EASTSIDE ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Mr. Thomas Hosford, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6) (B)(ii)]; and

• Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: The Parent Involvement Program at Eastside Elementary strives to create and maintain a family friendly atmosphere where open communication is established and information for academic success is shared by all parents, students, teachers, and administrators. Furthermore, the staff of Eastside Elementary, in collaboration with parents and the community, establishes high expectations for all students by providing a safe, nurturing environment where students have the opportunity to become productive, knowledgeable, and responsible citizens.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Parent information and opportunities to become involved is given to all parents throughout the year. Eastside Elementary will offer the following activities to all parents: Meet Your Teacher Day, Open House, Title 1 Annual Meeting, School Wide Parent-Teacher Conferences held at least 2 times a year, Volunteer Orientation, Parent Workshops, and PTO meetings. Information on time, dates and activities will be available in newsletters, on the marquee, automated marquee, through take home flyers, on the website, and through automated school messenger call outs.

Open enrollment for SAC will begin during our Open House in September, highlighted in the school newsletter and on the school website. Members will be voted on during the first SAC meeting. Parents will be encouraged to join and have the opportunity to participate in the decision making process for Eastside Elementary. SAC representatives who participate on the School Advisory Council are our decision-making entity of the school. Parents are given a survey seeking input on activities, training, and materials they need to help their child. The SAC committee will review and discuss strategies and activities for the SIP and for the PIP. The SAC committee will also be responsible for creating the School Improvement Plan and conducting a SIP midyear review. As part of SAC, the use of Parental Involvement funds will be discussed at SAC meetings. Parental input and suggestions on allocation of funds will be discussed and taken into consideration. Funding will also be discussed at the Annual Meeting held no later than the first 6 weeks of school. Our documentation will be agendas and minutes of SAC monthly meetings, as well as participation logs, surveys and sign in sheets. The SAC committee will review and report on parent attendance and evaluations for all activities at the SAC meetings.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title IV, and Title VI [Section 1118(e)(4)].

coun	t Program	Coordination
1	Suwannee Valley 4 C's Head Start, Early Learning Coalition of Fl. Gateway and community daycares.	Community preschool children and their parents will be invited to a school tour and kindergarten screenings. Agencies will be asked to post or disseminate flyers advertising this activity to community businesses, churches, daycares, Public Library, and the local TV station.
2	Public Library Literacy Programs	The school will provide information to parents and parent organizations on literacy and parenting programs scheduled by the local library through backpack flyers and community postings.
3	Parent Resource Room/ CRT	The Curriculum Resource Teacher will coordinate and disseminate information to parents on the availability and use of materials for parents and students to use at home via a check out system.
4	District Parent Involvement Coordinator	District Parent Involvement Coordinator will assist in providing information, materials, and trainings for parents that will assist in teaching strategies to help their children at home and support the learning that takes place at the school.
5	CRT/Title 1 Teacher	CRT will plan/assist in the implementation of family oriented workshops and activities to enhance the school/nome connection in building academic support and socially oriented activities for families.
6	VPK	Eastside will offer VPK to parents of four year old children. This program will help to teach parents strategies and parenting ideas to successfully prepare children for school.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

coun	t Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	A flyer will be developed that addresses Title I requirements, Title II, Title VI and SIG grants.	Curriculum Resource teacher/Title 1	Sept. 2015	Copies of information will be kept in the Title 1 Notebook, flyers will be sent home via backpack, activities posted on the web site, marquee and activites will be in the school newspaper.
2	Opportunity for parents to receive hard copy of Title 1 info.	CRT	September 2015	A request form, located in the Title 1 Notebook, located in the front office, will be used for parents interested in receiving information on the Title 1 Plan and various grants.
3	Annual Meeting PowerPoint	CRT	Sept 2015	Sign In Sheets, hard copy of powepoint

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Eastside will offer parent workshops and conferences at various times during the day. Volunteer Orientation will be held in the morning and in the afternoon, on different days, to allow for parents to attend either time. Title 1 funds will be allocated for funding of the above when necessary. In planning for future events, the following barriers were identified:

parents' work, and being able to help their children with their homework, especially math.

