

## HIALEAH-MIAMI LAKES SR. HIGH Title I, Part A Parental Involvement Plan

I, Mr. Eric Acosta, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

  
Signature of Principal or Designee10/5/15  
Date Signed

## Mission Statement

### Parental Involvement Mission Statement (Optional)

**Response:** Hialeah-Miami Lakes Senior High believes that parental involvement is paramount to student success. We believe and encompass the idea of creating a perfect paradigm with all stakeholders. This plan will ultimately strengthen the partnership among parents/guardians, staff school, the community, the superintendent, and the District by providing parents with the opportunity to be involved in the decision making process.

## Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** Hialeah-Miami Lakes Senior High School truly believes in parental involvement and the Title I program. We will be offering monthly Parent Academy workshops based on the survey that the parents completed at the Title I Annual Parent Orientation Meeting. The workshops will be offered during the evening to assist in accommodating most parents. At the annual parent meeting on September 30, 2015, the Community Involvement Specialist discussed last year's Parental Involvement Plan (PIP) and after deliberation and input from all stakeholders, the current PIP policy was developed for the 2014-2015 school year. The PIP plan will be discussed at the next School Advisory Committee meeting with the school's stakeholders.

## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Family Literacy Night	Through the Parent Academy, we will host a Family Literacy Night which encompasses an array of activities to promote a love of reading.
2	ELL Informative Meeting	Through the Parent Academy, we will develop a training that outlines graduation requirements to parents and students.
3	The Florida Standards Informative Meeting	Through the Parent Academy, we will host an informative meeting introducing the New State Standards for the 2014-2015 and student expectations on Florida State Assessments
4	Parent Portal Training	Through the Parent Academy, we will provided a training to parents on how to access the portal and explain all the features that are provided to help their child succeed.
5	Math and Science Night	Through the Parent Academy, we will host a Math and Sciece Night which encompasses an array of activities to promote a love of math and science.

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Develop agenda, handouts, and/or presentation materials that address the required documents.	CIS	September 30, 2015	PowerPoint presentation, handouts and copies of agendas.
2	Developed and distributed a flyer inviting the parents	CIS	September 30, 2015	Invitation Flyer on the school's website.
3	Develop sign-in sheets	CIS	September 30, 2015	Sign-In sheets from the meeting
4	Maintain documentation	CIS/Assistant Principal	September 30, 2015	Title I documentation box

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** The faculty and staff at Hialeah-Miami Lakes High is extremely flexible with scheduling and/or meeting with parents. Our student services department meets with parents at all times of the day to discuss graduation requirements, academic difficulties, arranging parent conferences, and truancy. Our Social Worker and Community Involvement Specialist visit homes to address an array of issues, ranging from truancy to special circumstances. The parent academy workshops will be held on different days and times to accomodate as many parents as possible.

## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	New Student Orientation	Administration	Increase parent knowledge of college application requirements.	August 12, 2015	Sign in sheets, flyers, power point presentation
2	Title I Annual Parent Meeting	Administration/CIS	Information and resources on M-DCPS and increase parent awareness on student progress.	September 30, 2015	Sign in sheets, flyers, powerpoint presentation
3	Open House/Resource Fair	Administration	Information and Resource Fair	September 30, 2015	Sign in sheets, flyers, powerpoint presentation
4	ELL Information Session	AP/CAP Advisor	Increase parent knowledge of college application requirements	October 22, 2015	Sign in sheets, flyers, powerpoint presentation

5	Senior Parent Night	AP/CAP/Activities	Parents will be provided with grade specific brochures outlining and identifying the SSS and strategies that may be used in the academies.	September 8, 2015	Sign in sheets, power points
6	Family Literacy Night	AP/Literacy Coach	Increase reading awareness	Throughout the year	Parent Sign in forms
7	The Florida State Standards	Administration	Information, resource, and strategies	Throughout the year	Parent Sign in forms
8	Parent Portal	Parent Academy/CIS	CIS will provide individual help to parents in how to log-in and access the Parent Portal	Initiate at Open House and then as needed	Sign in sheets, handouts, agendas and presentation materials
9	Parent Portal	Parent Academy/CIS	Increase parent involvement	Throughout the year	Parent Sign in forms

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Implementing coordination of parental involvement program	Counselor	Improve the ability of staff to work effectively with parents	Ongoing	Faculty and Staff Roster
2	Implement a link on the website to include information valuable to parents	Teacher	Improve the ability of staff to work effectively with parents by providing examples of best practices for parent involvement	Ongoing	Website
3	Implement a school app	Teacher	Improve the ability of staff to work effectively with students, parents, and community stakeholders	Ongoing	School App

## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** Hialeah-Miami Lakes Senior has a comprehensive Parent Resource Center which parents are encouraged to visit during school hours and after school by appointment. This resource center is packed with information which will support parents in becoming involved in their children's education. Each of the Parent Academy Meetings will train parents on different aspects of their children's education in which they can participate.

## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and

- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** Parents will receive timely information of the Title I programs through e-mail, TWITTER, Edmodo, HML website, HML School App, and Black Board Connect-ED messages. Parents will also receive reports on their child's progression and letters will be sent concerning additional intervention programs that will be offered to support the entire student body. EESAC will meet monthly to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children. Parents are encouraged to submit their comments to our Community Involvement Specialist at any time in our Parent Resource Center, through the main office, by phone, or by e-mail.

## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118 (e)(5) and 1118(f)].

**Response:** Written communication will be available to parents in English and Spanish. Translators will be available at all parent meetings and in the school offices to provide translation services to ensure that parents are able to fully participate in parent meetings. In the event that other languages are needed, we will send the material to the Title I office where loyal companies will be contracted to provide the translation.

## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	Train parents as leaders	CIS	Increase the level of involvement of parents to become active in the decisions made at school.	Throughout the year
2	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118 (e)(10)];	Train parents as leaders	CIS	Increase the level of involvement of parents to become active in the decisions made at school.	Throughout the year

## Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

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## **Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

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## **Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

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## **Evaluation of the previous year's Parental Involvement Plan**

### **Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Getting Ready for College	2	130	Increase parent knowledge of college/universities application process and requirements
2	Parent Portal Training	4	10	Information and Resources on MDCPS
3	College Resource Fair	2	80	Informational Session on university requirements
4	FCAT/FSA Retake Students	2	60	Strategies and resources

### **Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Best Practices through Common Planning	10	110	Increase Student Achievement
2	ESSAC Monthly Meetings	10	20	EESAC meetings

### **Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Florida State Standards	Parent Academy
2	Algebra I EOC	Saturday School
3	Analytical Writing/Reading	Saturday School
4	Increase attendance in grades 9-12	Parent Academy

### **Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
1		Graduation Requirements

	Building Capacity of Parents	
2	Effective Communication	Parent Portal
3	Increasing Parent Participation	Parent Portal
4	Increase Student Achievement	Parent Academy
5	Increase Attendance	Parent Academy

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