

KATHLEEN MIDDLE SCHOOL Title I, Part A Parental Involvement Plan

I, Sheila Gregory, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section 1111(h)(6)(A)].


Signature of Principal or Designee


Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Kathleen Middle School, a family-friendly establishment, is dedicated to partnering with parents for the purpose of improving student achievement. We strive to create opportunities to help families understand school academics, standards, and assessments as well as promote involvement of parents in the decision making process involving school improvement.

The mission of Kathleen Middle School, a community of diverse learners, is to ensure rigorous and relevant learning experiences that result in high achievement for our students.

The PCSB mission statement - to provide high quality education for all students.

The District Title I Parent Involvement Programs in Polk County will strive to build relationships to create real family engagement for every child, every family, every teacher, every day.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Kathleen Middle School will involve parents in the planning, review, and improvement of Title I programs (including decisions regarding parent involvement funds). A SAC invitational letter will be distributed during the Title I Annual Parent Meeting inviting parents to take part in an advisory capacity.

Parent Workshops: On 3/3/2015 and 4/17/2015 parents were given the opportunity to give suggestions for developing the Kathleen Middle School Parent Involvement Plan and Compact. On 4/17/2015 our committee reviewed the plan and gave suggestions for next year. Sign in sheets and minutes are on file.

The 2015-16 SAC Committee (based on returned invitations) will be given the opportunity for input and approval on the following: SIP, PIP, Brochure, and Parent Involvement Funds percentage.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	IDEA	Parents are informed of parent/student rights under the Individual with Disabilities Act when they are notified of and during Individual Education Plan meetings.
2	Title II	Title II Professional development resources are available to Title I schools through Title I funds.
3	Title III	The Title III provides supplemental resources for English Language Learners (ELL) and their teachers in Title I schools, as well as professional learning opportunities for school staff.
4	Building Capacity/Parent Workshops	These informative workshops provide parents with instructional strategies/resources for home use.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents

of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Presentation explaining Title I programs and all its requirements: i.e. Compact	Title I Interventionist /Coaches	September	Flyers, Agenda
2	Resources: Curriculum discussed by Coaches	Title I Interventionist	September	Copy of resources
3	Signage and Evaluation(barriers will be assessed based on evaluation results.	Title I Interventionist	September	Copy of signage/evaluations
4	Post the Annual Meeting resources on KMS website	Title I Interventionist and Tech personnel	September	KMS Website
5	Title I Documentation	Title I Interventionist	October	eTASK

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Through support of Title I, Leadership Team, and/or SAC, alternate times will be provided for planned meetings/activities. The Title I Interventionist along with the Administration will notify families regarding upcoming events. Evidence of effectiveness is determined by signage and evaluations. Translation will be provided through Guidance.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Math/Science Night: Fall Festival	Math/Science Dept.	Science Awareness through lab demonstrations along with standards/curriculum	November	Sign In Sheet, Evaluation and Discussion
2	Literacy/Book Fair - Writing Night	Interventionist/LA Dept./Media	Increase awareness of Content Area Reading	March	Evaluation and Signage
3	Elective Night (CTE)	Guidance/Elective teachers, Title I Interventionist	Increase parental awareness of Elective contents and requirements	February	Parent Evaluation of Meeting
4	History: Culture Night	History Dept.	Curriculum/Culture Awareness	May	Evaluations/Signage

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent Involvement Staff Workshop	Parent Involvement Facilitator & Leadership Team	Improve staff ability with working effectively with parents	September - May	Surveys and conversations with parents
2	PEP - Family Friendly School	Mary Dwight, PEP coordinator	Engage parents and provide opportunities for parents to be involved.	Fall	Feedback from teachers.
3	Build partnership between parents and staff through 'Family Nights'.	Title I Interventionist and teachers	Parents will be able to participate in math, reading, and science activities, thus improving student achievement.	September - May	Signage and evaluation
4	Book Study	Administration	A better understanding of cultural/race differences	September - May	Signage/group discussion

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: KMS will establish a designated parent area with computer access to district/school websites, student portal/grades, as well as resource information: District Parent Resource Centers (PIRC and PLUG located on the campus of SHE), guidance brochures, and current KMS newsletters (which are also sent home quarterly). Signage and comments will be filed in TASK.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: All parents will be invited to attend the Annual Title I Parent Meeting at which time information will be distributed pertaining to Title I, Summary Brochure, KMS Compact and all other facets of Title I. All information will be placed on the school's website. Information about District PIRC/PLUG and the correlation with Polk County Schools were discussed at the Annual Meeting. Flyers for both PIRC and PLUG were made available. Monthly newsletters will contain up-to-date information and events will be sent home with students.

Many teachers used the parent communication program Class Do Jo, which keeps parents abreast of grades/behavior through email connection. A staff training for all staff will be scheduled.

Description and explanation of curriculum: All subject/content areas are based on the Florida standards.

Parents can monitor student progress through the Parent Portal at <http://www.polk-fl.net>>Parents>Parent Portal. Report cards are sent home every nine weeks: Nov. 10, Feb. 4, April 19, and June 10. Interim reports between marking periods: Sept. 25, Dec. 11, March 4, and May 13 as a specific means of communication.

The Florida Standards are up for discussion during Parent Workshops. Parents are also encouraged to contact our Guidance Department at 863.853.6032 with any questions or concerns pertaining to student achievement. The use of the Parent Portal is highly suggested and easily accessible.

Academic Assessments: KMS will follow the District assessment calendar. Student progress monitoring (FAIR assessment for Literacy and County provided assessments for Math and Science) will be used to assess student expectant proficiency levels.

Opportunities are provided at scheduled parent meetings to formulate suggestions and make decisions relating to their child's education.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings,

school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: KMS will provide full parent participation opportunities in parent involvement activities such as SAC, PTA; (including parents of children with limited English proficiency, disabilities, and migratory children) through various means such as: newsletters, information flyers, Messenger, Open House, Surveys, and Parent Resource Centers (PIRC and PLUG). Expenses for parent activities have adequate funding. Parent suggestions are encouraged.

An interpreter will be available for parents of students with limited English proficiency. Accommodations will be made for parents of students with disabilities which include parent/student rights and building accessibility for those in wheelchairs; and to schedule meetings to explain and receive parent input in developing Individual Educational Plans (IEP).

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:
☒ Not Applicable

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
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Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.
[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.
[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

Uploaded Document

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Annual Parent Meeting	1	50	Title I and its impact on student achievement; Parent Centers
2	6th Grade Parent Night/Curriculum	1	7	Middle School awareness and expectations
3	8th Grade Parent Night/Testing/Grants/High School Requirements	1	19	Awareness of various facets: dual enrollment, financial aid, etc.
4	Ag. Night/Banquet	1	34	Learning through project presentations

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Book Study/Understanding Poverty	1	43	Better understanding of backgrounds and cultures

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Work Schedules	Varied meeting times
2	Transportation	Schedule parent workshops during other school activities (i.e. student dances, open house)
3	Lack of home internet service	Parent Resource Centers

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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