**MIDDLETON-BURNEY ELEMENTARY Title I, Part A Parental Involvement Plan**

I, James T. Stout , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

**Assurances**

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the schoolís parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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| **Signature of Principal or Designee** | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement (Optional)

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| **Response:**The Middleton-Burney Elementary School administration, faculty and staff believe that parents play a vital role in their children's education and their support and involvement is critical to the success of this school. To this end, the Parent Involvement Program is developed to ensure that every effort at the school is being made to assist and encourage parents to become partners with us in their child's education. Parents are encouraged to take an active role in school groups such as School Advisory Council (SAC) and PTO which have a direct impact in school activities and programs affecting all students. We encourage and support all parents in establishing regular communication with their child's teacher and to meet with the teacher, school staff and support personnel to become better informed of their child's progress and instructional needs. |

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:**The Parent Involvement/Community Connections committee is responsible for the planning, review, and improvement of the parent involvement portion of the Title 1 School Improvement Plan. School staff members were given the opportunity to request membership on the committee. The assistant principal considered these requests in appointing members for the committee. Teachers were also given the opportunity to invite parents that might be willing to serve on the committee.     The parent/teacher/student compact was made available in the front office throughout the summer and beginning of the school year. Parents were asked to review it and approve it or make suggestions for changes.     Parents are included in parent meetings and informed of PIDAC meetings. Suggestions made by parents are considered.    All meetings are advertised in watch for it Wednesday notes, through the alert now system, the school website and on the school electronic marquee in front of the school. Meetings are documented with agendas, minutes and sign in sheets.     The Title 1 Bifold, (shared with all Title 1 students), has the Right to Know information, Parent self Assessment information, and pertinent Title 1 resources available along with the website for the District. |

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | Title III/Title I Part C | Provides advocates for students and parents and provides translations of documents for students and parents. |
| 2 | Title X | School Guidance Counselor will meet with Title X representatives to share information regarding students/families which may be eligible for services and School Counselor will refer students/families throughout the year. |
| 3 | Pre-K | The school coordinates with area day care centers for kindergarten round-up. |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the schoolís Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Annual Title I Meeting and Open House | Administration | September 29, 2015 | Informed parents realize the need for an active role in all student academics. |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:**  The school will be holding meetings involving parents in the morning, during the school day and in the evening throughout the year in an effort to accommodate all parents. School Advisory Council meetings are held in the mornings, PTO meetings are held in the evening. IEP meetings are held to accomodate parent schedules. Child care is provided when needed. |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their childís academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Open House- Meeting and classroom visits to include: an election of officers for our Parent Teacher Organization, information about the Title 1 program, important future events, changes in the report card, and how parents can get involved in their child's education. | Parent Invovement Committe, teachers, administration | Increase in student attendence, improved behavior and better grades. | September 29, 2015 | Educated parents increased awareness of academic areas. |
| 2 | Veteran's Day Music Program/3rd Grade Academic informational meeting/Historical Content | Music Teacher, 3rd grade team | Provides ways for parents to help their children/positive relationship with community | November 10, 2015 | Engage/Educate parents and provide educational activities/promote and improve grades |
| 3 | Holiday Music Program and 1st grade academic information | Music Teacher, 1st grade team | provide ways for parents to help their children | December 15, 2015 | Family attendance sheets/ Greater parental awareness of reading creates student improvement reading scores. |
| 4 | Dr. Seuss Night-includes teachers modeling reading comprehension using Dr. Seuss books, 2nd grade academic information and music program | Music Teacher, 2nd grade team | Provide ways for parents to help their children with reading comprehension | March 1, 2016 | Engage/Educate parents and provide educational activities/promote and improve grades |
| 5 | Spring Music Program and academic informational meeting | Music Teacher, Kindergarten team | Provide ways for parents to help their children/positive relationship with community | May10, 2016 | Engage/Educate parents and provide educational activities/promote and improve grades |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Personal Learning Communities | Administration, Guidance | Train staff to work well with parents | Quarterly | Greater parental educational awareness equals elevated student successes. |

**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:**Evidence of documentation is through our Watch For It Wednesday Notes, agendas, and parent sign-in sheets that are kept in our Title 1 Audit Box. The district Title I office continues to have resources that parents can check out. |

**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parentsí comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:**Information about Title 1 programs, the school curriculum, assessments and student proficiency levels will be discussed and/or provided to parents during our open house, at various parent meetings throughout the year, and at informal meetings of the principal with parents. Title I provides the school with a parent survey where parents may formulate suggestions and make comments regarding the plan. This information is collated and returned to the school for review. |

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:**The percent of Hispanic students attending our school is over 50%, therefore, we have translators on staff to assist parents in the office, in teacher conferences and parent meetings. The District Migrant Office also assists our school with translation services as may be necessary. Communication sent home as well as district forms include a Spanish translation. Our school is handicap accessible and parent meetings are held in facilities which accommodate the needs of all parents. An effort is made to ensure that all parents, regardless of the time of the year in which they enroll children, have access to information pertaining to program options and services. |

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

X Not Applicable

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

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| [Uploaded Document](file:///Users/Teacher/Downloads/fileUploads/540251_2015-2016_uploadEvidenceParentInput.docx) |

**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload an electronic version of the Parent-School Compact.

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| [Uploaded Document](file:///Users/Teacher/Downloads/fileUploads/540251_2015-2016_uploadCompact.docx) |

**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload evidence of parent input in the development of the compact.

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| [Uploaded Document](file:///Users/Teacher/Downloads/fileUploads/540251_2015-2016_uploadCompactEvidence.docx) |

**Evaluation of the previous year's Parental Involvement Plan**

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Open House/Title I annual meeting | 1 | 306 | Educated parents increased awareness of academic areas. |
| 2 | Veteran's Day Program/3rd Grade academic information | 2 | 82 | Engage/ Educate parents and provide educational materials/promote and improve grades |
| 3 | Dr. Seuss Night | 1 | 168 | Greater parental awareness of reading creates student improvement reading scores. |
| 4 | Kindergarten and First Grade Music Program | 1 | 207 | Engage/ Educate parents and provide educational activities/promote and improve grades |
| 5 | Holiday/First Grade Program | 1 | 126 | Engage/ Educate parents and provide educational activities/promote and improve grades |
| 6 | Grandparents Breakfast | 1 | 83 | Engage/Educate grandparents and provide educational activities/promote and improve grades. |
| 7 | Meet the Teacher | 1 | 328 | Educated parents increased awareness of academic areas. |

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
| 1 | Hispanic subgroup | Bilingual staff members will continue to assist with translations for phone calls, conferences, written communication, and activities. |

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

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| **count** | **Content/Purpose** | **Description of the Activity** |