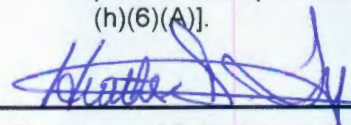


## FAIRLAWN ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Heather D. Tyler, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

  
Signature of Principal or Designee

10/1/2015  
Date Signed

### Mission Statement

#### Parental Involvement Mission Statement (Optional)

**Response:** Fairlawn Elementary School will involve parents in the planning and implementation of the Title I Program and extend an open invitation to our school's parent resource center in order to inform parents regarding programs, their rights under No Child Left Behind and other referral services, as well as increase parental engagement/involvement/awareness through utilization of the Title I School-Parent Compact; scheduling of the Title I Orientation/Annual Meeting; and other documentation/activities necessary in order to comply with dissemination and reporting requirements.



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## Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** Fairlawn Elementary School's Title I program is committed to fostering parental involvement as required in Title I Part A [Section 1118(c)(3)]; [Section 1114(b)(2)] and [Section 1118(a)(2)(B)]. In order to accomplish this goal, many activities will be supported at the Title I served school with the involvement of parents in the development of the plan and the process of school review and improvement. District Advisory Council and Parent Advisory Council members represent our school.

Person or Position responsible for the planning, review, and improvement of the Title I program; School Administration, Reading Coach, Curriculum Support Specialist, Community Involvement Specialist and designated parents.

Designated parents will be involved in the planning, review, and improvement of this School Parental Involvement Plan through workshops at the school, flyers sent to parents for meeting dates and times, parent chats with the principal and EESAC meeting invitations.

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## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Volunteer Pre-Kindergarten	Our "Welcome to Kindergarten" program helps to build partnerships with local early education programs, including the in-school prekindergarten program. Through this joint venture, parents and children will gain familiarity with kindergarten as well as receive information relative to the enrollment of students at the school. The principal will also meet with the center directors of neighborhood centers. Title 1 Administration assists the school by providing supplemental funds beyond
2	Title III	Title III funds are used to supplement and enhance the programs for English Language Learners (ELL) and immigrant students by providing funds to implement and/or provide: tutorial programs, parent outreach activities, professional development on best practices for ESOL and content area teachers, reading and supplementary instructional materials, hardware and software for the development of language and literacy skills in reading, mathematics, and science.
3	Nutrition	The School Food Service Program, school breakfast, school lunch, and after care snacks, follows the Healthy Food and Beverage Guidelines as adopted in the District's Wellness Policy.
4	Parental	Involve parents in the planning and implementation of the Title I Program and extend an open invitation to our school's parent resource center in order to inform parents regarding available programs, their rights under No Child Left Behind and other referral services.

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## Annual Parent Meeting



Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Title I Annual Parent Meeting	Principal, Assistant Principal, and CIS	September 2015	PIP input/recommendations, sign-in sheets, annual parent survey and Title I School/Parent Compact
2	Parent Workshops	CIS, The Parent Academy	Ongoing	Sign-in sheets and end of the year parent survey
3	Open House	Principal and Assistant Principal	September 2015	Sign-in sheets and School/Parent Compact

### Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** Fairlawn Elementary School will conduct (2) parent workshops a month, some of which will be held in the evening. Topics will include but are not limited to The Parent Portal, attendance, safety, home learning strategies, building better readers and improving math skills.

### Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Title I Annual Parent Meeting	Principal	Provide information and extend opportunities to parents of how they can become involved in their child's education.	September 2015	Sign-in sheets/Input/recommendations of parents
2	KidCare and other health resources	Community Involvement Specialist	Increase parent awareness of local community agencies.	September 2015	Sign-in sheets/CIS home visits
3	Parent Advocacy	Community Involvement Specialist	Increase the involvement of parents to	September 2015	Sign-in sheets



			become active in the home learning of their children.		
4	The Parent Portal	Principal and Community Involvement Specialist	Increase the involvement of parents to become active in the decisions made by the Title I served school.	September 2015	Sign-in sheets
5	Resource Fair	Counselor	Increase parent awareness of local community agencies.	September 2015	Sign-in sheets
6	Dads Take your Child to School	Counselor	Increase the role of male figures' involvement in students' education.	September 2015	Sign-in sheets
7	Bullying/Parental Involvement	Counselor	Increase involvement of parents to become active in students' well-being.	October 2015	Sign-in sheets
8	Science Fair Night	Math/Science Liaison	Increase involvement of parents to become active in students' science development.	December 2015	Sign-in sheets
9	Math Family Night	Teachers	Increase involvement of parents to become active in students' mathematics development.	January 2016	Sign-in sheets
10	Science Family Night	Math/Science Liaison and Teachers	Increase involvement of parents to become active in students' science development.	December 2015	Sign-in sheets
11	Reading Under the Stars	Reading Coach and Teachers	Increase involvement of parents to become active in students' reading development.	March 2016	Sign-in sheets
12	PTA Family Engagement Activities	PTA	Increase the involvement of parents to become active in their children's social well-being.	Ongoing	Sign-in sheets
13	Math FSA Night	Math/Science Liaison	Increase involvement of	November 2015	Sign-in sheets

			parents to become active in students' mathematics development.		
14	FSA Review Night	Math/Science Liaison and Reading Coach	Florida State Standards skills at home.	February 2016	Sign-in sheets
15	Honor Roll Assemblies	Administration	Increase the parent involvement in celebrating student successes.	Quarterly	Sign-in sheets
16	Career Day	Counselor	For parents to showcase various career paths and how to better prepare for them academically.	April 2016	Sign-in sheets

