

R. J. LONGSTREET ELEM. SCHOOL Title I, Part A Parental Involvement Plan

I, Judith Watson, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(iii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Judith Watson

Date Signed

9/14/2015

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: The R. J. Longstreet Elementary Winning Team of home, school, and community pledges that our students will become lifelong learners who share a commitment to society.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: The School Advisory Committee meets once per month and is responsible for the development, review, and implementation of Title I programs. All parents are invited to be members of the R. J. Longstreet School Advisory Council (SAC). SAC members provide input on the Parent Involvement Plan, the Compact and Title I budget, as well as, all other plans related to school improvement. Parent surveys are used to solicit parent input. Comments from parents are documented on the SAC meeting minutes.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

Count	Program	Coordination
1	Title X, Homeless	Title X Coordinator provides services to families to ensure that students have school supplies, community resources and transportation. Tutoring services are also provided.
2	VPK	VPK works with our school staff to coordinate transition plans for students entering kindergarten.
3	Title 1, Part A	School provides after school tutoring (STAR) and bus transportation using Title 1 Funds.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

Count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Establish Schoolwide Open House K-5 date and activities	Principal and SAC	September 2015	Dates set on school calendar.
2	Prepare agenda for Open House	Principal	September 2015	Completion of agenda.
3	Gather information on Title I such as brochures and DVD outlining services	Principal	September 2015	Information prepared for distribution
4	Train teachers about plans/goals of Open House	Principal, Assistant	September 2015	Faculty meeting agenda and comments
5	Advertise Open House	Principal, Teachers	September 2015	Number of attendees on sign-in sheets, flyer, Connect-Ed phone message, marquee
6	Prepare information on curriculum and class expectations	Teachers	September 2015	Title 1 Survey
7	Involved PTA and SAC in planning Open House	Principal, SAC Chair, PTA President	September 2015	Title 1 Survey
8	Longstreet Legend newsletter will	Principal/Clerk	on going	Parent Input

Flexible Parent Meetings

spotlight highlights of meetings for those unable to attend	Editor	monthly	
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Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Workshops and meetings will be scheduled at different times to accommodate parents' varying schedules and availability. Meetings may be scheduled in the morning, afternoon, or evening. For example, activities such as Open House and Parents to Kids trainings are held in the evening. Generally, School Advisory Council meetings are held after school. Childcare is provided for SAC and Parents to Kids meetings. Parent input on the School Improvement Plan is solicited at three different times during the day. Teachers schedule conferences in the morning as needed. The school social worker is utilized for home visits to provide parents without transportation access to information on documents which require signature. When available, daily bus passes are provided to parents without other transportation to use for parent/teacher conferences. The Parent/Teacher Association holds meetings at different times. Cardinal Dads meet in the morning. Phone conferences are utilized as needed. Administration and the school counselor attempts to be flexible in meeting immediate needs of parents. Resources for parents are housed in the school counselor's office and are available for checkout.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent Training for SAC	SAC Chair, Principal	Information provided on SAC and the SIP process	September 2015	Parent Exit Card, Sign-in Sheets
2	Student Academic Achievement Standards and Title I Program Information, Open House/Clothing Drive	School Staff	Provide information to parents K-5 on curriculum, grading, behavior, school and classroom expectations and rules, schedules	September 2015	Title 1 Survey
3	Publix Math Night	Teachers	Provide parents and students with real-life, fun math activities	March 2016	Parent Exit Card
4	Storybook Carnival	Teacher Facilitators	To provide parents with strategies to increase family literacy	October 2015	Parent program evaluations
5	Family Math Night	Teacher/Community Coordinator	Using hand-on activities, teach parents and students Math benchmarks	November 2015	Parent Exit Card
6	Family Literacy Night	School Staff	To provide information to parents on reading activities	January 2016	Parent Exit Card

Staff Training

		and ways to help their child succeed		
7	Career Week	School Counselor	To provide parents the opportunity to speak to students about their careers in order to improve student awareness	Parent/Student program evaluation May 2016
8	Family Holiday Craft/Holiday Support/Holiday Program	School Staff/Community	Provide parents with information on websites that promote family friendly holiday craft activities/provide parents with student holiday performance/provide families with concrete holiday support such as food and presents	Parent Exit Card December 2015
9	Explore possibility of off site workshops	School Staff/Community	Provide information to parents who may be unable to attend	Parent Exit Card March 2016
10	Parents to Kids	Teacher Facilitators	To provide parents with strategies to increase family literacy	Parent program evaluations October 2015
11	BYOT Meetings	School Staff, District Staff	To provide parents with the most up to date information on the guidelines and practices in regards to the "bring your own technology" initiative.	Parent Exit Card/Debrief, Sign-in September 2015
12	Camp Cardinal for Parents Student Showcase	School Staff, Principal	To provide parents with information on the program's effectiveness and showcase student work	Parent Exit Card March 2016

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Title 1 Overview	Principal	Teachers will gain knowledge and strategies to make use of Title 1 programs and services	October 2015	agenda, presentation materials, sign-in sheets
2	Title 1 Ongoing Information	Parent Involvement Contact	Teachers will gain knowledge of any new resources or information	School year 2015-2016	agenda, presentation
3	PST in Service for Staff	Student Services Team	Teachers will gain understanding of the process including goals and interventions/data	October 2015	agenda/ presentation
4	How to Reach the Uninvolved Parent	Title 1 Facilitator	Teachers will gain understanding of strategies that assist in building and maintaining successful parent/teacher relationships.	October 2015	agenda/presentation

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118(e)(4)].