When applicable, Eastside Elementary will provide care for students during parent workshops.

We will, when applicable, incorporate "dinner and/or incentives" for those attending, and present workshops/events at various times.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

coun	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent/Teacher Conferences -State and local assessments will be discussed during individual conferences held at least 2 times a year.	CRT and Teachers	Increased student achievement and parent understanding of each child's progress.	Sept. 2015- April. 2016	100% of parents will attend at least 2 parent conferences.
2	Opportunities will be provided for parents to learn about grade level expectations, assessments, and strategies to use at home.	Grade level teams, Instructional Coach, CRT	Increased parental undestanding of strategies to use with their children at home.	Sept.2015- March. 2016	Participation in Family Workshops focused on increasing parent understanding of grade level expectations will increase by at least 2%.
3	Kindergarten Orientation where parents are informed about the Kindergarten Curriculum.	CRT, teachers and, Principal	Provide information to parents on what is expected and what is tested in Kindergarten.	Spring 2016	Sign-in sheets from K Round Up, flyers, and Kindergarten handbook given out at the program.
4	SAC Meetings where explanation of state and local assessment results are discussed, and input from parents is encouraged on issues such as:funding and school programs.	Teachers and staff, Principal, Curriculum Resource Teacher.	Improve the ability of parents and school staff to work effectively together.	Fall 2015- Spring 20016	Flyers, minutes, and sign-in sheets will show an overall increase in attendance. Improved parental knowledge of state and local assessments will improve as noted in yearly Title 1 surveys.
5	Volunteer Orientation - Parent Meeting	CRT	Provide information to parents on what they can do to assist the teacher in the classroom. Student achievement will be supported when additional support is available.	September and when needed throughout the year	The number of volunteers in the classroom will increase by at least 2%.
6	Annual Title 1 Meeting - discussion of Title 1 requirements and school activities that support the home school connection.	CRT	Parents will gain knowledge and increase understanding of ways in which they can support their student's achievement through available Title 1 resources.	Sept. 2015	The number of parents attending the Annual Title 1 meeting will increase by at least 2%. Samples of agendas, sign in sheets and print outs of information presented to parents.
7	Open House - parents have the opportunity to receive information on grade level expectations, state and local assessments, and ways to become involved in their child's school.	Teacher	Parent understanding of assessments will enhance student achievement.	Sept. 2015	Samples of sign In sheets, and agendas.
8	Publish and distribute newsletters which will increase parents' knowledge of the curriculum, instruction, and assessments used at school, and the strategies that	CRT	Enhanced student achievement as a result of providing specific strategies for parents such ashomework strategies, reading/math strategies	Throughout the year	At least 4 out of 8 newsletters will include information to parents on local and state assessments and strategies that parents can do at home with their children in reading and
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	parents can do at home.		to use at home with their child.		math.
9	Notify parents about school functions via automatic phone system.	School personnel	Increase communication with parents: provide updates on school functions and reminders of upcoming events.	Throughout the year.	Increase awareness of school functions as documented by log of calls from School Messenger callout system.
10	Reading/Homework Night	Media Specialist, teachers, CRT.	Improved reading scores on classroom AR assessments.	Sept.2015 - May, 2016	Increase the number of students and parents attending Reading Nights, by at least 2%, as documented by sign in sheet and evaluations.
11	Grade Level "Cold" Read Night	CRT and Teachers	An increase in student achievement on classroom assessments such as STAR and Performance Matters.	Sept Oct. 2015	Increase parent participation by at least 2%. Parents' understanding of reading strategies will increase as noted in workshop evaluations.
12	Grade Level Night on specified subject as noted by each grade level.	CRT, Instructional Coach, Teachers	Improve the ability of parents to utilize resources and strategies which enhance their student's performance.	Second semester of 2016	Samples of flyers, sign in sheets, and evaluations reflecting information provided was valuable to parents in attendance.
13	Morning Tech Lab Time	CRT, Instructional Coach, Teachers	Increased student achievement.	On going all year	Increased student achievement as shown by student data on STAR, and state assessments will increase.
14	Parent Involvement Paraprofessional located in the Parent Resource Room	Parent Involvement Paraprofessional	The Parent Involvement Paraprofessional will be available to assist Title 1 CRT with the Parent Resource activities.	Ongoing	Increase in parent contact through activities such as newsletter, parent packets, and available resources in the Parent Resource Room will show an increase as noted in yearly Title 1 Survey.
15	Curriculum Resource Title 1 Teacher	CRT	Increased positive attitude and attendance by parents at school family nights.	Ongoing	An increase in attendance at school family functions, check out of support materials, samples of flyers, and sign in sheets, will show evidence of positive parental input as noted on yearly Title 1 Surveys.
16	Parent Portal - means to access school and county information.	Media	More informed parents should support student achievement.	Ongoing	Evidence of parental knowledge of available school resources will be noted in yearly Title 1 surveys.