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	FSA	Reading Coach and Math Liaison	Increase student achievement	Quarterly	Classroom walkthrough logs; review of lesson plans and student artifacts
2	my OnReader	Reading Coach	Increase student achievement	Ongoing	Classroom walkthrough logs; review of lesson plans and student artifacts
3	Reflex Math	Math/Science Liaison	Increase student learning gains	Quarterly	Classroom walkthrough logs; review of lesson plans and student artifacts
4	Effective Science Labs	Math/Science Liaison	Increase student achievement	Quarterly	Classroom walkthroughs; review of lesson plans and student artifacts
5	i-Ready	Reading Coach and Math/Science Liaison	Increase student learning gains	Quarterly	Classroom walkthroughs; review of lesson plans and student artifacts
6	Wonder Works McGraw Hill	Reading Coach	Increase student achievement	Ongoing	Classroom walkthrough logs; review of lesson plans and student artifacts
7	Writing Process Skills	Reading Coach	Increase student writing scores	Ongoing	Classroom walkthrough logs; review of lesson plans and student artifacts



8	Technological Resources	Reading Coach and Math Liaison	Increase student achievement through data driven instruction	Ongoing	Data reports; review of lesson plans and student artifacts
9	Promethean Training	Reading Coach	Increase student engagement through technology integration.	As needed	Classroom walkthrough logs; teacher observation
10	Imagine Learning	Math/Science Liaison	Increase achievement through data driven instruction for ESOL level 1 students.	Quarterly	Classroom walkthrough logs; teacher observation

## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** Fairlawn Elementary School's Parent Resource Center is available for parents Monday through Friday from 8:30 am-3:30 pm. Teachers will continue to encourage parents to visit the school's Resource Center located in the main office.

## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** Fairlawn Elementary School will build personal ties between our District, school and parents by providing parents of participating children timely information about Title I Programs as well as descriptions and explanations of the curriculum in use at the school. The parents will also be provided the forms of academic assessment used to measure student progress, and the proficiency level students are expected to meet, as well as Interim progress reports every 5 weeks and report cards every nine weeks.

## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** Fairlawn Elementary School will provide full opportunities for the participation of parents with Limited English proficiency and parents with disabilities through Bilingual Parent Outreach Program workshops in Spanish, parent classes, and SPED meetings

with parents, as well as provide translation in the native language at school events and meetings.

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## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:  
X Not Applicable

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## Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.  
Uploaded Document

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## Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.  
Uploaded Document

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## Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.  
Uploaded Document

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## Evaluation of the previous year's Parental Involvement Plan

### Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Science Fair Night	1	100	Increase involvement of parents to become active in students' science.
2	Title I Annual Parent Meeting	1	161	Increase student learning gains.
3	KidCare and other health resources	1	161	Increase the involvement of parents to become active in the decisions made by the Title I served school.
4	Parent/Teacher Meet and Greet	1	91	Increase communication/collaboration between teachers and families.
5	Parent Volunteer Meeting	1	8	Increase parent participation in school functions.
6	Anti-Bullying/Violence Prevention	1	12	Increase awareness amongst parents for their students' well-being.
7	New Florida Standards Parent Academy Workshop	1	29	Increase parent involvement and knowledge with students' home learning.
8	Parent Academy Workshop: Your Child's Emotional Health	1	12	Increase awareness amongst parents for their students' well-being.
9	MAFS Overview	1	36	Increase involvement of parents to become active in students' reading and mathematics.

### Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	My Learning Plan	1	37	Increase student achievement
2	iReady	1	33	Increase student achievement
3	Promethean Training	1	34	Increase student learning gains
4	Science/Math Labs in the Classroom	1	12	Increase student learning gains.
5	Math & Science Strategies/Resources	1	6	Increase student learning gains
6	Reflex Math Webinar	1	12	Increase student achievement
7	Imagine Learning	1	9	Increase ESOL student learning gains
8	Wonderworks Intervention Series	1	34	Increase student achievement through data driven instruction



9	Writing Workshop	1	19	Increase students' writing proficiency
10	Wonderworks Instructional Frameworks	1	38	Increase student achievement through data driven instruction
11	Pacing Guides	1	19	Increase student achievement.
12	Data Analysis	1	34	Increase student achievement through data driven instruction

## Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Parents with Limited English Proficiency	Ensure all communication with parents is delivered in two languages.
2	Both parents working full-time jobs	Provide flexible meeting opportunities in order for parents to have unlimited access to their child's education.
3	Parents lacking academic knowledge to help support their children with home learning	Provide monthly parental meetings that relate to the latest academic topics.

## Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
1	Effective Communication	Teacher/Parent Meet and Greet in an effort to have a smooth opening of schools.