I, Paul Pffeifer, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

**Assurances**

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* Inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Centers (PIRC) in Florida, i.e., PIRC of Family Network on Disabilities in Florida (FND) and PIRC at University of South Florida (USF) [Section 1118(g)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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| **Signature of Principal or Designee** | Date Signed |

**Mission Statement**  
  
Parental Involvement Mission Statement (Optional)

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| **Response:** |

**Involvement of Parents**  
  
Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:** The Educational Excellence School Advisory (EESAC) is responsible for the planning review and necessary improvements needed to the Title I programs at Cutler Ridge Middle School(CRMS). Parents are notified via automated messages, flyers, and/or school website of upcoming meetings. Parents are involved in the decisions regarding the use if funds that will provide support activities involving parents at the site. |

**Coordination and Integration**  
  
Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | Title I | At Cutler Bay Middle School (CBMS) services are provided to ensure students requiring additional remediation are assisted through after-school programs and data analysis. Other components that integrated into the school wide program include an extensive Parental Program; and special support services to special needs population. |
| 2 | Part C | The District uses supplemental funds for improving basic education as follows:• training to certify qualified mentors for the New Teacher (MINT) Program training for add-on endorsement programs, such as Reading, Gifted, ESOL training and substitute release time for Professional Development Liaisons (PDL) at each school focusing on Professional Learning Community (PLC) development and facilitation, as well as Lesson Study Group implementation and protocols |
| 3 | Title II | The district uses supplemental funds for improving basic education as follows: Training to certify qualified mentors for the New Teacher (MINT) Program Training for add-on endorsement programs, such as Reading, Gifted, ESOLTraining and substitute release time for Professional Development Liaisons (PDL) at CBMS focusing on Professional Learning Community (PLC) |
| 4 | Title III | Title III Services, at CBMS, are used to supplement and enhance the programs for English Language Learner and immigrant students by providing funds to implement and/or provide: Reading and supplementary instructional materials |

**Annual Parent Meeting**  
  
Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Conduct Parent Survey | Community Involvement Specialist | September 2015 | Survey Results |
| 2 | Parental Resource Fair | Community Involvement Specialist, Administrators | September 2015 | Sign In Logs |
| 3 | Read To Succeed  City Year Tutoring  First Priority | Administrators | September 2015- June 2016 | Students participating in services |
| 4 | Distribute AYP, School of Choice Information | Community Involvement Specialist | October 2015 | Documentation on file |
| 5 | Parent Resource Center | Administration, Community Involvement Specialist | September 2015 | Log of Parents Using Resources |

**Flexible Parent Meetings**  
  
Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may be provided with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:** Cutler Bay Middle School will work closely with the EESAC, and Parent Academy to ensure that parent related activities, meetings and events are offered at various times to ensure flexibility. |

**Building Capacity**  
  
Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved parents and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the LEA will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Correlation to Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Various Parent Workshops | Community Specialist, Administrators | Student Performance | September 2015-May 2016 | Student Performance on Assessments |
| 2 | Literacy, Math and Science Night | Department Chairs, Administrators | Student Performance | December 2015-  January 2016 | Parental Sign In Logs |
| 3 | Common Core Night | Department Chairpersons | Student Performance | February 2015 | Parental Sign In Logs, Student Performance on Assessments |

**Staff Training**  
  
Describe the training the school will provide to educate its teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Correlation to Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Professional Development | Administrators | Student Performance | September 2015-May 2016 | Student Achievement |
| 2 | Invite Business Leaders and Parents to attend EESAC Meetings | EESAC | Students Performance | September 2015-June 2016 | Meeting Attendance Records |
| 3 | Parent Academy Sessions | PD Liasion, Community Involvement Specialist | Student Performance | September 2015-May 2016 | Student Achievement, Attendance Logs |

**Other Activities**  
  
Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:** To encourage and support parents to participate in their child educational needs, Cutler Bay Middle School has created a parent resource center that is equipped with technology and information to assist parents. |

**Communication**  
  
Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]: 1118(c)(4)(A)];

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will also submit the parents’ comments on the plan that will be available to the local education agency [Section 1118(c)(5)].

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| **Response:** The Community Involvement Specialist at Cutler Bay Middle School disseminate information pertaining to Title I programs, curriculum update , academic assessments, parental workshops and other pertinent information in a timely manner. This is done via flyers, dated notifications, automated messages, text messages, and/or school website. |

**Accessibility**  
  
Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:** Cutler Bay Middle School is staffed with professionals that are bilingual. This asset allows the site to provide opportunities for parents to participate in all activities. Translation is provided for needed parents at parent programs, meetings and other activities offered. |

**Discretionary Activities**  
  
Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

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| **count** | **Activity** | **Description of Implementation Strategy** | **Person Responsible** | **Correlation to Student Achievement** | **Timeline** |
| 1 | Maximizing parental involvement and participation in their children’s education by arranging school meetings at a variety of times, or conducting in-home conferences between the CIS and other staff who work directly with participating children and with parents who are unable to attend those conferences at school [Section 1118(e)(10)]; | Provide trainings, meetings, and workshops at various times | Community Involvement Specialist | Student Performance | September 2015-May 2016 |
| 2 | Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and | Research successful approaches to improve parental involvement | Administrators, EESAC | Student Performance | October 2015 |

**Upload Parent-School Compact**  
  
Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload an electronic version of the Parent-School Compact.

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| [Uploaded Document](https://app1.fldoe.org/bsa/ParentInvolementPlan/fileUploads/136111_2010-2011_uploadCompact.pdf) |

**Building Capacity Summary**  
  
Provide a summary of activities provided which were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Correlation to Student Achievement** |
| 1 | Parent Workshops | 9 |  | Student Performance |
| 2 | Award Recognition | 3 |  | Student Performance |
| 3 | Literacy /Science/Night | 2 |  | Student Performance |

**Staff Training Summary**  
  
Provide a summary of the professional development activities provided by the school to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Correlation to Student Achievement** |
| 1 | Professional Development | 5 | 75 | Student Performance |

**Upload Evidence of Parent Involvement in Development of Parent-School Compact**  
  
Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload evidence of parent input in the development of the compact.

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| [Uploaded Document](https://app1.fldoe.org/bsa/ParentInvolementPlan/fileUploads/136111_2010-2011_uploadCompactEvidence.pdf) |

**Barriers**  
  
Describe the identified barriers which hindered participation by parents in parental involvement activities and the steps the school will take to overcome the identified barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
| 1 | Parent Involvement | * Implement Parent Resource Center * Community Involvement Specialist will provide resources to the parents by conducting home visits * Coordinating parent workshops at a facility in the community * Provide language translation when applicable |

**Best Practices (Optional)**  
  
Describe the parental involvement activity/strategy the school considers the most effective. This information may be shared with other LEAs and schools as a best practice.

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| **count** | **Content/Purpose** | **Description of the Activity** |
| 1 | Effective Communication Other: | Automated Messages, School Website,  Text Message Communication |
| 2 | Increasing Parent Participation Other: | Flexible Meetings |

**Upload Evidence of Input from Parents**  
  
Upload evidence of parent input in the development of the plan.

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| [Uploaded Document](https://app1.fldoe.org/bsa/ParentInvolementPlan/fileUploads/136111_2010-2011_uploadEvidenceParentInput.pdf) |

Bottom of Form

If you have questions contact Mr. Ramon Sanchez, Curriculum Support Specialist, at 305-273-2830 RSanchez1@dadeschools.net.