

## FLAGAMI ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Aileen Vega, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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Signature of Principal or Designee

10/1/15  
Date Signed

### Mission Statement

Parental Involvement Mission Statement (Optional)

**Response:** Flagami Elementary will involve parents in an organized, ongoing, and timely manner, in the planning and implementation of the Title I Program and extend an open invitation to our school's parent resource center in order to inform parents regarding programs, their rights under: No Child Left Behind and other referral services.

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### Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** Flagami Elementary believes that positive parent/family involvement is essential to student achievement and thus encourages such involvement in school educational planning and operations. In the spirit of the District/school/family and community partnerships, this plan seeks to strengthen the partnership among parents/guardians, staff, school, the community, the Superintendent, and the District by providing for parents' involvement in decision making as members of school-based planning teams, local parent groups, and the District-wide committees. Expanding training programs that help the individual parent support their child at home will further strengthen this partnership. Flagami Elementary believes in involving parents in all aspects of its Title I programs. The EESAC has the responsibility for developing, implementing, and evaluating the various school level plans, including the SIP and PIP. More than 50 percent of the members of the EESAC are parent (non-employee) representatives. In addition, all parents are given the opportunity to review the plan and offer their input prior to approval. For the PIP, all parents are given surveys at the beginning and during the school year seeking their input on activities, training, and materials they needed to help their child. Results of parent surveys are reviewed by the EESAC to determine needed changes. During the ESSAC meeting when the PIP and/or SIP are developed, the committee will decide, with the parental input how the parental involvement funds will be used.

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## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Title III	Flagami Elementary will utilize Title III funding to provide tutorial services for English Language Learners students levels 1-4 if available.
2	VPK	The Title I office and VPK office will work together to coordinate transition programs for students entering the regular public school program. Activities may include: coordinated meetings with parents, VPK teachers, and the kindergarten teachers to discuss the specific learning needs of students, joint parent meetings to discuss transitioning, etc.
3	Individuals with Disabilities Education ACT (IDEA)	Supplemental instructional support provided by Title I will be discussed with parents during the development of the students IEP.
4	Bilingual Parent Opportunities Program	Bilingual Department and the school CIS will coordinate to schedule bilingual parent workshops on various, relevant topics for parents.

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## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Maintain documentation	Principal/Parent Liaison	August 2015	Title I documentation box housed in Assistant Principal's office
2	Title I Annual Parent Meeting	Principal, Assistant Principal and CIS	September 2015	Sign-in sheets, annual parent survey and Title I School/Parent Compact
3	Advertise/publicize event	Principal/Parent Liaison	September 2015	Flyers and Connect-Ed message disseminated
4	Develop sign-in sheets	Principal/Parent Liaison	September 2015	Sign-in sheets for meeting
5	Parent Workshops	CIS, BPOP, and "The Parent Academy"	Ongoing	Sign-in sheets and of the parent survey
6	Open House	Principal and Assistant Principal	September 2015	Sign-in sheets and School/Parent Compact

### Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** The leadership at Flagami Elementary School strongly believes in meeting the needs of parents. Parent meetings are alternated between morning and evening on a monthly basis. Translation services are provided at each meeting. In an effort to ensure consistent parental involvement in our EESAC meetings, parents are surveyed to ascertain their preference in meeting times.

### Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Title I Annual Parent Meeting	Administration	Provide information and extend opportunities to parents of how they can become involved in their child's education.	September 2015	Sign-in sheets
2	Academic-based (reading, math, writing, science, FSA) workshops	CIS and District Personnel	FSA skills at home.	November, 2015	Sign-in sheets
3	Bilingual Outreach Parent Meetings	Bilingual Outreach	Parental Involvement	October, 2015 - March, 2016	Parent attendance; Sign-in Sheets
4	Field Day	Administration	Parental Involvement	December 2015	Parent Attendance; Sign-in Sheets
5	PTA Meetings/Activities	PTA President and CIS	Parental Involvement	September 2015 - May 2016	Parent Attendance; Sign-in Sheets

6	Science Committee Family Workshop	Science Fair Committee	Parental Involvement	October, 2015	Parent Attendance; Sign-In Sheets
7	Parent Portal Workshop	CIS	Parental Involvement	October, 2015	Parent Attendance; Sign-In Sheets
8	Spaghetti Night	PTA President	Parental Involvement	December, 2015	Parent attendance; Sign-in Sheets
9	Parent Breakfast	Administration	Parental Involvement	September 2015-March 2016	Parent attendance; Sign-in Sheets
10	Family Carnival	PTA President	Parental Involvement	January 2016	Parent attendance; Sign-in Sheets
11	Book Fair	PTA President	Parental Involvement	September 2015	Parent attendance; Sign-in Sheets
12	Open House	Administration	Parental Involvement	September 2015	Parent attendance; Sign-in Sheets
13	Holiday Parent Activity and Presentation	Administration	Parental Involvement	December 2015 & May 2016	Parent attendance; Sign-in Sheets
14	Grade Level Parent Activities	Administration	Parental Involvement	October 2015 - March 2016	Parent attendance; Sign-in Sheets
15	Science Fair STEAM Night	Science Fair Committee	Parental Involvement	January 2016	Parent attendance; Sign-in Sheets

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Value of parental involvement: A monthly calendar will be distributed to teachers and parents that includes information on the value of parental involvement; Distribution of materials in English and Spanish.	Grade Level Chairpersons	Improve the ability of staff to work effectively with parents by providing examples of best practices for parental involvement.	Ongoing	Sign-in Sheets
2	RTI Staff Training	RTI Leadership Team	Increase of student achievement on the 2015 administration of the FSA	September 2015	Grade Level Minutes, Sign-In sheet and Parent Conference Logs
3	Student Assessment & Data	RTI Leadership Team	Students involved in the RTI process will be monitored in their Reading and	Ongoing	On-going evaluation of effectiveness of meeting school goals and progress

			Mathematics progress.		monitoring date.
4	Grade Level Parental Activities	Community Involvement Specialist	Improve the ability of staff to work effectively with parents by providing examples of best practices for parental involvement.	Monthly throughout the year	Sign-In sheets, handouts, agendas and presentation materials.

## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** Flagami Elementary School's Parent Resource Center is available for parents Monday thru Friday from 8:30am - 1:30pm. Teachers and Staff will continue to send parents to the Resource Center and additional assistance will be provided to help parents in accessing the Parent Portal.

## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** Flagami Elementary School will build personal ties between our District, school and parents through providing parents of participating children, timely information about the Title I programs with descriptions and explanations of the curriculum in use at the school, forms of academic assessments used to measure student progress and the proficiency level students are expected to meet through the Parent Handbook in August of 2015. Interim progress reports every 5 weeks and report cards every 9 weeks. Parents may also request teacher conferences in order to provide strategies for the home. Students who are working below grade level will receive intervention using the Reading Wonderworks Interventions. Students will be progress monitored by teacher who will be communicating progress to parents on a quarterly basis.

## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** Part of our commitment at Flagami Elementary School, includes providing opportunities for the full participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children through ensuring that all school correspondence and communication are in both English and Spanish, as well as by providing translation services as needed and assistance upon request for those parents with disabilities. In addition, the school will host parent meetings on an array of topics through the Bilingual Parent Outreach Program and the Flagami's Parent Resource Center (FPRC). The school will disseminate information through various sources such as parent letters, flyers, Connect Ed messages, posting on the school's Webpage, social media, progress reports and report cards, informational letters that go along with instructional software and how to implement it at home, iReady Reports, Reading Plus reports, Reflex Math, Florida Standards Assessment results and data interpretations provided by the State's Department of Education, and last but not least, parents and teachers meet to speak to discuss their child's academic progress so that the student's strengths and weaknesses can be addressed. The same information will be provided the following day for all parents unable to attend. Teachers will confer with students who are receiving interventions and contact parents regarding strategies either in person or over the phone. Parents will be encouraged to discuss their child's performance with the teacher any time during the school year. Resources and additional information will be found at Flagami's Parent Resource Center (FPRC).

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## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Parent Workshops through Bilingual Parent Outreach Center	Community Involvement Specialist	Impact on maximizing student learning and achieving high stakes on testing.	September 2014 - May 2015

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## Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

Uploaded Document

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## Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

Uploaded Document

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## **Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)).

Upload evidence of parent input in the development of the compact.

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## **Evaluation of the previous year's Parental Involvement Plan**

### **Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

<b>count</b>	<b>Content and Type of Activity</b>	<b>Number of Activities</b>	<b>Number of Participants</b>	<b>Anticipated Impact on Student Achievement</b>
1	Bilingual Outreach Parent Academy & Workshops: September - May	6	104	Parental Involvement
2	Flagami Open House	1	343	Parental Involvement
3	Flagami Breakfast with your Child	6	378	Parental Involvement
4	Title I Annual Parent Meeting	1	343	Provide information and extend opportunities to parents of how they can become involved in their child's education.
5	Science Parent Night/Science Fair Night	1	107	Curriculum
6	5th Grade Magnet Fair	1	13	Articulation
7	Honor Roll Assembly	3	384	Parental Involvement
8	Thanksgiving School-wide Parent Events	3	90	Parental Involvement
9	Holiday Parent-Student Activity & Presentations	2	332	Parental Involvement
10	Flagami Field Day	5	274	Parental Involvement
11	Flagami Math Night	1	186	Parental Involvement
12	2nd Grade Kite Flying Culminating Activity	1	44	Parental Involvement
13	End of the Year Grade Level Ceremonies	5	212	Parental Involvement
14	Winn Dixie Art Night	1	63	Parental Involvement
15	3rd Grade Parent Activity-Technology Fair	1	14	Parental Involvement
16	Kindergarten Parent Activity-Valentine's Book Love Fest	1	35	Parental Involvement
17	4th Grade Parent Activity-Ear, Read, and Be Thankful	1	32	Parental Involvement

### **Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

<b>count</b>	<b>Content and Type of Activity</b>	<b>Number of Activities</b>	<b>Number of Participants</b>	<b>Anticipated Impact on Student Achievement</b>
1	Value of parental involvement. A monthly	10	30	Improve the ability of staff to work effectively with parents by providing



	calendar will be distributed by the teacher.			examples of best practices for parental involvement.
2	Student Assessment & Data	3	15	Increase student achievement through parental involvement.
3	The Student Code of Conduct Orientation	1	30	Decrease the total number of indoor and outdoor.
4	Rtl Staff Training	1	25	Provide parents with information and support to increase student achievement
5	Grade Level Parent Activities	6	30	Increase parent involvement and create a positive climate for student learning

## Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Parents are struggling to meet basic needs.	Community resources are made available.
2	Families do not have access to healthcare.	Kidcare is shared in our Parent Resource Center and parents are referred to our school clinic.
3	Parents do not have access to technology.	Technology is being made available for parent to access their portal and for student use during morning before school hours.

## Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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