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	The importance of parent involvement.	Curriculum Resource Teacher	Increased student achievement and attendance at school.	First semester	Increased communication between parent and teachers indicated by on sign in sheets and parent conferences.
2	Building ties between home and school	Curriculum Resource Teacher	Increased student achievement and behavior at school.	Throughout the year.	Increased favorable responses to surveys indicating communication takes place.
3	Volunteering	CRT	Increased student achievement.	Throughout the year	Increase in volunteer hours, by at least 1%, as indicated by sign in sheets.
4	Communicating and working with parents.	CRT	Increased student achievement and behavior.	Throughout the year	Increased communication between parent and teachers indicated by parent comments in Student Planners and on Title 1 Surveys.

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: The following activities will be implemented:

Parent Resource Room will be open where parents may check out materials to be used at home in support of reading, math, science, and writing. Student packets will be available upon request for additional practice in math and reading.

Fall Festival will be scheduled for families to attend and build relationships with school personnel.

A computer will be available in the Media Center for parent use.

Literacy Week will support reading. Volunteers will be scheduled to come into the school to read to the students.

Newsletter - monthly publications will be sent home to enhance communication between

school and home, and to include tips for parents to use at home to help their children with reading and math.

School Website will be updated regularly for parents to access school events and important dates and to keep them informed on current reading, writing, math, and science standards.

Ongoing workshops/meetings will be held to address and discuss parent concerns, support reading and math, and answer any parent questions. These workshops will be based on parent input gathered from surveys given in the spring.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Information on Title 1 programs will be made available to parents at Open House and Annual Title 1 meetings which occur in the fall. The Annual Meeting will be held at 2 varying times so that all parents have an increased opportunity to attend. Information will be made available throughout the year via school web site and newsletters distributed each month. A description

of the curriculum, forms of state and local assessments which are used to measure student progress and proficiency levels will be made available in the district Pupil Progression Plan. Student and school assessment results will be shared at conferences held at least 2 times a year. Student Compacts will be signed and used as a means to aid and increase student achievement and parent teacher communication. Student Compacts will include comparison graphs which will help parents understand their child's progress and proficiency in reading and math. Progress reports will be sent home each nine weeks, and mid nine weeks reports will be sent home to all students. Reports following quarterly reading assessments will be sent home to students, as well as weekly reports on student progress via agendas and student folders. SAC meetings will be held in which parents may participate in the decisions relating to the education of their children. Newsletters will contain tear off slips as a way for parents to pass on timely concerns, questions, and requests. Parents will have the opportunity to submit comments on the school's progress via a school survey in the spring. Title 1 Notebook will be available in the school office. It will contain information on state standards, testing schedules, Title 1 requirements, Parents' Right to Know, The Complaint Process, Principal Attestation, and information on Title VI, Title II and the SIG Grants. Informative handouts on the above will be available at the Annual Title 1 Meeting and Open House in the fall. Request for further information can be made via a parent request form contained in the Title I Notebook which will be located in the front office.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: All mailings, Title I information and school documents will be made available to parents in English. Other languages are available upon request. Parent conferences and meetings will be translated as needed. Family workshops will be translated as needed. The PIP will be posted on the school's website. If needed, American Sign Language and Braille translations can be provided for those families who would benefit from the services.

