

## ORCHARD VIEW ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Kathleen DePuma, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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Signature of Principal or Designee

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Date Signed

### Mission Statement

Parental Involvement Mission Statement (Optional)

**Response:** To increase active parent involvement in school events, such as parent/teacher conferences, monthly PTA and SAC meetings, Title I meetings, trainings, ESOL Parent Leadership meetings, which will help parents assist their children in improving their academic achievement.

### Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review,

and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** Parents are invited to our Title 1 Annual Meeting and SAC meetings through emails, Parent Link, newsletters, our Edline website, Facebook and Marquee in order to discuss, plan and review our Title 1 programs in relationship to student and parent needs. At The Title 1 meeting this September, our PIP was handed out to all parents for corrections or changes based on data from the Family Involvement Surveys and Parent Evaluations that are addressed in the SIP. Family Involvement budgetary allocation information is presented at this meeting along with the decision of how Title 1 Family Involvement funds will be spent. Accepted corrections from our parent's of our PIP will be voted on by our SAC members at our October Meeting.

## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Head Start	To assist with pre-k transition to Kindergarten
2	Chrysalis	Train parents to help their child develop appropriate strategies on handling anger, self-esteem issues, and parenting concepts
3	Parenting Center	Train parents to develop parenting strategies and tools to become successful role models and teachers for their children
4	Youth Service Bureau	Provide parenting strategies and tools for parents to be successful role models and teachers for their children
5	South County Mental Health Center	Train parents to help their children develop appropriate strategies on handling anger, self-esteem issues and parenting concepts
6	Boca Family Helping Hands	Provide parents with healthy food choices so that students can have a healthy balanced diet, which enables parents to focus more on academics.
7	Walmart	Supply Resources and materials for parents to work effectively with their children and build community and career awareness to parents
8	COSTCO	Supply resources and materials for parents to work effectively with their children and build community and career awareness to parents
9	Summer Slide	City of Delray and The Achievement Center provide summer instruction and strategies to help increase reading proficiency and comprehension
10	Pew Grant for Home Libraries	Providing home libraries to families to assist with increasing reading proficiency and comprehension
11	City of Delray Beach "Rise and Shine Get to School on Time	Train parents to help their child develop best attendance practices by supporting student's success in school.
12	Barnes and Noble	Family night at local store providing resources and strategies to parents for reading with students
13	Kiwanis Club	Kiwanis will create a "Reading Oasis" room on campus to provide parents and students with literacy resources.

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness

of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Invitation to Parent to attend Annual Meeting	Parent Liaison	August 18, 2015	Marquee
2	Inform Parents	ITSA	August 18, 2015	Edline Website
3	Inform Parents	ITSA	August 18, 2015	Facebook
4	Inform Parents	Parent Liaison/ Teachers	August 21, 2015	Emails
5	Inform Parents	Parent Liaison/Facilitators	August 31, 2015	Parent Link
6	Inform Parents	Faculty	August 28, 2015	Agenda Books
7	Inform Parents	Parent Liaison	August 21, 2015	Invitation in 3 languages
8	Inform Parents	Parent Liaison	August 31, 2015	Reminder in 3 languages
9	Title 1 Annual Meeting	Administration	September 2, 2015	agenda, minutes, sign-in sheets
10	Power Point	Administration	September 2, 2015	agenda, minutes, sign-in
11	Parents Right to Know	Parent Liaison	September 2, 2015	agenda, minutes, sign-in

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** Our meetings and trainings will be held during the mornings and/or evenings, on campus and in the neighborhood. Title 1 funds will be used for child care, translators, transportation, and home visits. Trainings will provide food and drink when possible to assist parents in attending meetings during mealtimes. Examples of our flexibility include monthly Student of the Month breakfasts, Family FCAT (grade 5 Science) and FSA/Math/Literacy Night (grades 3-5), collaboration with PTA to incorporate pertinent information to be disseminated to parents, and Parent Universities.

## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Curriculum Night	Classroom Teachers	Strategies will be provided to parents on Florida State Standards, Performance Matters assessments, diagnostic assessments, FCAT, FSA, and FAA to increase proficiency in reading, math, writing and science.	September 9, 2015 Pre-k - 2nd Grade	Sign in-Sheets/Evaluation
			Strategies will be provided to		

2	5th Grade Choice Program	Guidance Counselors	increase their awareness of choosing the appropriate middle school for their child	November 18, 2015	Sign-In Sheets/Evaluation
3	PLC ESOL Meetings	ESOL Coordinator	Strategies will be provided to parents to increase math skills and to increase proficiency in reading	October 21, 2015 and March 30, 2016	Sign-In Sheets/Evaluation
4	Literacy Parent Training	Reading Coach	Strategies will be provided to parents on Florida Standards Assessments to increase reading and writing proficiency.	February 24, 2016	Sign-In Sheets/Evaluation
5	Family Math Night Hands-On Parent Training	Math/Science Coach	Strategies will be provided to parents with information, strategies and resources to work with their children at home to increase their proficiency with math and science.	November 5, 2015	Sign-in Sheets/Evaluation
6	Science Fair/Science Night Training	Science Fair Committee	Strategies will be provided to parents to help with the science board and information on how science is accessible in daily activities.	January 13, 2016	Sign-in Sheets/Evaluation
7	PTA/SAC Meetings	PTA and SAC President	Strategies will be provided to parents to increase the level of involvement of parents to become active in the decisions made at the school.	2015-2016	Sign-in Sheets/Survey
8	Publish every other month newsletters	Parent Liaison	Strategies will be provided to parents on how they can help their children with academics, guidance, resources, computer websites and media accessibility.	Every other month	Survey
9	Report Card Night	Principal	Parents will be provided strategies and information on how report cards correlate with the Florida State Standards which will assist them in supporting their child's academic achievement and how to comprehend and understand the new standards-based report card.	November 18, 2015	Sign-in Sheets/Evaluation
10	Parent Universities	Parent Liaison/Guidance	Information and strategies will be provided to parents on Title 1, parenting skills, and strategies to support their child's achievement as it relates to academics.	Quarterly, 1 hour per session	Sign-in Sheets/Evaluation
11	Parents' Breakfast (Mothers/Fathers)	Title 1 Administrator, Parent Liaison	Fathers/ Male Guardian and Mother/Female Guardian will be provided with strategies, websites to enrich their child's academic knowledge in reading, math, writing and science.	February 12, 2016 and May 6, 2016	Sign -in Sheet/ Evaluation
12	Parent Information Evening	Principal, AP, Reading and Math Coaches	Strategies will be provided for parents to assist at home with preparation for FSA testing.	March 9, 2016	Sign-in sheets/evaluation

