fileUploads\502571_2015-2016_uploadCompact.pdf) |

**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload evidence of parent input in the development of the compact.

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| [Uploaded Document](file:///C:\Users\kingshau\Downloads\fileUploads\502571_2015-2016_uploadCompactEvidence.pdf) |

**Evaluation of the previous year's Parental Involvement Plan**

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Family Nights | 5 | 500 | Parents received professional development that focused on Reading, Math and Science. Parents had an opportunity to work with teachers on specific strategies that can be used at home to assist students at home. Based on evaluations, parents really enjoyed the event. |
| 2 | Title 1 Annual Meeting | 1 | 150 | Parents heard a vodcast about Title 1. During the vodcast, administration shared information about Title 1 and the specific role it played in helping student achievement at Heritage. |
| 3 | Pride Day | 4 | 300 | Parents visited the classrooms of students to see the success they have had duirng the trimester in all subject areas. |
| 4 | Curriclum Night | 1 | 500 | Parents visited classrooms and heard presentations on the report card and the curriculum to be expected for the grade level. |
| 5 | Kindergarten Round Up | 1 | 75 | Parent visited the campus and received presentations from Kindergarten teachers about the curriculum. They received a take home activity to help students with numbers and letter recognition. They also received information about volunteering, registration, lunch application and after care. |

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Title 1 Faculty Meeting | 3 | 70 | During faculty meetings teachers were informed about the Title1 Funding. They also received information on tips to get and keep parent involved and help build parent capacity to help child at home. |

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
| 1 | Parent have to often work in the evening. | Provide parent activities at different times of the day. |
| 2 | Parents have to feed family after night activities. | Try to provide parenting activities that allows us to feed families who participate. |
| 3 | Trainings are not offered in only Spanish | Use our translation devices so parents are able to hear the translated version of the presentation only. |

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

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| **count** | **Content/Purpose** | **Description of the Activity** |