

ARMWOOD HIGH SCHOOL Title I, Part A Parental Involvement Plan

I, Joseph Castelli, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: To empower parents and guardians by providing them with the tools necessary to assist all children in acquiring college and career readiness skills in order to succeed on their chosen path after high school.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Armwood High School invites all parents to participate in their child's education. Community leaders, faculty members, students, and parents are encouraged to join and attend PTSA, Athletic Booster Club, and SAC meetings. They are also encouraged to attend parent information meetings and conference night events. Parent participation is solicited throughout the year via Parent Link messages, AHS bi-monthly newsletter, the school website, Edsby, Twitter, email, mailed invitation cards, handouts sent home with students, and the school marquee.

During SAC meetings and the Annual Title 1 Parent Meeting, information is disseminated and discussed regarding Title 1 programs. The usage of Title 1 funds for parent involvement, and the review and improvement of Title 1 programs are discussed during Armwood's monthly SAC meetings.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Open House	Armwood will host an annual open house for returning students and families prior to the school year beginning. Parents and students will have the opportunity to tour the school, learn about classroom expectations and curriculum, pick up class supply lists, and get information about resources available.
2	Title 1 Annual Meeting	The parent liason will host the Title 1 Annual Meeting in October. Families will have the opportunity to learn about the Title 1 program at Armwood and additional resources available to them.
3	New Student Orientation	Armwood will host an annual new student orientation for students and familes who are new to the school. Families will follow a modified bell schedule to allow them become familiar with the school and their child's schedule. Parents and students will have the opportunity to tour the school, learn about classroom expectations and curriculum, pick up class supply lists, and get information about resources available. Extracurricular activities will have tables set up in the cafeteria during the orientation to allow families to get information about their groups.
4	Conference Nights	A conference night will be held each once per semester to allow parents and guardians the opportunity to speak with their child's teachers about academic progress.
5	Parent Nights	The guidance office will offer a grade 12 parent presentation during the first conference night and grades 9-10, and grade 11 presentations during the second conference night.
6	Edsby, Guidmii, My Spot Training	The guidance office will host a parent workshop in October to help families understand and navigate these three resources.
7	SDHC events: Pasos al Futuro, Financial Aid Nights, College Nights,	The guidance office will disseminate information through multiple methods to parents about events provided by the School District of Hillsborough County.

	and Parent Universities	
8	Financial Aid	The guidance office will host a financial aid workshop to help families understand and navigate the FASFA website.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Invitation to Title 1 Annual Meeting via Parent Link, Twitter, Edsby, and the school website	Principal, Parent Involvement Coordinator	September / Early October	Meeting sign-in sheets, SCP
2	Develop SAC/Annual Title 1 Meeting agenda and handouts	Principal, SAC Chair, Parent Involvement Coordinator	September / Early October	Meeting sign-in sheets, SCP
3	Host Annual Title 1 Meeting	Principal, Parent Involvement Coordinator, SAC Chair	October	Meeting sign-in sheets, SCP

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Armwood believes in offering flexible meeting times to allow parents and guardians the opportunity to participate in their child's education. One example includes conference nights which are scheduled in the evenings from 5:30-8:30 p.m. As another example of flexible parent meetings, several parent information sessions are held during the evenings. The district also offers Parent University meetings and Pasos al Futuro events on several Saturdays throughout the school year. In addition, each teacher has a planning period during the school day which allows parents and guardians to schedule meetings during daytime hours to discuss their child's academic progress. Guidance counselors and administrators are also available during the school day for parents to set appointments with.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Annual Title 1 Meeting	Principal, Parent Involvement	Increased understanding of	October	Sign-in sheets, Survey

		Coordinator, SAC Chair	available resources which will aid parents in supporting their children		
2	Grades 11 & 12 parent presentations	Guidance	Improved graduation rate and increased college and career readiness	September (12th Grade), February (11th Grade)	Sign-in sheets, graduation rate, college readiness report
3	Grades 9 & 10 parent presentation	Guidance	Improved attendance, participation in extracurricular activities, and improved academic performance	February	Sign-in sheets, extracurricular club membership, progress reports
4	Quarterly Progress Reports	Teachers, Administration	Increased academic performance	Quarterly	Progress reports
5	Attendance phone calls	Teachers, Administration, Guidance	Improved attendance	Consistently throughout the year	Attendance reports
6	Conference Nights	Teachers, Administration, Guidance	Improved academic performance and increased communication	September, February	Sign-in sheets, SCP results
7	Edsby, Guidmii, My Spot Training	Guidance	Increased ability of parents to support children	October	Sign-in sheets, Survey
8	SDHC events: Pasos al Futuro, Financial Aid Nights, College Nights, and Parent University events	SDHC, Guidance, Administration	Increased ability of parents to support children	Throughout the year	Sign-in sheets
9	Electronic communication: Edsby, Twitter, school website	Teachers, Website Administrator	Increased ability of parents to support children	Throughout the year	Website visits, Twitter followers, Edsby parent accounts
10	Bi-monthly school newsletter	Administration, Guidance, Teachers	Increased ability of parents to support children	Bi-monthly throughout the school year	SCP results
11	Parent Link calls	Administration	Increased ability of parents to support children	Throughout the year	Parent Link reports

