

MATER EAST ACADEMY MIDDLE SCHOOL Title I, Part A Parental Involvement Plan

I, Beatriz Riera, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].


Signature of Principal or Designee

10/2/15
Date Signed

MATER EAST ACADEMY MIDDLE SCHOOL Title I, Part A Parental Involvement Plan

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Mater East Academy Middle School believes that positive parent/family involvement is essential to student achievement and thus commits itself to provide ample opportunities for parents to become involved stakeholders in the school community.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Mater Academy East Middle believes in involving parents in all aspects of its Title I programs. An annual orientation meeting will be held to inform parents of students in the Title I Program of their right to be involved. The school will ensure that parents have the information needed to make well-informed choices for their children and effectively share responsibility with their children's school. Parents will be highly encouraged to have their children participate in tutorial programs offered by the school. An effective communication system from home-to-school and vice versa to ensure parents have information about school programs and their child's progress have been implemented. Parent-Teacher conferences have been scheduled and will be held to discuss the individual child's achievement. In addition, parents will be provided frequent reports on their child's progress. Frequent communication with parents will occur via parent-teacher conferences, newsletters, conferences held with the school's administration and/or CIS. The school will also recruit and provide parents with the opportunity to volunteer at the school site once the parent has been cleared as a volunteer. Parents are encouraged to participate whereby they are given the opportunity to participate in the decision making process of the school. The Community Involvement Specialists will assist parents in establishing home environments that support their child's learning.

At Mater Academy East Middle we believe that positive parent/family involvement is essential to student achievement thus encourages such involvement in school educational planning and operations.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Parent Academy	This program is implemented throughout the school year and will provide parents a variety of meaningful parental experiences.

2	Migrant Program	Supervised by the Executive Director and staff, provides supplemental instructional and support services to support parenting of migrant worker families through many components, inclusive of the Migrant Early Childhood Learning Program.
3	Homeless Program	Offers support services to parents and students undergoing homeless situations
4	Title III	Offers tutorial programs to ESOL students in the area of Reading and Math

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Develop and disseminate flyer	Community Involvement Specialist	September	Flyer with date of dissemination
2	Record and send out ConnectEd message	Community Involvement Specialist	September	ConnectEd Message log
3	Create PowerPoint presentation	Principal and Community Involvement Specialist	September	Copy of PowerPoint presentation
4	Develop agenda and handouts	Principal and Community Involvement Specialist	September	Copies of agenda and handouts
5	Advertise/publicize event	Community Involvement Specialist and Receptionist	September	copy of daily announcements, flyers, and school newspaper
6	Develop sign-in sheets	Community Involvement Specialist	September	sign-in sheets
7	Maintain documentation	Principal and Community Involvement Specialist	September	Title I documentation box housed in the conference room and copies were sent to the district

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Mater East Academy Middle School implements a Title I program which offers a flexible number of parental involvement meetings at times that encourage as many parents as possible to attend meetings. Our school gives careful consideration to family schedules and outside commitments when determining the days and times of meetings. At Mater East Academy we offer:

- After School or evening;

• During the school day;

• Before the school day begins; and

• During the day on a teacher in-service day.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent Survey Compilation	Principal, parents, and CIS	Provides information that strengthens the relationship and communication between parents and the school in a meaningful way.	throughout the year	increased achievement in standardized test scores
2	Miami Dade Parent Portal	CIS and school-site personnel	Helps parents to register in order for parents or guardians to monitor their student's attendance and academic performance.	Throughout the school year	increased achievement in standardized test scores
3	Title I Annual Meeting	Administration and CIS	Utilized to understand and implement the No Child Left Behind Act and also to increase academic achievement through parent involvement.	September 22, 2015	increased achievement in standardized test scores
4	ESSAC Meetings	Principal, teachers, parents, and students	School conducts quarterly meetings to share, communicate, and vote on important issues regarding	Quarterly	increased achievement in standardized test scores

			budget, achievement, and the overall school's well-being		
5	Parent Resource Centers	CIS and school-site personnel	Communicates to parents programs and activities available to improve student academic achievement	throughout the school year	increased achievement in standardized test scores
6	Parent Academy (TPA)	District Title I representative, CIS, and parents	Facilitates parent informational meetings at the school-site to increase knowledge of strategies	throughout the school year	increased achievement in standardized test scores

