

MILLENNIUM MIDDLE SCHOOL Title I, Part A Parental Involvement Plan

I, Margaret Gunderson , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: The Millennium Middle School family consists of students, staff, parents, and the community working together to develop positive character traits, strong academic skills, and a feeling of success. This is accomplished by empowering students to feel motivated, self-confident, and successful across all settings: academic, community, home, and within him/herself. We strive to create partnerships with parents in order to help ensure each child successes.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Millennium Middle School actively recruits parents to assist in our every day affairs. We enlist parents in SAC, PTSA, and the Dividends program to help serve and accommodate our staff as needs arise. Flyers asking parents to serve on our Parent Advisory Team are distributed at Schedule Pick-Up and through the Dividend's distribution list on the VIPs system.

Millennium's SAC committee will take part in the planning and reviewing of the Title I Parent Involvement Plan. The Title I Family Engagement liaison/contact will organize a parent group that will provide input in the parent involvement plan. SAC is represented by teachers from various grade levels, support staff, parents, business partners, and community members that volunteer to serve on the committee.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Title I	Millennium receives support from Title I in the form of technical assistance to maintain compliance, parent workshops and trainings, and access to the Title I Parent resource center.
2	Title III - ELL Program	Verbal and written information, as well as workshops, are offered in English, Spanish, and/or any other requested language for all qualifying students and parents. Information describing tutorials, books, English lessons for parents, etc. is given to parents by the ESOL teachers.
3	Title II	Staff will receive professional development training to build capacity for instruction and to empower parents in supporting student achievement
4	Homeless/McKinney Vinto	The school receives support for its homeless population via the Title I Families in Transition program.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Advertise in Falcon Flightplan Newsletter, Email, and Social Media	School Based Title I Contact, Grade Level Dean	August/Sept 2015	Parental Feedback, Sign in Sheets
2	Title I Meeting Date and Start Time will be posted on the School Website	School Based Title I Contact, Grade Level Dean	August 2015	Parental Feedback

3	Send Home Title I Pamphlet and Flier	School Based Title I Contact	August/Sept 2015	Parental Feedback
4	Annual Title I Meeting	Principal, Assistant Principals, Title I Contact, Academic Coaches, and Teachers	September 8, 2015	Sign in Sheets, Number of Attendees, Evaluation Forms

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Millennium Middle School attempts to schedule meetings and workshops at flexible times that are conducive to parental attendance. Millennium will offer parent workshops and meetings in the evening and will provide child care for parents if needed. Child care services are offered for non-school aged children so parents can participate in parent-teacher conferences, workshops, and trainings. During our book fair in October parents are invited to shop with their children either during school hours or by attending Literacy Night, which is one of our Title I Parent Involvement night workshops.

Historically, Millennium Middle School's evening events draw the highest numbers of attendance. We find that our numbers thrive when students have performances and child care and refreshments are offered. Records will be kept by the Family Engagement Liaison and will be available in the discipline office. Schedule changes will be modified as necessary and added as new programs and information become available.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Annual Title I Meeting	Administration, All Teachers	The purpose of this meeting is to inform parents of the services Title I provides.	September 2015	Sign in Sheets, Evaluation Forms
2	Title I Literacy Night	Instructional Coaches, Title I Contact	Parents will be provided with a grade specific overview outlining and identifying the new Florida Standards and strategies they can use to help their child at home	October 2015	Sign in Sheets, Evaluation Forms
3	Title I Student Led Conference Night	Administration, Academic Coaches, Classroom Teachers	Both one on one and student led conferences will help the teacher, the student, and the parent discuss the student's academic progress in the classroom	January 2016	Sign in Sheets, Evaluation Forms

4	Title I FSA Math and Science Night	Academic Coaches, Teachers, Title I Contact	Parents will be provided with information on the Florida Standards Assessment and different study techniques they can practice at home to enhance proficiency on the test. There will also be science experiment stations that will cover the different science standards.	March 2016	Sign in Sheets, Evaluation Forms
---	------------------------------------	---	--	------------	----------------------------------

