## ALLAMANDA ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Marilu Garcia , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## Assurances

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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| **Signature of Principal or Designee** | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement (Optional)

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| **Response:** Allamanda Elementary is committed to providing a world-class education with excellence and equity to empower each student to reach his or her highest potential to foster the knowledge, skills, and ethics required for productive careers, responsible citizenship and healthy lifestyles. |

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:** Allamanda Elementary School believes in involving parents in all aspects of its Title I programs. The SAC has the responsibility for evaluating the various school level plans, including the SIP and PIP. More than 50 percent of the members of the SAC are parent (non-employee) representatives. In addition, all parents were given the opportunity to review the plan and offer their input prior to approval. For the PIP, all parents were given surveys at the end of the school year seeking their input on activities, training, and materials they needed to help their child. Results of parent surveys are reviewed by the SAC to determine needed changes. During the SAC meeting when the PIP and/or SIP are discussed, the committee will decide, with the input from parents how the parental involvement funds will be used. Parents may request additional support either directly through their child's teacher, principal, or the parent liaison. A parent may also request support during regularly scheduled SAC meetings. Information about Title I programs will be disseminated to parents in a timely manner in a variety of ways: student agendas, fliers/letters, school marquee, telephone tree call-out service, e-mail, and school's Edline computer page with parent links.  The school will also continue to build the parent resource area which will provide support to parents with informative books, brochures, and pamphlets about available Title I programs as well as core academic areas. The school will plan and execute parent training events in reading, writing, math and science, considering feedback from evaluations and surveys. |

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | TIPS | Have available to parents and teachers to utilize |
| 2 | Transition Fair | Local Middle Schools will educate students and parents about their programs so that they can make informed decisions about Middle Schools |
| 3 | Health and Wellness Choice Program | teaches the importance of making healthy choices and how to implement them at home |
| 4 | Business partnerships | to help fund and implement educational programs |
| 5 | Parent resource room | access to literature for parents to help their children |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Edline | Parent Liaison, AP | September 2015 | Survey evaluation by parents to determine effectiveness. |
| 2 | Flyer inviting parents to annual meeting | Parent Liaison | September 2015 | Parent attendance |
| 3 | Marquee | Parent Liaison | September 2015 | Parent attendance |
| 4 | One voice call out | Parent Liaison | September 2015 | Parent attendance |
| 5 | Power Point Presentation | Parent Liaison, AP | September 9 & 16, 2015 | Sign in, meeting minutes, evaluations |
| 6 | Title I Annual Meeting | Parent Liaison, AP | September 9 & 16, 2015 | Sign in, meeting minutes |
| 7 | Title I Programming | Parent Liaison, AP | September 9 & 1, 2015 | Sign in, agenda, meeting minutes |
| 8 | Parent Compact | Parent Liaison, AP | September 9 & 16, 2015 | Sign in, agenda, meeting minutes |
| 9 | Policy Plan | Parent Liaison, AP | September 9 & 16, 2015 | Sign in, agenda, meeting minutes |
| 10 | Parent right to know | Parent Liaison, AP | September 9 & 16, 2015 | Sign in, agenda, meeting minutes |
| 11 | Student standards and assessments | Parent Liaison, AP | September 9 & 16, 2015 | Sign in, agenda, meeting minutes |
| 12 | Highly qualified | Parent Liaison, AP | September 9 & 16, 2015 | Sign in, agenda, meeting minutes |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:** Our school will offer flexible meetings by having meetings in the morning, during, after school, and evenings. Open House will be held in the morning to explain pertinent information about the school, the curriculum, and expectations. A Volunteer Orientation will be held after school. Parent Teacher Organization (PTO) will be held in the afternoons. School Advisory Council (SAC) and parent educational opportunities will be held in the afternoon and evenings. Curriculum Night will be held in the evening. Individual conferences are scheduled according to parents needs. Child care will be offered at some events. Refreshments will be provided through Title I funds. |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | K-2 Curriculum Night | Grade level teachers | providing parent an opportunity to learn about the curriculum and what their child will be learning and how they can help at home | 9/9/15 | sign in sheets |
| 2 | 3-5 Curiculum Night | grade level teachers | providing parent an opportunity to learn about the curriculum and what their child will be learning and how they can help at home | 9/16/15 | sign in sheets |
| 3 | Family Book Fair Night | Parent liaison | Providing parent with information on establishing the importance of reading. | November 2015 | sign in sheets/evaluations |
| 4 | STEM night | science committee | Providing parents with information about how to support and participate in science at home with hands on activities | January 2016 | sign in sheets/evaluations |
| 5 | Kindergarten Round-up | kg teachers | Providing parents with information about how to support and improve child's academic achievement when entering kindergarten. | April 2016 | sign in sheets |
| 6 | Open House | grade level teachers | Providing parents with information about how to support and improve child's academic achievement by being involved. | August 2015 | Sign in sheets |
| 7 | Math Training | math Committee | Training will be provided to educate parents on how to access math materials and how they can access websites at home in order to help their child in math. | November 2015 | Sign in sheets/evaluations |
| 8 | Health and Wellness Night | Health and Wellness committee | Providing parent with information on establishing healthy habits to foster learning | March 2016 | Sign in sheets/evaluations |
| 9 | Gingerbread House Building Night | parent liaison | Providing parents the opportunity to build together with their child. | December 2015 | Sign in sheets/evaluations |
| 10 | Family Game Night | Parent Liaison | Providing parents with information about how to support and improve child's math through family games. | May 2016 | Sign in sheets/evaluations |
| 11 | Reading Training | Parent Liaison | training will be provided to educate parents on the importance of reading and how they can read with their child at home | October 2015 | sign in sheets/evaluations |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Staff Training at Faculty Meetings | Parent Liaison | Improve student achievement, behavior, and attendance by educating teachers about parent involvement. | August 2015 | sign-in |
| 2 | Family Involvement PowerPoint Presentation to staff | AP | Improve relationship with families and parents, increasing family involvement. | September 2015 | sign-in |
| 3 | Parent Conferencing | Grade Levels | Improve home to school connection | September-November 2015 | conference notes |
| 4 | Staff training on effective use of volunteers | Parent Liaison | Improve student achievement, behavior, and attendance by educating teachers about parent involvement. | August 2015 | sign-in |
| 5 | Regular Emails to Staff | Parent Liaison | Improve student achievement, behavior, and attendance by educating teachers about parent involvement | September 2015-May 2016 | email feedback |
| 6 | Family Involvement Info at SAC meetings | Parent Liaison | Improve home to school connection and Improve student achievement, behavior, and attendance by educating teachers about parent involvement. | August 2015-May 2016 | sign-in |
| 7 | Family involvement Info at PTO meetings | Parent Liaison | Improve home to school connection and Improve student achievement, behavior, and attendance by educating teachers about parent involvement. | October 2015-May 2016 | sign-in |