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Title I CIS Orientation Meeting and Title I CIS Mid-Year Meeting	Title I Administration	Understand and implement the No Child Left Behind Act, thus increasing academic achievement through parent involvement	beginning of the school year and mid-year	A-TAT files, meeting evaluations, surveys, and data derived from the monthly school reports
2	MDCPS- EESAC	District School, EESAC Chair	The district makes training available to assist schools in effectively managing their councils so that parents are fully involved in the development and review of the SIP that is linked to improving academic achievement	throughout the school year	increased achievement
3	Title I Administration Technical Assistance and Support (A-TAT)	District Supervisor and Staff	Assist with planning and implementation of effective parental involvement activities that are linked to improving academic achievement	throughout the school year	increased achievement in standardized test
4	Title I Annual Meeting conducted at the school-site level	Title I Administration, school-site administrators	It is to understand and implement the No Child Left Behind Act and also to increase academic achievement through parent involvement	September 22, 2015	increased achievement test scores
5	Gradebook Training	Gradebook Manager	Increase understanding of updates to gradebook features	beginning of school year	increased achievement in standardized test scores

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Mater East Academy will facilitate the CIS to be available and assist parents in the Parent Resource Center. We will ensure a family-friendly school which will encourage teachers to help parents become involved. With the help of the CIS we will develop support groups for parents and families. In addition, we will create and maintain a school website which will have information readily available for parents.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Mater Academy East Middle will provide parents of participating children, in a timely manner, information about the programs funded by Title I. The information provided will include but not limited to:

- The school's curriculum;
- Information on the forms of academic assessment used to measure student progress;
- Information on the proficiency levels students are expected to meet; and
- Information on their child's level of achievement on the State's assessments in at least reading/language arts and mathematics.

Upon the request of parents, Mater Academy East Middle will provide opportunities for regular meetings for parents to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. In addition, Mater Academy East will coordinate and hold a general meeting where information will be presented about the Title I programs, the curriculum and academic assessments. Parents will be provided a copy of the Parent Compact; upon completion of this meeting parents will be invited to visit their child's classrooms and meet staff. Teachers will maintain sign-in sheets of the parents present.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Because regular communication is the foundation of effective parental involvement, Mater East Academy will provide parents of participating children information in an understandable and uniform format. Information will be provided to parents in a language where parents can understand, written translations of printed materials will be provided to parents with Limited English proficiency. Translators will be provided at all parent meetings and in school offices to provide translation services to ensure that parents are able to fully participate in parent meetings.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:
☒ Not Applicable

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Parent Universities	8	82	Parents are better informed about our school environment and the impact of various student issues that can potentially become barriers for student achievement.
2	Title I reports are used to plan parent involvement activities	1	115	It provides training, information, and support services that strengthen the relations between parents and the school in meaningful ways that improve academic achievement.
3	Parent Survey compilation of results is used to amend Title I program and PIP	1	120	It provides training, information, and support services that strengthen the relations between parents and the school in meaningful ways that improve academic achievement.
4	Title I DAC General Meetings	4	0	It provides training, information, and support services that strengthen the relations between parents and the school in meaningful ways that improve academic achievement.
5	Title I PAC General Meetings	4	0	It provides training, information, and support services that strengthen the relations between parents and the school in meaningful ways that improve academic achievement.
6	Miami Dade County Public Schools EESAC Training	1	1	The District makes training available to assist schools in effectively managing their councils (EESAC) so that parents are fully involved in the development and review of the SIP that links to the improving academic achievement.
7	Title I Annual Meeting conducted at the school level	1	158	It is to understand and implement the No Child Left Behind Act and also to increase academic achievement through Parent Involvement.

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	CIS' Training of Trainers	1	1	It assists with planning and implementation of effective parental involvement activities that are linked to improving academic achievement.
2	Title I Administration Annual Procedures Meeting for Principals	1	2	It is to train the staff on the implementation of the NCLB Act and on techniques to increase parental involvement that are linked to academic achievement.

3	Title I Administration in Coordination with other Federal and Non-Federal Programs	1	4	It ensures that staff development activities are provided in deficient areas.
4	Title I Administration in Coordination with Collaborative Partners	1	4	These collaborative efforts serve to close gaps in service to ELL students, students with disabilities, migrant, neglected and delinquent children, and homeless children, all for the purpose of increasing student achievement.
5	Miami Dade County Public Schools EESAC Training	1	1	The District makes training available to assist schools in effectively managing thier counsils (EESAC) so that parents are fully involved in the development and review of the SIP that is linked to improving academic achievement.
6	Title I Annual Meeting conducted at the school site level	1	41	It is to understand and implement No Child Left Behind Act and also to increase academic achievement through parent involvement.

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Parents have limited knowledge and understanding of the information with discriptions and explanations of overall programs in use at the school. (Sub groups: econimically disadvantaged and limited English Proficiency)	The school will provide mentors at the school site to help parents in their home language understand the programs in use at the school as well as provide training and workshops in their home language