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Building ties between parents and schools	Administration, Title I Family Engagement Contact, Grade Level Deans, and Academic Coaches	Parents will receive ongoing information on how to help facilitate student learning	2015-2016 School Year	Newsletters, Website, Fliers for Upcoming Events
2	Communication between Parents and Teachers	Administration, Title I Family Engagement Contact	Provide teachers with tips to be better equipped to communicate with parents	Throughout the school year	Compacts and Parent Teacher Conference Notes
3	Creating a Welcoming Environment	Title I Family Engagement Specialist	Strategies and tools to assist school staff in creating a welcoming environment for families and improve student academic achievement by increasing parent engagement	Throughout the school year	Improved teacher and staff capacity for implementing research based strategies to improve parent involvement and increase student achievement
4	Using Social Media to Engage Families	Grade Level Deans, Title I Family Engagement Specialist	Strategies and tools to implement technology into school-parent communication and improve student academic achievement by increasing parent engagement	Throughout the school year	Improved teacher and staff capacity for implementing research based strategies to improve parent involvement and increase student achievement
5	Teachers Involving Parents in Schoolwork	Teachers, Title I Family Engagement Specialist	Strategies and tools to involve parents in the homework process and improve student academic achievement by increasing parent engagement	Throughout the school year	Improved teacher and staff capacity for implementing research based strategies to improve parent involvement and increase student achievement

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: The Title I Family Engagement Liaison will send information and reminders through Skyward Family Access and through the Dividend distribution list. These emails will include reminders and updates of school events and business and encourage parents to take an active role in the education of their children. The school Website, Facebook page, Twitter account, and Remind 101 accounts will also be used to keep parents informed of Parent Involvement opportunities as they arise.

Millennium Middle School will also host Title I Literacy, Math and Science, and Student Led Conference Nights that will target a group of parents that don't normally attend school functions. Extensive planning, refreshments, door prizes, translators, and transportation will be provided for parents to boost the attendance of these events. The main purpose of these night events is to encourage parents to play an active role in the education of their children and give parents an understanding of how Title I resources can help their child succeed academically.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Parents are provided information about Title I in the beginning of the school year during Schedule Pick Up and at our annual Title I meeting. The school will also provide further information in regards to Title I, the new Florida Standards and Florida Standards Assessment (FSA), Technology, Instruction, and the Curriculum throughout the year through academic based night events and meetings. Updated information is also shared during individual parent conferences and through our bi-monthly Falcon FlightPlan newsletters.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Meetings and workshops at Millennium Middle School are conducted in English. Flyers and other mailings are translated and available in Spanish whenever possible, with interpretation always available by phone or in person. Spanish translators

and ASL interpreters for meetings, parent conferences, and workshops are available upon request. If another language is required, Seminole County Public Schools has a list of translators that can be requested as well. Millennium is a disability-friendly school, having ramps and an elevator to accommodate all visitors and guests. The campus contains no physical barriers that discourage parent attendance at functions and/or meetings.

Information concerning school events will be posted on the school's website, on the marquee in front of the school, and through notes and flyers sent home with students. A bi-monthly newsletter (The Falcon FlightPlan) also advertises all Parent Engagement events and is sent home with every student at Millennium.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	Literacy Night and Student Led Conference Night will help inform parents of their child's academic progress while offering various teaching techniques and activities that can be used at home. Parents, students, and teachers will have Data Chats and discuss current Discovery Education reading levels.	Academic Coaches, Classroom Teachers	Parents working with students at home will increase DE reading levels as the school year progresses	October-May
2	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Millennium is flexible in scheduling meetings and parent/teacher conferences to help meet the needs of parents. Meetings and conferences can be moved accordingly to assist and maximize parental participation and attendance.	Administration, Support Staff, Teachers	Parent/Teacher collaboration helps support, facilitate, and enhance student learning	August-May

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Title I Literacy Night	1	40	Participants were given information on the new FSA Reading assessment and standards. Parents were also given information and resources that they can use to work with their child at home.
2	Title I FSA Math Night	1	35	Participants were given information on the new FSA Math assessment and standards. Parents were also given information and resources that they can use to work with their child at home.
3	Title I Student Led Conference Night	1	95	Parents and students were able to sit with a counselor, academic coach, or administrator and talk about their yearly progress (Grades, discipline, attendance, etc.)

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Title I Faculty Presentation	1	100	The meeting addressed the Title I requirements and guidelines.

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Lack of attendance from low socio-economic families	Personally call and invite families. Offer incentives for attendance
2	Lack of attendance from the lowest quartile of students.	Personally call and invite families. Offer incentives for attendance
3	Low attendance of ELL families	Have ELL/ESOL teachers personally reach out to families and invite them to Title I parent meetings. We will also have the ELL teachers on hand to translate and work with the families.

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
-------	-----------------	-----------------------------
