## ETHEL KOGER BECKHAM ELEMENTARY Title I, Part A Parental Involvement Plan

I, Maria E. Tavel-Visiedo , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## Assurances

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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| **Signature of Principal or Designee** | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement (Optional)

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| **Response:** Every child comes to school with strengths and abilities. The staff at Ethel Koger Beckham Elementary is committed to connect these abilities with deeper and wider ways of knowing, building character within our students and seeing each child as an individual with unique hopes, dreams, skills, and needs. Bringing together our parents and students and building a stronger community will enable us to "Nurture Every Child's Potential." |

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:** Ethel Koger Beckham Elementary will involve parents in the planning, review and improvement of the Title I Programs through the use of parent surveys, PTA meetings, Parent Resource Room/CIS contact, parent conferences and ESSAC committee meetings. |

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | Coffee Talks | Teachers will provide information to parents regarding the instructional technology programs available, test taking tips, curriculum demands, and standardized assessments during October 2015 - May 2016. |
| 2 | Parent Informative Sessions | Scheduled October, 2015 through March, 2016 by grade level in the Media Center. Parent Surveys indicated the need to conduct meetings in the mornings and evenings to accommodate all parents/guardians. |
| 3 | Book Fair Parent Nights | September, 2015 and May, 2016 |
| 4 | Counselor Chats | Counselor will host parent meetings various times throughout the school year to discuss parental concerns and recommend strategies to support student achievement. |
| 5 | Anti-Bullying Presentation | One Informational Parent Session conducted by School Resource Officer to discuss the use appropriate technology use by students and possible signs of cyber-bullying and bullying in school. |
| 6 | The Parent Academy | Host informational workshops on a variety of topics November, 2015 - May, 2016 facilitated by the CIS. |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Meet with Administration to set date, time and location of meeting | CIS, Principal | 1 Day | Parent Attendance/Date was determined to be Wednesday, September 9, 2015 in the School Cafeteria at 5:30 pm. |
| 2 | Create flyers and calendar, obtain approval, duplicate and disperse to students | CIS | 3 Days | Parent Attendance |
| 3 | Disseminate information to staff at faculty meeting | Administration | 1 hour | Staff Information/Faculty Sign-in Sheet |
| 4 | Teachers remind students of meeting date in home learning agenda | Teachers | 15 minutes | Parent Attendance |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:** Ethel Koger Beckham Elementary will host meetings in the morning and in the evenings. Child care will be provided at evening meetings. Translation services will also be provided as needed. Information will be sent home or home visits will take place in order to provide information to families who are unable to attend the meetings but are interested in the information provided. |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Coffee Talk - Technology | Grade Level Teachers | Provide parents with information about the variety of web based programs such as Ticket to Read and MobyMax as well as other instructional technology programs available in correlation with FSA which will enhance student learning. | 1 hour | Increase the use of technology at home and at school. |
| 2 | Parent Informational Sessions | Grade Level Teachers | Keep parents updated with current information about students and school activities including new updates related to curriculum and the FCAT 2.0/ FSA/ SAT Standardized Assessments in intermediate grades. | 1 hour meeting per grade level | Increase parental awareness of grade level expectations in each grade level. |
| 3 | Counselor Chats | School Counselor | Address parent concerns about students and school related topics | 1 hour quarterly meetings | Parent sign-in sheets |
| 4 | Parent Academy | CIS | Provide various workshops throughout the school year to provide support for parents. | 1 hour quarterly meetings | Parent sign-in sheets |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Data Analysis Presentation | Marisol S. Lirio | Data Analysis based on student performance overview to assist in guiding differientiated instruction. | August 20, 2015 | Student Achievement |
| 2 | Collaborative Conversation Framework and Literature Circles | Marisol S. Lirio | Students will be able to enhance critical thinking skills | August 21, 2015 | Student Achievement |
| 3 | Florida State Standards Item Specifications | Gracelynne Rosario | Inform teachers of the Florida State Standards in English Language Arts and Mathematics and demonstrate teaching strategies that will enhance instruction and facilitate effective lesson planning. | September 30, 2015 | Teacher Lesson Plans and Student Achievement |
| 4 | Cambridge Global Perspective | Joanna Sanchez, Karina Fenton | Introduce teachers to best practices that will enhance students' ability to connect learning to real world situations | August 21, 2015 | Student Achievement |
| 5 | Instructional Technology Resources | Gracelynne Rosario | Inform teachers of available instructional technology resources available such as Ticket to Read, MobyMax and Reflex Math | October 30, 2015 | Student Achievement |
| 6 | Utilizing Data to Make Instructional Decisions | Marisol S. Lirio | Teachers will be able to refine instruction in order to guide student achievement of FSA | February 10, 2015 | Student Achievement |
| 7 | Schoolwide Writing Plan | Melissa Iglesias, Gracelynne Rosario | Teachers will be able to incorporate explicit writing instructional strategies that will increase student writing achievement | October 30, 2015 | Teacher Professional Developement and Student Achievement |