Response: Longstreet Elementary holds numerous family activities throughout the year to encourage families to take an active interest in their child's education. "Meet the Teacher" and "Open House" are held in August and September. At these events, parents meet teachers and learn about curriculum and expectations for the year. Parents are encouraged to partner with the school by volunteering in the classroom and joining PTA. They are also encouraged to be trained and serve as mentors. Information on Title 1 programs is shared at the Open House using brochures and an informational meeting. Longstreet Elementary hosts the "Parents to Kids" literacy program for families every year. Parents are invited to participate in a variety of fun storybook themed activities at the Storybook Carnival in October. Students earn books as prizes for participating in the events. Parent Resource materials are available in the front office and the counselor's office. A Caring Cardinal Clothing drive was held during Open House to provide families the opportunity to clothe their children for the school year for free. This was a joint effort of school, PTA, and community support. Through grants and donations, the school is able to provide gift cards to help with food, clothing or transportation to parents in need.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Accessibility

Response: Information about Title 1 programs will be provided through newsletters, booklets/brochures, and an informational PowerPoint during Open House. Student and Parent surveys are distributed and utilized in planning. The Title 1 Parent Involvement Plan brochure and Title 1 booklet are sent home with each student. Copies are available at the front desk. Curriculum and assessment information is shared by teachers at Open House, during parent teacher conferences, and via the newsletter, the "Longstreet Legend". The Parent Involvement Plan Family Compact was created through input from students, parents and staff and is reviewed in an on-going manner at conferences. Florida Standards Assessment information is sent home for parents. Parents are provided information via interim reports and student report cards. Parents have access to an anonymous reporting box to report concerns of possible bullying. The marquee and Parent BB Connect 5 calls are also utilized for communication. Parents have access to grades and progress via Pinnacle.

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children).

Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Information regarding parent participation is provided to parents via the website, phone messaging, the newsletter, the "Longstreet Legend", parent teacher conferences, student folders, workshops and meetings. District information is available in English and Spanish. District provides a translator when needed for parent meetings when requested. Parents with special needs are accommodated. Longstreet Elementary is wheelchair accessible. School Social Worker is bi-lingual and makes home visits as needed. Through our Needy Kid Fund, parents are given gas cards or bus passes in order to attend school events such as conferences or family involvement activities. In an attempt to meet the needs of our homeless population who often feel a disconnect to school life, a mentoring program under the direction of the guidance counselor will be provided to students identified as homeless.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation of Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Providing necessary literacy training for parents from Title I, Part A funds, if other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	Literacy training activity for parents	Teacher Facilitators	Increase parent involvement and understanding of skills needed to improve reading fluency and comprehension	Fall 2015
2	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	Parent named as representative to the District Parent Advisory Council/Title I Monitoring. Said parent will attend district meetings to obtain information and provide information based on SAC input.	SAC Chair	Increased involvement and awareness of academic programs and support	September 2015 to May 2016
3	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Social Worker home visits	Social Worker	Facilitate communication between home and school	As needed

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.
Uploaded Document

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.
Uploaded Document

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.
Uploaded Document

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Transition to Middle School	1	66	Familiarize parents with expectations for Middle School. took place at area middle schools
2	Publix Family Math Night	1	20	Provide hands on, fun family Math activities which teach Math benchmarks
3	Meet The Teacher	1	286	Provide parents and students opportunity to familiarize themselves with classroom and teacher prior to actual school start
4	Open House/Academic Standards and Title 1/Caring Cardinal Clothing	1	276	Provide information to parents on curriculum, grading, behavior, expectations, schedules. Provide info on Title 1, provide free clothing for families in need
5	Kindergarten Orientation	1	19	Welcome new families to school, address K expectations and procedures, answer parent concerns and questions
6	Plug Into Longstreet Family Night	3	161	Provide parents and students with hands on activities to familiarize them with Science concepts and real world applications
7	Storybook Carnival	1	300	Provide families with a fun activity to promote Literacy
8	Family Holiday Craft	1	65	Provide parents and students opportunity for family friendly holiday craft activities
9	Cardinal Dads	1	12	Provided parents with ways they could mentor and support school activities

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Title I Overview	1	36	Teachers will gain knowledge and strategies to make use of Title I programs and services.
2	Title I Ongoing Information	1	36	Teachers will gain knowledge of any new resources or information.
3	Project Based iPad Training	1	36	Teachers will gain knowledge on use of technology to improve parent to school communication efforts.
4	Moby Max Training	1	36	Parents and teachers will learn how to access MobY Max in order to provide support to students in meeting grade level expectations

5	Parent Conferencing Tips	1	36	Teachers will gain ability to effectively communicate student progress with parents and the ways parents can support their child's educational performance
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Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Transportation	When possible, school will send social worker to do home visits or attempt to provide bus passes for parents to attend conferences.
2	Working Families	The school will provide programs before and after school in a effort to accommodate the schedules of working parents.
3	Limited English Proficiency	When possible, the school will request the assistance of English/heritage language translators for parent conferences.

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
1	Increasing Parent Participation	Plug Into Longstreet