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	ELL Strategies Training	ESOL Coordinator	Provide strategies to teachers on how utilize effective strategies with their students.	October 23, 2015	Sign-In Sheets
2	Cultural Awareness/Effective Classroom Management Strategies for ELLs and Children of Poverty	Parent Liasion/Title 1 Contact	Students will increase on-task time in the classroom	October 8, 2015	Sign-In Sheets/Evaluation
3	Florida Standards Training	Instructional Coaches and LTF	Through ongoing LTMs, faculty will receive training on unpacking Florida State Standards and the utilizing the Test Item Specifications in order to provide effective instruction and accurate feedback to parents.	ongoing	Sign-In sheets/LTM minutes
4	KidSafe Teacher Training	School-based KidSafe Facilitators	Faculty will receive training on how to communicate with students who exhibit warning signs of abuse.	October 23, 2015	Sign-In Sheets

## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** Orchard View is working with the Kiwanis Club to update our Parent Resource Center as a Reading Oasis with computers, books, videos, consumables, guidance information, parenting brochures, websites/edline, and other parental involvement documentation. The Parent Liaison supervises our Parent Resource Center with assistance from our Media Clerk and Language Facilitators. Family Night Out at several area businesses which are supervised and monitored by the Parent Liaison and PTA President. All above activities support building community with parents, schools, and the community at large. Administration, Faculty, Staff, SACC, PTA and Business Partners will all combine to help organize effective group activities for our community. We will be working on coordinating monthly parent activities and will use parent evaluations and sign in sheets to assess parent participation and success of activities.

## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)]



(B)];

- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** The Annual Meeting will inform parents about Title 1 Programs. At Curriculum Night parents will be informed about informal and formal assessments that measure student progress, standards, and Florida State Standards. At parent-teacher conferences parents are informed about the Parent Compact, PIP, assessments, progress reports, and report cards. Ongoing communication with parents is through our Marquee, Edline, newsletters, emails, Facebook, phone link, Agenda Books, personal conversations and other parent meetings and trainings.

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## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** Orchard View provides translation services in Creole and Spanish for parental involvement activities, trainings, and conferences for parents of students with limited English proficiency. We also provide translation services for the communication of the Policy Plan, Compact SAC/PTA and the Annual Meeting. All notices and important information, including progress reports and report cards, will be sent in all 3 languages. Language Facilitators participate in parent conferences, IEP meetings when appropriate, and are available for schoolwide translations. Parent Link messaging in three languages is also provided and any emails or Facebook will provide 3 languages when needed. The school ensures that information is available to parents considering the fluctuating student populations by posting information at the entrance of the school, registrations packets includes pertinent parental and family involvement information, i.e. Compact and PIP, and other schoolwide activities. For our parents and/or students with disabilities we provide chair ramps, elevator and parking spaces. Heritage language dictionaries are provided to students who speak other languages. Parent University will assist parents and extended family members with increasing their knowledge of the English language.

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## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:  
☒ Not Applicable

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## Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.  
Uploaded Document

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## Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118 (d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

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### **Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118 (d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

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## Evaluation of the previous year's Parental Involvement Plan

### Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Curriculum Night	5	163	Strategies will be provided to parents to increase proficiency in reading, math, science and writing.
2	5th Grade Choice	3	10	Strategies will be provided to increase reading skill so that students will be able to participate in electives in middle school and increase their awareness of choosing the appropriate middle school for their child.
3	PLC ESOL Meeting	3	50	Strategies will be provided to parents to increase reading and math skills and proficiency
4	Literacy Parent Training	8	22	Strategies will be provided to parents to increase reading and writing proficiency.
5	PIE Night/FCAT	5	58	Strategies will be provided to parents to increase reading, math, science, writing and test taking skills.
6	Family Math Night	5	25	Strategies will be provided to increase math skills.
7	Science Board Fair	1	25	Strategies will be provided to parents to increase proficiency in science.

### Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Annual Faculty Meeting	1	63	Provide information and educate the faculty about Title 1 and Family Involvement.
2	Faculty Training "How Poverty Affects Classroom Engagement"	2	62	Provide information and educate faculty on students from low income households are more likely to struggle with engagement

### Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Invitation and presentation to fathers of students from different races and ethnicities.	Provide faculty meetings on appropriate techniques to encourage support and involvement to fathers and male role models of students.



2	Time of evening meetings with hispanic, black, ELL and economic disadvantage subgroups.	Adjust meeting times where appropriate
3	Hispanic, white, black, and Economic Disadvantage subgroups believe they have received the information previously.	Target and align more specific training based on their needs.

### Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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