Eastside will provide opportunities both during and after school to encourage parent involvement. Activities will be advertised on the school marquee, school newsletter, in the local newspaper, and through notes or flyers sent home with students. The automated school messenger phone call out system will be used to promote family involvement activities. A monthly newsletter is distributed to all parents. Parents are also encouraged to utilize the school website where activities and parental resources are available electronically. We also utilize the school agendas and take home folders in grades K-5 for announcements and parent communication.

Parents are also provided regular reports of academic progress through report cards, progress reports and weekly progress on completed assignments. Invitations to school meetings and conferences go home by backpacks. If needed a Progress Monitoring Plan is developed between the teacher and parent. Regular meetings are encouraged as follow up to the strategies outlined to check on progress. If an interpreter is required, assistance from the District will be requested.

The Guidance Counselor will facilitate any sessions deemed necessary to assist in providing opportunities for participation of all parents in school activities.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

coun	t Activity	Description of	Person	Anticipated Impact on Student	Timeline
Coun	Activity	Implementation Strategy	Responsible	Achievement	Timeline
1	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	Public Library Literacy Programs	Public Library Contact and Curriculum Resource/Title 1 contact	Increased literacy skills in parents attending sessions at the library evidenced by sign in sheets, check out from Ibrary.	Throughout the year
2	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Meetings/Workshops will be held at various times in the A.M. and/or P.M., based on parent input.	Curriculum Resource Teacher	Parent/teacher meetings that are offered at various timed will result in maximizing parent involvement as noted in yearly Title 1 surveys.	Throughout the year

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan. Uploaded Document

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact. Uploaded Document

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact. Uploaded Document

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Annual Title 1 Meeting	1	222	Increased awareness of expected outcomes.
2	Family Council Meeting	3	6	Increased awareness of community and school support for helping their student achieve.
3	Reading Nights	8	336	Increased opportunities for parent and student ot read together and take AR quizzes which enhance student achievement.
4	Science Night	1	100	Increased awareness of science expectations and in return increased student achievement in class and on assessments.
5	Literacy Night	1	115	Increased studet achievement in reading AR scores.
6	School Newsletters	7	4130	Increased parent awareness of school opportunities to support student achievement. Strategies included in newsletter used to enhance student achievement at school as measured by school assessments.
7	Title 1 Brochure	1	586	Increase parent awareness of opportunities provided by school and the community.
8	Parent Teacher Conferences	1	586	Increase parent awareness and provide assessment results to all parents. Ways to help their child will be shared, and implemented at school. These will support student achievement.
9	PTO Meetings	3	15	Increase parent awareness of school activities and ways that they can support their chil's academic success.
10	SAC Meetings	6	60	Increase parent awareness of school activities and ways that they can support their chil's academic success.
11	VPK, Graduation, Festivals	1	45	Increase parent awareness and build school ties.

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities Number of Participants	Anticipated Impact on Student Achievement
1	Activity to educate staff on Parent Involvement	1 35	The staff learned ways to build communication with the home and parents through this training.

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any

racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Working Parents	Offer parent activities at various times. The school surveys showed that parents preferred meetings in the afternoon.
2	Parents do not always understand their child's homework.	Have similar homework across the grade level. Homework will be used as review of information previously covered in class. Teachers will be present during Reading Night to help with homework. A family workshop is planned to inform parents on resources that are available to them via the computer. We will also have packets that are skill based available to parents as requested by the parent or teacher.
3	Knowledge of available resources.	We will include tips in each monthly newsletter of what is going on and available for parents. Identify Parent Resource Room and remind parents of what is available to them in resources.
4	Child Care	We will offer child care when appropriate during family workshops.
5	Limited Proficiency	We will offer assistance when appropriate through the county to interpret for parents of limited English proficiency.
6	Economically Disadvantaged	We will increase the number of parent teacher conferences in order to reach all our parents at the most convenient time. When necessary, home visits will occur to reach out to thoses unable to make it to school.
7	Resource Room not used enough.	Include Student Packets with supplemental practice sheets for at home practice in reading and math.

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional) count Content/Purpose Description of the Activity