

MULBERRY SENIOR HIGH SCHOOL Title I, Part A Parental Involvement Plan

I, Michael Young, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].



Signature of Principal or Designee

9/30/2015

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Through the Parent Involvement Program at Mulberry High School, we will foster relationships with parents to improve academic success at home and in the classroom. District and school-based Title 1 Parent Involvement Programs in Polk County will strive to build relationships to create real family engagement for every child, every family, every teacher, every day.

At Mulberry Senior High School, parental involvement is a top priority. We value parents

and want them to be highly involved at the school. Mulberry Senior High School invites and encourages parents/guardians to be active members of the School Advisory Council (SAC). At the SAC meeting, the Title I staff will disseminate to parents for review the district wide parental involvement policy, the school's parental involvement policy and the school-parent compact. The results of the School Parent Survey will be discussed and strategies to improve weak areas implemented. In addition, Mulberry Senior will involve parents in an Annual Meeting on October 1, 2015 where the budget, the School Improvement Plan and Parent Involvement Plan will be discussed and modified based on their input. Parents will receive information regarding the Parent/Student compact on the school web page. Parent newsletters will communicate information in a timely way. We will meet with parents on a regular basis to discuss parental involvement ideas and Title 1 programs.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Mulberry High School will actively involve parents in the planning, review, and improvement of Title 1 programs including involvement in the decisions regarding funds for parental involvement. Parents will be invited to meetings such as School Advisory Council monthly, to offer suggestions and or comments regarding the Parent Involvement Plan and the School Improvement Plan. Decisions will be made on the programs and equipment that will be purchased with Title 1 funds, as well as deciding how to allocate money to pay for various materials and professional development opportunities for teachers and parents to acquire additional strategies to help students be successful in the classroom.

Parents, community and staff will participate in the review of contents and the creation of new Parent-School Compacts and Parent Involvement Plans in March and April. Parents will be notified through school newsletter, email, marquee and flyers. The Parent Involvement Plan will be introduced to the SAC Committee during the October meeting. Parents who attend meetings, as well as parents who offer suggestions, will have input in discussing plans either via email or in person and will be documented in the minutes of the meeting.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Reading Coach	Provides professional development incorporating reading strategies across the content area. Review FAIR test data in order to plan Professional Development. Provide technical assistance to teachers to incorporate intervention strategies, develop and monitor the Reading Tutorial Program.
2	Extended Learning Tutoring	Teachers will provide tutoring for students that are at risk of not graduating based on 2015 FCAT scores and End of Year (EOY) and End of Course (EOC) Exams.

3	Migrant Education	The migrant staff will coordinate the annual meeting to inform parents about the programs and services offered throughout the district, as well as services in the community.
4	College For Every Student(CFES)	Families participate in activities geared towards the preparation of post secondary education. Families receive information on graduation requirements and the entrance requirements for post-secondary study.
5	Homeless/Hearth Project	The school's Hearth Representative will provide homeless parents information regarding resources in the community to help assist with needs.
6	ESOL	ELL Conferences are held annually and parents are invited to attend by a mailed invitation. The ESOL Para works to communicate teacher concerns, test scores and data regularly.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Annual Title 1 Meeting	Administration/Samelia Davis(Title 1 Contact/Parent Involvement Coordinator)	October 1 and October 20	Parent Sign-In and Evaluation
2	Annual Meeting advertised through Mulberry High School's website, flyers and Marquee	Administration/Samelia Davis(Title 1 Contact/Parent Involvement Coordinator)	Beginning two weeks prior to the event.	Marquee, Flyer, Announcement(Orientation)
3	Translator Available Upon request	Samelia Davis(Title 1 Contact/Parent Involvement Coordinator)	October 2015	Parent Evaluation Form
4	Student Created Video about Title 1	Samelia Davis(Title 1 Contact/Parent Involvement Coordinator)	October 2015	Parent Evaluation Form
5	Parent Involvement Plan to all families	Administration/Samelia Davis(Title 1 Contact/Parent Involvement Coordinator)	October 1-November 15th	Parent Sign-In, Parent Evaluations
6	Maintain Documentation	Administration/Samelia Davis(Title 1 Contact/Parent Involvement Coordinator)	August 2015-June 2016	Electronic Title 1 Folders

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Meetings, in addition to the Annual Title 1 Meeting, will be offered at different times. The leadership team, Title 1 Contact(Samelia Davis) and SAC have collaborated to provide alternative meeting schedules for planned activities. Parent survey results were reviewed to determine the best time to hold meetings and events. Our school social worker, guidance department and ESE facilitator are available throughout the school day to meet with parents and answer questions.

-August 17 & 20- Orientation- Meet the teacher from 4:00-6:00 pm

-School Advisory Council meeting will be held 7:30 am on the second Thursday of the month.

-Title 1 Annual Meeting will be held October 1 at 6:00 pm and October 20 at 9:00 am.

-IEP meetings are scheduled through the ESE Facilitator, Guidance Counselors and School Psychologist. Meetings are offered before, after and during school hours.

