## ROSENWALD ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Dionne Napier , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## Assurances

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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| **Signature of Principal or Designee** | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement (Optional)

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| **Response:** Rosenwald Elementary recognizes the importance of forming a strong partnership with parents and community members to positively impact the students in our school. |

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:** Through monthly SAC meetings and curriculum nights we will provide opportunities for parents to give input and feedback related to Title I programs. Through group discussions surveys and review of initiatives as a group we will determine how funds will be utilized. |

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | Parent Literacy Workshops | Parent Literacy Workshops will be held monthly. Focus will be on ways parents can provide assistance in the content areas and assist with developing students' social skills. The activities will be planned based upon student needs and parent feedback. Also, parents will be able to leave with a make and take activity that can be duplicated at home. |
| 2 | VIPS-Volunteers in Public Schools | Volunteer coordinator oversees the number of hours parents have logged while working with students in the classroom and during school functions. Parents are encouraged to volunteer at our school in a variety of capacities that address the needs of the students and school |
| 3 | School Wide Positive Behavior Team | The school-wide positive behavior team works to create, implement, and monitor school-wide expectations that serve to create a single school culture built upon respect, responsibility, and safety. Parents will be members of this team. |
| 4 | Migrant Education Program | Partner with the Migrant Program to present to parents and students resources that will help students with academics and social issues. |
| 5 | Title I | Services are provided to ensure students requiring remediation are provided supplemental instruction through tutorial services. |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Parent Link | Kimberly Jules | October 12th & 13th, 2015 | Parent link script and message results report |
| 2 | Annual Parent Meeting Invitation | Kimberly Jules | October 9th & 13th, 2015 | Copy of Flyer/Invitation |
| 3 | Title I Parent Meeting for Parents | Kimberly Jules | October 14, 2015 | Agenda, sign-in sheets, minutes, and copy of power point presentation |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:** Parent meetings/activities will be held a minimum of two per trimester. These will be scheduled before, during, and after school. Staff will be available to offer child care services when necessary. Refreshments may also be served to parents attending any workshops.  Parent Trainings (academic and behavior focused)- afternoon/evening  Reporct Card Nights -evenings  Data Chats (student data) - a.m./afternoon/evenings |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Family Involvement Event Calendar | Administration | Accessibilty and awareness of all school activities | On-going | Sign-sheets, agenda, minutes when applicable |
| 2 | Home Visits and Conferences | Administration, Classroom Teachers, Guidance Counselor | Maintain communication between home and school | On-going | Completed Parent Conference Form |
| 3 | Utilization of Communication Folders and Student Agendas | Administration, Classroom teachers | Maintains communication regarding academics and behavior | Daily | Notes with communicaton folder |
| 4 | School Wide Positive Behavior Plan | Administration, Classroom Teachers and Guidance | Student behavior has a direct affect on their ability to remain focused and actively participate in classroom activities. This in turn affects learning. | On-Going | Completed sign-in sheets and agendas |
| 5 | Florida State Assessment Information and Trainings | Administration | These informational meetings give parents updates about the Florida State Standards and Assessments | January - March 2016 | Results of the Florida State Assessments |
| 6 | Make and Take Curriculum Night | Administration | Parents will be able to support students achievement at home with various activities. | Each trimester | Student assessments and completion of end of year parent survey |
| 7 | "Family Fun" Nights will be offered throughout the school year.. | Administration, Classroom Teachers and Guidance | Activities will promote positive social and academic activities to use at home which will reinforce basic skills. | Each trimester | Parent feedback/surveys, Increase in student basic skills |
| 8 | Literacy Parent Workshops | Administration, Resource Teachers, Classroom Teachers | Student literacy strategies and skills will increase. | Monthly | Student assessments, Teacher observations |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Require teachers to hold parent conferences for each student every each trimester | Administration and Teachers | Communication between school and parents regarding academics will increase | Each Trimester | Conference notes |
| 2 | Provide professional development for staff on various strategies to increase communication with parents | Administration | Parents will become more aware of students progress both academically and behaviorally | Daily | Agendas, Sign-ins, Handouts |
| 3 | Effectively utilization of Communication Folders and Student Agendas | Administration, Classroom teachers | Parent involvement in school activities encourages student participation and increases student performance | Each Trimester | Faculty Agenda, sign-in sheet |
| 4 | Provide training on holding data chats in parent friendly terms | Administration and teachers | Parent involvement in school activities encourages student participation and increases student performance | Each Trimester | Data chat forms, Sign-ins |

