



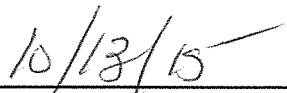
## **Adoption**

The parental involvement policy/plan has been developed jointly with, and agreed on, with parents of children participating in Title I, Part A programs, as evidenced by Dr. Iris Thomas.

This policy/plan was adopted by the school on October 12, 2015\_\_and will be in effect for a period of June 8, 2016. The school will distribute this policy to all parents of participating Title I, Part A children on or before

June 8, 2016.

  
\_\_\_\_\_  
(Signature of Authorized Representative)

  
\_\_\_\_\_  
(Date)

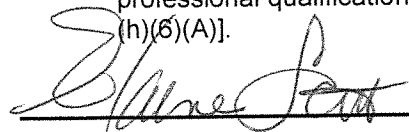
Provide evidence that this policy/plan has been developed with the input from parents and based on the review of the 2014-15 PIP.

## GATEWAY Title I, Part A Parental Involvement Plan

I, Dr. E. Scott, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section 1111(h)(6)(A)].



Signature of Principal or Designee

10/12/15

Date Signed

### Mission Statement

Parental Involvement Mission Statement (Optional)

**Response:** Response: All the staff at Gateway School will provide support and guidance to our students and their families through effective communication and access to the school community and supporting community agencies.

### Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** : Our school will organize through:

Student and Parent Orientations which will be held three times per week at different hours On Tuesday and Friday mornings from 8:00am to 10:00 Am and on Thursday afternoons from 2:00 Pm to 4:00Pm to accommodate parents work schedule.

During orientation, parents collaborate and are provided with vital information regarding our Title I setting. The policies and procedures, recommendations and input from the parents in the orientation will be used as our guideline in working with our parents in the development of our school Parental Involvement Plan. To maintain a positive rapport with our parents Gateway will provide follow-up meeting throughout the year via phone conferences or face to face contact as needed. Our administration, staff and parents will collaboratively assume accountability for the effectiveness of the plan. This will be measures and assessed through surveys, evaluations and review of academics and behavioral data process.

SAC Meetings will be held so that parents can attend (open parent invitation).

IEP, BIP Meetings, Transition Meetings and Case Studies

The Behavior Team, Teachers, Parents/Guardians and over all school-wide staffing will be responsible.

Orientations will be conducted three days per week with flexible hours to accommodate the needs of individual parents. Orientations are also available through phone conferences by parent's request.

Transitional, IEP and Behavioral meetings will be conducted as needed and every nine (9) weeks.

We will show accountability through full revisions of IEP's, BIP's, student worksheets, classroom observations and interventions.

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## **Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that

teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Individual With Disabilities	During the 2015-2016 school year: Professional Development opportunities are provided for staff and training opportunities for parents of Title I ESE students by staff from the Office of Exceptional Education, Title I and FDLRS.
2	Title II(Professional Development)	During the 2015-2016 school year:funds for Title II will be used to pay stipends to teachers to attend the after school training sessions related to Title I.
3	Title X(Homeless Education)	During the 2015-2016 school year: The Office of Title I and School Social Work will work collaboratively to meet the varying needs of our homeless youth and families. Since the number of homeless students in our country has increased significantly over the past year, we will be planning additional joint awareness training for staff and families.
4	Title I, Part A	During the 2015-2016 school year: the Title I coordination and the CRT staff for Gateway School is responsible for the coordination and supervision for campus staff training. The school secretary/bookkeeper is responsible for the coordination booking keeping, budgeting and supervision for the money allotted from Tile I. Gateway is a Title I school that receives funding accordingly. Monies from Part A help to purchase reading materials for low performing students. Our staff development budget is used for both on and off campus trainings. The parental involvement budget is used to provide parents with various informational materials including but not limited to, a student handbook, vocational brochures, and funds parental empowerment fair. Select parents will also attend a family involvement conference

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Advertise Events on School website, newsletters and Connect Ed(school messenger)	Title I Coordinators/Teachers/Assistant Principal/Principal	August 24,2015-June 8,2016	Flyer/School Messenger information
2	Generate Meeting Materials	Title I Coordinator	August 20,2015-June 8,2016	Sign in sheet/Flyers/Agenda/Powerpoint
3	Conduct Annual Meeting	Title I Coordinator/Dean	August 20, 2015	Agenda/Sign in sheet
4	Maintain Documentation	Title I Coordinator/teachers/AP	August 24,2015-June 8,2016	Copies in Title I documenation box

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or

evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** The staff at Gateway School is available for parental contacts and meetings during school hours 7:00am - 2:30pm. We also accommodate parents /guardians who cannot attend meetings during the regular school hours with home visits and phone conferences. Parents/Students Orientation are held three times per week. Tuesdays and Fridays morning at 8:00am to 10:00am EST and on Thursdays afternoon at 2:00pm. If parents are unable to attend the orientation at the regular time accommodations are made meet the parent's needs It is the responsibility of all Teachers, Social Worker, SAFE Coordinator, Mental Health Counselor, Dean and School Administrators to make every necessary attempt to accommodate parents so that good communication can be maintained between the school and parents. The staff member(s) will make the first contact by phone. Each phone call is logged with the date, time and the person contacted. Spanish and Creole interpreters are available for all ESOL Parents. All visits and meetings will be documented through Sign in sheets/ Parent Conference Notes/referrals/recommendations.

## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent Involvement	All Staff	Parents will be provided with brochures, student code of Conduct, newsletters, Student/Teacher Compact Information	During the 2015-2016 school year	Increase in parent involvement and student achievement
2	SAC Meetings	SAC Chairperson/Principal	Promotes faculty, community and parent involvement	Quarterly	Student Assessment
3	School-Wide Events	All Staff	Promotes faculty, community and parent involvement	Annually	Student Assessment
4	Parent Empowerment Day	All Staff	All staff and parents become aware of the resources that are available to them within the community. Flyers give information on events as well	Annually	Increase in parent involvement and student achievement.
5	Parent/ Child/ Children Orientation	Deans Behavior Specialists/ Social Workers	All staff /Parents/ Student and Teachers	Three times per week	Increase parental involvement./communication between Teachers /Parents Student's. Provide awareness of responsibilities according to school policies and procedures for safety and

					expected learning gains
6	Parents Conferences	Teachers/ Instructional Support Staff/ Assistant Principal and Principal	Students' Progress and Transitional updates/Behavioral Concerns	As needed	Sign -In Sheets

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Increasing Parent Involvement Workshop	The Curriculum Team and Title Coordinator	Promote faculty and staff involvement to increase student achievement	Twice per month	Student Assessment Data. Sign in sheets /minutes and agenda
2	Bullying /Gang Prevention	Administrative Staff/ Deans	Breaking behavioral barriers	Annually	Sign -In Sheets
3	PI training modle	Title I coordinator	Parental involvement to increase sstudent achievement	Four times per year during the 2015-2016 school year	Exit slip

## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** During the 2015-2016 school year, Gateway School will collaborate with Silver Star Center and maintain student's interest and excitement throughout the school year. These activities will be implemented to increase parental participation and community awareness. The events that will take place this school year 2015-2016 are: OPEN HOUSE, Red Ribbon Week, Hispanic Heritage Month and Holiday Celebration Around the World. Celebrating Literacy Week, Spelling Bee. Black History Month, Career Day Fair. Parent Resource Center is available to parents for computer usage, conference and orientation. Gateway and Silver Star Center will have Bullying/Gang Prevention training as part of Orange County Public Schools training to empower educators/administrators to identify bullying/gangs characteristics among our student populution. This will help educators to be able to report to parents' patterns and/or behaviors that are reflective of bullying/gang related.

We take great pride at Gateway School in leading our students into the future through the learning process.

## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** The staff at Gateway school has a strong commitment in engaging positive communication with our student's parents/guardians regarding student's daily activities. This includes student achievements, behaviors, social skills, learning gains and transitional process. We keep families informed through flyers, letters, newsletters, email phone calls reconnect and meetings. We encourage our parents to attend decision-making meetings with our teachers/ School Advisory Committees/Health Counselors and the Safe Communities so that they can take active role in decision making in their Child/ Children education

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## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** At Gateway school all staff is culturally aware of the needs of the students from different ethnic and diverse background. To meet the needs of each individual student all teachers are ESE trained They have the knowledge and language background to take on the role of translators to interpret and assist our parents. The school have several staff members that speak and read Spanish and Creole. The parents are informed in their native language about school activities through flyers, letters, phone calls, emails and in person and by translators. Additional assistance is available to the parents through home visits.

For parents requiring assistance with languages other than Spanish and Creole the District resources are utilized.

\*Providing invitations to parent meetings and/or workshops that are presented in an understandable language. Such meetings and workshops shall be conducted at varied times and dates throughout the school year, and notification will be sent in a timely manner. \* Providing transportation, childcare and translators for parent involvement activities where applicable and where/if funds available. \*Providing opportunities for the participation of parents with limited English proficiency, parents, with disabilities and parents of migratory children.

\* Providing school environments that are welcoming, informative and providing school reports and/or displays in a language that parents can understand.

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## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training [Section 1118(e)(6)];and	Tutoring/Parents workshop Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training [Section 1118(e)(6)];	Title I coordinatorsTeachers and Administrative Staff	Increase student's achievement and decrease negative behaviors	Throughout the 2015-2016school year
2	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)];	ESE teachers / Behavioral Staff and Title I coordinator, instructional Support Staff	Decrease negative behaviors/ arrest and improve parental skillsand increase student's grades	Throughout the 2015-2016 school year
3	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	Tutoring /Parenting Workshops and taking on the roles of mentoring parents	Staffing Specialist/ Placement Specialists / Mental Health Social Workers, and Behavioral Staff	Increases students' academic achievement. Enchanted Social Skills and increased parental involvement through appropriate training and modeling	Throughout the 2015-2016 school year.
4	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	All teachers , behavior personnel and mental health care providers which includes safe coordinators.social workers and staffing specialists are responsible for the implementation and conferences	All teachers, behavior personnel andHealth Care providers which includes Safe Coordinator, Social W	Increased Student Achievement/Parent knowledge of learning	Throughout the 2015-2016 school year
5	Developing appropriate roles for community-based organizations and	Other activities as requested	Title I coordinator, instructional support staff	increaded student achievement and increase communication with parents and parental	Throughout the 2015-2016 school year



businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].			involvement	
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## Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

Uploaded Document

## Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

Uploaded Document

## Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

Uploaded Document

## Evaluation of the previous year's Parental Involvement Plan

### Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
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### Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
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### Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
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### Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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