-Translators and child care will be made available to parents (upon prior request) as needed.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Intensive Reading Program Components	Intensive Reading Teachers, Reading Coach, Samelia Davis	Parents will receive prior year FCAT and FSA data with an explanation of the program in which their student is participating. Parents will be provided strategies and tools for remediation at home.	October-November	Parent Survey
2	Reading Resources	Media Specialist, Mrs. Nattkemper-Reading Coach, Mrs. Davis	Students will have the opportunity to check out reading books and resources so that families will have resources available at home to improve reading Achievement	September-May	Count of Attendance and Book Circulation
3	Achieve 3000	Intensive Reading Teachers- Reading Coach, Samelia Davis	Parents will be provided information about the Achieve 3000 program with their students Lexile Leviles and login information. Students will have the ability to use the program for remediation during non-school hours.	September-May	Achieve 3000 Non-School Hours Usage Report
4	Data Night	Administration/ Title 1 Contact	Provide parents with a detailed breakdown of their students data.	January-February	Parent Survey, Parent Invitation
5	Transition Night	Administration/ Guidance Department	Students from middle school feeder schools will be invited to discuss scheduling, graduation requirements,	January	Count of Attendance

			discipline policy and other transition items.		
6	Financial Aid Night	Guidance Department	Representative from the Florida Department of Education will provide financial aid and scholarship information to students and families.	November	Parent Survey/ Count of Attendance
7	Migrant Program Meeting	Migrant Advocate	Provide weekly programs, services, activities and resources to migrant families.	September-June	Calendar of Events

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Effective Planning of Common Core	Administration/Samelia Davis(Title 1 Contact/Parent Involvement Coordinator)	Increase Reading and Math Proficiency	September-June	Lesson Plans, Walk-throughs, School Data
2	Differentiated Instruction	Administration/Samelia Davis(Title 1 Contact/Parent Involvement Coordinator)	Improve higher order thinking, increase student engagement, provide opportunities for critical thinking experiences and instruction using real world examples to master common core.	September-June	Lesson Plans, School Data
3	Principles of Learning-Teaching Curriculum	Administration/ Samelia Davis, Reading Coach	Improve the ability of staff to work effectively with parents from all backgrounds to increase academic achievement	September-May	PLC Agenda's, Handouts, Sign In Sheets,
4	Parent/Teacher Conferencing	Samelia Davis(Title 1 Contact/Parent Involvement Coordinator)	Increase student achievement	September-June	Parent Evaluations, SAC Minutes

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: A Title 1 office, Title 1 documents and PIN notebook will be available in the school. The office will contain information regarding school activities, Title 1 and Parent Involvement Opportunities, copies of school news letters, and other available school information. Information from the Polk School District will also be made available as needed.

The Parent Information Resource Center at Mulberry Middle School is available to our families and provides workshops and materials for parents to checkout to assist students with their academic skills. Additionally, our parents are invited to attend Parent

University, a collaborative community effort which helps parents become full partner's in their child's education. Courses offered(In Spanish and English) include: Core Academic Subjects, Testing, ESE Services, Bullying and Behavior. Transportation, Childcare and Lunch is provided for this event.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Mulberry High School parents will receive information on the School/Parent Compact through the Open House, Annual Meeting, and SAC meeting. The Parent Involvement Summary is printed in colored brochures and distributed at the annual meeting. Parents not in attendance for the annual meeting will receive the summary from their children via their homeroom teachers. The plan summary is also available in the main office and guidance office in English and Spanish. Informational Meetings are announced through letters, flyers, and post cards. Mulberry High School has an updated website that displays all current events on the campus. Each teacher on the campus has an email account for parents to access. Parents will be informed of tutoring and after school services through parent nights and during parent/teacher conferences.

Parents are also kept informed about progress monitoring and state assessments through the Mulberry High School website.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Parents are encouraged to participate in the School Advisory Council(SAC). The SAC council meets the 2nd Thursday of every month. During those meetings, parents, student representatives and community members receive information on school discipline, grading, Title 1, parent involvement and school events. All parents will have equal rights to the parent involvement activities included in the plan. All activities will be located in an easily accessible area with a ramp at the entrance. Sound systems will be used so that all participants may hear the programs and information presented clearly. Translators are available at all meetings. The School Compact will be available in English, Spanish and Haitian/Creole. They will be provided to our students through our ESOL and regular education classrooms to take home to parents. Parents will be provided copies at Back to Campus and Open House. These will also be posted on the Mulberry High Website. Copies are provided in both the Main Office and Title 1 Office.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	Literacy Night	Reading Coach	Improved academic reading levels.	January-February
2	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Parent Conferences/Meetings	Administration, Guidance, ESE Facilitator	Parents are informed in a timely manner of student progress/deficiencies.	September-May
3	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	School Advisory Council	Administration/Title 1 Contact	Parents are involved in all aspects of planning for their students education.	September-May

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

Uploaded Document

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

Uploaded Document

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

Uploaded Document

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
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Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
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Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
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Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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