

## NORTH MIAMI MIDDLE SCHOOL Title I, Part A Parental Involvement Plan

### Mission Statement

#### Parental Involvement Mission Statement (Optional)

**Response:** North Miami Middle School provides a safe and effective learning environment that promotes the educational and career opportunities for all students while meeting the needs of our multicultural community and emphasizing career exploration, workforce skills, self-esteem, self-discipline, interpersonal skills, and personal values. The faculty, staff, and students of North Miami middle School are dedicated to excellence and achievement of our goals.

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### Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** The school will provide training to parents regarding the school's PIP, the school improvement process (SIP), and the life of the school. A Title I Orientation meeting will be held in the beginning of the year and topics will include an overview of Title I and Title I benefits, the Parent Involvement Plan (PIP), supplemental educational services, and parent surveys. As part of the parent involvement training, attendees will be encouraged to join the Parent Teacher Association (PTA), become a parent representative on EESAC, attend parent workshops, volunteer at the school site, and schedule parent conferences with teachers. Input by parents will be documented through the minutes from the Title I Orientation meeting, EESAC, PTA, parent workshops, and parent conferences.

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### Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Individuals with Disabilities Education Act (IDEA)	Supplemental instructional support provided by Title 1 will be discussed with parents during the development of the students Individual Education Plan (IEP)
2	Parent Academy Program	The North Miami Middle School Parent Resource Center and Community Involvement Specialist coordinates and integrate services with Parent Academy by providing extensive Parent Academy Workshops, PTSA, Parent Teacher Conference, EESAC, PAC/DAC Advisory and other activities involving parents.

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## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	parent letters in English and Creole will be sent home	Administration	September 11, 2015	Sample Parent Letters are documented in labeled folder
2	Record ConnectEd message and send to parents in English and Creole	Community Involvement Specialist	September 28, 2015 - October 2, 2015	Documented ConnectEd messages
3	Post meeting information on the school website	Administration	September 8-11, 2015	Posted information on Website
4	Create a Power Point presentation	Assistant Principal	September 16, 2015	Power Point Presentation

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## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** Parent meetings are generally held in the evenings to accommodate most parents, but occasionally daytime meetings are conducted. The Parent Resource Center is located in room 4004 and is available to accommodate parents Monday through Friday from 8:00 am to 4:00 pm. Moreover, the Community Involvement Specialist conducts weekly home visits as needed to address the needs of parents and students.

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## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent Workshops	Edeline Cadet	Parent liaisons provided information to parents in Creole on Internet Safety tips, medical care, and how to help their child become a better readers	September 2015- June 2016	Flyers and Parent Sign-in sheets
2	PTSA	Lucie Lucas	Parents are invited to the school to gain knowledge of curricular programs and to provide parental support	August 24, 2015-June 9, 2016	Parent Sign-in Sheets

3	Teacher/Parent Conferences	Counselors	Parents are able to meet with teachers on a weekly basis to discuss their child's academic progress and behavioral issues as deemed necessary	August 24, 2015 - June 9, 2016	Parent Sign-in Sheets
4	Parent Portal Sign-up	Edeline Cadet	Parent liaisons will provide individual help to parents on how to log-in and access the Parent Portal	August 17, 2015-June, 2016	Flyers and Parent Sign-in Sheets

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Staff Meeting	Patrick Lacouty	Administration and teachers discuss ways to increase schoolwide parental involvement	August 2015-June 2016	Agenda and Sign-in sheet
2	EESAC Meetings	Steven Goulds	Review parental involvement section of the School Improvement Plan and make recommendations as needed	September 2015-June 2016	Agenda, minutes and sign-in sheets
3	Leadership Meetings	Patrick Lacouty	Administration and leadership team discuss ways to increase schoolwide Parental Involvement	August 2015-June 2016	Meeting Agenda
4	Response to Intervention (Rti)	Administration	It assists staff members with identifying students who may have a learning disability and work with the psychologist to develop/implement effective adaptations and interventions	September 2015 to May 2016	A decrease in the percentage of referrals for psychological testing
5	Data Chats	Curriculum Coaches	Allows teachers to disaggregate data from assessments and use it to drive instruction. This information can be provided to parents at individual parent meetings	Monthly	Follow-up assessment results
6	Curriculum Workshops (i.e. Reading, math, science, etc.)	Administration/Curriculum Coaches	Allows teachers to present up-to-date information to parents regarding curriculum and instruction	August 2015 to Jun 2016	Sign-in sheets, presentation materials

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## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** The Community Involvement Specialist (CIS) facilitates a warm and inviting Parent Resource Center for parents. The hours of operation are from 8:30 am to 4:00 pm whereby parents are given the opportunity to ask questions and utilize the computer if needed. Also, school wide pamphlets are available to keep them informed of available opportunities to learn for themselves and in support of their students.

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## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** Parents receive letters, connect-ed messages, and messages are displayed on the school marquee to communicate pertinent Title I information. Parents will be invited to attend regular PTSA meetings whereby academic information will be shared. Tri-lingual parent workshops are offered to parents regarding student academic progress and assessment information. Moreover, weekly parent/teacher conferences are held to accommodate parent concerns regarding academic progress, behavioral issues and assessment information.

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## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** The school provides full opportunities for participation in parental involvement activities by sharing information in the child's home language utilizing flyers, connect-ed messages, and bulletin boards. Translators are provided during parent workshops and meetings while bilingual staff members are available to translate during conferences and family involvement nights.

The school is accessible to all individuals, including those with disabilities, as it is equipped with an elevator and multiple ramp entrances. Parents are notified about events in writing and orally, thereby allowing full access to those with visual or audio-logical

impairments.

Ninety percent of the school population is of Haitian descent; therefore, all parent correspondences will be translated into Haitian-Creole. Information sent home to parents (e.g., flyers, calendars, etc.) and connect-ed messages will be completed in English, Spanish and Creole.

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## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	PTSA in joint effort with the EESAC creates parental involvement by recruiting parents via letters and connect Ed. Incentives such as refreshments/snacks and student homework passes for the parents that attend.	Mrs. Cadet, Mr. Gould, Mrs. Lucas	Increase students' proficiency by creating a bridge with parents that allows the student to be more accountable for their learning experience.	Monthly meetings 2015-2016
2	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	To maximize parental involvement we open up the school on Tuesdays and Tuesdays from 8:30 a.m-9:00 a.m. and invite our parents to come in and conference with teachers and various staff members. We have translators that speak both Haitian–Creole and Spanish to assist parents that do not speak English. The CIS also performs home visits for parents that are non-mobile and can converse in both Haitian–Creole and Spanish.	Administrative staff, Teachers, CIS, and Security Professionals.	Increase students' proficiency by creating a bridge with parents that allows the student to be more accountable for their learning experience.	Weekly 2015-2016

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## Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

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## Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly

develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

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## Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

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## Evaluation of the previous year's Parental Involvement Plan Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Parent Workshops	4	50	Administration and teachers discuss ways to increase schoolwide parental involvement

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## Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Workshops	4	55	Administration and teachers discuss ways to increase schoolwide parental involvement

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## Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Transportation to school	organized pick ups for parents
2	Language barriers for native Haitian immigrants	Topic addressed in Haitian-Creole

3	Low parental attendance	Incentives provided to parents that participate in the program
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### Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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