**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:** Parents are encouraged to participate in student growth and achievement activities through the following: Monthly Parent Workshops - workshops focused on literacy strategies and skills for parents, Curriculum Nights- meetings held by grade level teachers focused on specific content, SAC Meetings- monthly meetings held by the SAC Committee and the Administration, Parent Conferences- teachers conduct conferences on regular basis to update parents regarding their child's education. |

**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:** Daily communication folders give parents updates on students' academic and behavioral performance. Flyers, Parent Link, local newspaper, and Marquee are used to advertise and communicate upcoming events. School Based Teams, Child Study Teams, and Parent Conferences are held monthly to inform parents of a student's academic progress. Parents are invited to Transition meetings where student promotion/retention is addressed. Parents are contacted via telephone and home visits are conducted when necessary. |

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:** School programs, assemblies, parent information meetings, etc. will be conducted at various times to allow more parents the opportunity to participate. Advertisements for these school functions will be done through flyers and parents link (telephone) in parents' native language. A language facilitator will be present to translate information being presented at various school functions to ensure all parents can actively participate. Additionally, parents that speak Spanish will have access to the language translator head-sets and native language translator. A migrant resource teacher helps parents and children with family involvement by making home visits and providing students with a Kenos machine. Special arrangements will be made for parents with disabilities on an as needed basis in order to enhance their participation in activities. |

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

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| **count** | **Activity** | **Description of Implementation Strategy** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** |
| 1 | Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training [Section 1118(e)(6)];and | School Wide Positive Behavior Plan | Administration | Creating a single school culture where students understand their behavioral expectations makes the environment conducive to learning. | Monthly |
| 2 | Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and | Curriculum Nights | Administration | Parents will learn ways to use literature in the homes in order to increase Reading proficiency | Monthly |
| 3 | Maximizing parental involvement and participation in their children’s education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)]; | Meetings will be held at various times to maximize parent participaton. Home visits are also conducted when applicable. | Administration | Parent involvement makes parents aware of student progress which in turn makes students more accountable for their learning. | On-going |

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

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| [Uploaded Document](file:///C:\Users\julesk\Downloads\fileUploads\501321_2015-2016_uploadEvidenceParentInput.pdf) |

**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload an electronic version of the Parent-School Compact.

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| [Uploaded Document](file:///C:\Users\julesk\Downloads\fileUploads\501321_2015-2016_uploadCompact.pdf) |

**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload evidence of parent input in the development of the compact.

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| [Uploaded Document](file:///C:\Users\julesk\Downloads\fileUploads\501321_2015-2016_uploadCompactEvidence.pdf) |

## Evaluation of the previous year's Parental Involvement Plan

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Parent Literacy Workshops | 6 | 60 | Increased parent participate and activities designated to address student achievement |
| 2 | FSA Parent Trainig | 1 | 50 | Provided information and resources for parents to assist preparing students for upcoming assessment |
| 3 | Kindergarten Round-up | 1 | 10 | Increased parent awareness of expectations for incoming Kindergarten studnets |

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Parent Link Training | 1 | 2 | Parents were made aware of school functions through phone call-out in their language |
| 2 | SwPBS Training | 3 | 35 | Build parent understanding of discipline procedures |

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
| 1 | Limited participation in school-wide activities, parents have limited understanding of the new standards and the skills necessary to support student learning. ? | Parent Liaison will be hired to support and increase family involvement. |

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

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| **count** | **Content/Purpose** | **Description of the Activity** |