**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:** A parent resource room will be open daily. Periodic family nights will be held at various restaurants to encourage togetherness and fundraising. A bi-monthly newsletter will educate and inform parents of school happenings and events. Various Family Nights will be held throughout the year, as well as Fall and Spring Book Fairs. |

**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:** All communication is translated in English, Spanish, and Haitian Creole. Some examples of regular, school-parent communication include: Agenda Books, used daily to send notices, letters, paperwork back and forth between teachers and parents.  Parent-teacher conferences are scheduled by grade levels,  Compact developed jointly among parents, teachers, and staff  Curriculum nights: K-2 and 3-5 teachers meet with parents at the beginning of the school year to discuss grade level curriculum, expectations, ways to best communicate with the teacher, and encourage volunteerism at the school.  Bi-monthly parent newsletters detailing school news, volunteer opportunities, school-wide programs and events, and ways to help their children succeed in school.  Grade level newsletters, detailing specific grade level information  Parent link is used to encourage families to participate in school-wide events and remind of upcoming meetings.  Edline is used to keep parents informed about specific classroom news, curriculum, textbooks online, and available resources.  Information about Title I programs will be disseminated to parents in a timely manner by the following means: student agendas, letters home to parents, school marquee, telephone tree call-out service, and school's edline computer page with parent links.  An email distribution list will be created to email flyers and information to those requesting emails. |

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:** In addition to providing communication in parents' native languages, our Community Language Facilitators are available to translate during parent conferences, meetings, and events. Parent surveys are used to collect information and suggestions from parents. School facility is handicapped accessible making it easier for special needs parents to access school. Parent advocates and Crisis Intervention Teacher(CIT) will attend Individual Education Plan (IEP) meetings when needed. Migratory families will be provided services and support as needed. |

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

X Not Applicable

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

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| [Uploaded Document](file:///C:\Users\balaguer\Downloads\fileUploads\500101_2015-2016_uploadEvidenceParentInput.pdf) |

**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload an electronic version of the Parent-School Compact.

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| [Uploaded Document](file:///C:\Users\balaguer\Downloads\fileUploads\500101_2015-2016_uploadCompact.pdf) |

**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload evidence of parent input in the development of the compact.

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| [Uploaded Document](file:///C:\Users\balaguer\Downloads\fileUploads\500101_2015-2016_uploadCompactEvidence.pdf) |

## Evaluation of the previous year's Parental Involvement Plan

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Kindergarten Round up | 1 | 41 | help prepare students and parents for KG |
| 2 | Title I Annual Meeting | 2 | 145 | Inform about Title I |
| 3 | Family Game Night | 1 | 100 | view science fair projects and build projects together |
| 4 | Curriculum Night | 2 | 160 | update parents on the curriculum and explain how they can help their child at home |
| 5 | Literacy Night | 2 | 186 | explain how reading at home impacts school acheivement |
| 6 | Math Night | 1 | 34 | explain how parents can help their children at home with math and websites that are beneficial |
| 7 | Science Night-STEM | 1 | 117 | hands on science lessons for parents and students |
| 8 | Fun Run | 1 | 222 | children perform for parents about the seminole indian |
| 9 | Gingerbread House Building Night | 1 | 126 | building capacity |
| 10 | Bee Happy, Bee Healthy, Bee Smart | 1 | 44 | building capacity and teaching about healthy choices |

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Staff Training at Faculty Meetings | 1 | 72 | educate teachers on communication with parents and how to reach out |

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
| 1 | need for childcare | provide babysitting |
| 2 | ability to come to events | schedule events at a variety of times |
| 3 | accessibility | provide access for all-inform in different languages |

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

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| **count** | **Content/Purpose** | **Description of the Activity** |