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Collaborative for Children In Hillsborough County Public School (CHIPS)	SDHC, Abe Brown Ministries, Guidance	Increased ability of Guidance staff to understand the unique challenges and needs of children of incarcerated parents.	September	Sign-in sheets
2	Teaching with	Administration	Increased understanding	August	Sign-in sheets

	Poverty in Mind		of unique challenges children in poverty face and increased ability of employees to work with these students and families		
3	SERVE Volunteer Training	SERVE Coordinator	Increased involvement of parents as volunteers in the school	September / October	SERVE forms
4	PLC Meetings	Administrators, Department Heads	Increased communication and support among faculty members to gain the tools and knowledge necessary to support student academic achievement	At least once per month	SCP results, test results in content areas
5	EDSBY Training	Administrators, Guidance	Increased communication with parents	September/October	Sign-in sheets

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: The Parent Resource Center will be located in the Guidance Office and will be maintained with current information regarding community resources and other information for parents. The Parent Resource Center will be open and available to parents throughout the school day. In addition parent resources will be posted on the Armwood High School website for parents to access anytime/anywhere. Information regarding the Resource Center and AHS website will be included in the bi-monthly parent newsletter.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Armwood will use a variety of methods throughout the year to provide information about upcoming events to parents: Parent Link messages, the AHS bi-monthly newsletter, the school website, Edsby, Twitter, email, mailed invitation cards, handouts sent home with students, and the school marquee. Information about Title 1 programs will be shared with parents through the Annual Title 1 Parent Meeting. Additional information about Title 1 programs will be available in the Parent Resource Center located in the Guidance Office.

School curriculum and forms of academic assesment to measure student progress and proficiency levels will be distributed/discussed with parents during conference nights, bi-monthly school newsletters, Edsby updates, parent presentations, and Parent Link phone messages.

Parents can request conferences during the school day with teachers/counselors/administrators via email or phone. Parents may also speak with faculty members during flexible meeting times like conference nights to discuss their child's academic progress.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: ELL translators are available during the day and during conference nights to aid parents. District forms and publications are available in English and Spanish and can be requested in additional languages by contacting the Parent Involvement Coordinator. In addition, the School District of Hillsborough County hosts several financial aid and college nights (Pasos al Futuro)for ELL students and families. Presentations during these nights are given in Spanish, and the district bilingual counselors are available for parent and student questions. Information about Pasos al Futuro is advertised throughout the school year through flyers, on Edsby, through the school website, and in our ELL classrooms.

Armwood is handicap accessible and is equipped with ramps and an elevator. Parental assistance and accommodations can be provided for family members upon request. Parents requesting assistance or accommodations should contact the Parental Involvement Coordinator.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:
☒ Not Applicable

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.
[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Open House	1	1500	Inform parents and students of expectations and curriculum to aid in student academic performance
2	Conference Nights	4	1500	Provide parents opportunities to discuss student academic progress/concerns with teachers to aid in student performance
3	Great American Teach-In	1	100	Provide parents/community members the opportunity to engage students about careers
4	Title 1 Annual Meeting	1	1500	Inform parents/students of Title 1 status and resources available inside and outside of school
5	Parent presentations	4	100	Provide information to parents/students on colleges, financial aid, careers, and more
6	FCAT Bootcamp	4	500	Improve student performance on FCAT
7	HBCU College Fair & Decision Day	1	500	Help families apply to colleges and speak with admissions representatives
8	Collegiate Academy Nights	2	250	Provide parents overview of program and review PSAT scores
9	Magnet Showcase & Choice Expo	2	1500	Allow parents/students to get information about magnet programs and choice schools around the county
10	Pasos al Futuro	2	500	Engage bilingual families to provide information about graduation requirements, resources, financial aid, scholarships, grants, and colleges
11	College Goal Weekend	1	500	Help families complete the FAFSA and FFAA to obtain financial aid for postsecondary education
12	At-risk Meeting	2	1500	Engage parents of children who are at-risk to provide support and resources
13	Remind 101, Twitter, Edsby	5	1500	Provide parents/student academic performance updates, scholarship information, guidance resources, financial aid information, event information, and more

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	PLC Weekly Meetings	1	50	Improved academic performance and attendance
2	Teach Me Tuesday	1	50	Improved academic performance and attendance

3	Learning Walk Wednesday	1	50	Improved academic performance and attendance
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Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Parent work schedules	Have several activities available for parents throughout the year on varied times and dates and post information on Edsby, Twitter, Parent Link messages
2	Distance from school	News letters mailed home periodically throughout the year and information posted to Edsby, Twitter, Parent Link messages
3	Technology barrier	News letters mailed home periodically throughout the year
4	Language barrier	Use of interpreter during conferences

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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