**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:** Ethel Koger Beckham Elementary will conduct a variety of activities to encourage parents to become more involved in the education of their children such as maintain the parent resource center opened during after school hours in order to facilitate families with computers and resources for home learning. Additionally, the school computer labs will be open Monday through Friday before school to facilitate access for students who do not have computers at home. Promote family participation in Open House, Town Hall Meetings, Horizons and Diskovery Events, Book Fair Nights, Walk to School Day, Annual Walkathon, Field Day, Parent Informative Sessions, and Going Green Activities at home. As well as any additional school events held throughout the school year. |

**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:** Ethel Koger Beckham Elementary will disseminate information to the parents through the Title I Parent Orientation Meeting on Wednesday, September 9th, 2015. Additionally, ongoing information will be shared with parents throughout the school year via connect-ed messages, EKB App push notifications, letters and flyers sent home, monthly calendars, parent workshops and constant updates made to the school website with current school announcements and postings. |

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:** Ethel Koger Beckham Elementary will provide bilingual meetings at various times throughout the day in order to provide information to the parents. We will provide translators as needed for the scheduled meetings. Information will also be distributed to families in English and Spanish through Connect-Ed messages, workshops, parent conferences, monthly calendars, flyers, school website and App. |

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

X Not Applicable

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

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| [Uploaded Document](file:///C:\Users\242742\Downloads\fileUploads\130251_2015-2016_uploadEvidenceParentInput.docx) |

**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload an electronic version of the Parent-School Compact.

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| [Uploaded Document](file:///C:\Users\242742\Downloads\fileUploads\130251_2015-2016_uploadCompact.docx) |

**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload evidence of parent input in the development of the compact.

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| [Uploaded Document](file:///C:\Users\242742\Downloads\fileUploads\130251_2015-2016_uploadCompactEvidence.docx) |

## Evaluation of the previous year's Parental Involvement Plan

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Coffee Talk Parent Workhops | 6 | 273 | Students are prepared for academic success |
| 2 | Title I Annual Meeting | 1 | 262 | Parents set high expectations for student academic success |
| 3 | Awards Assemblies | 6 | 2190 | Increase in student achievement as a result of parent involvement |
| 4 | Diskovery Meeting | 1 | 38 | Increase in student achievement as a result of parent involvement |
| 5 | Horizons Meeting | 1 | 17 | Increase in student achievement as a result of parent involvement |
| 6 | Fifth Grade Parent Meeting | 1 | 32 | Increase in student achievement as a result of parent involvement |
| 7 | Thanksgiving Feast | 1 | 35 | Increase in student achievement as a result of parent involvement |

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Presentations & Workshops | 7 | 381 | Teacher professional development increases student achievement and provide professional development |

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

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| **count** | **Content/Purpose** | **Description of the Activity** |