

GROVE PARK ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Eric Gross, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].


Signature of Principal or Designee


Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: To enable all young people especially those who need us most, to reach their full potential as productive, caring, and responsible citizens

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the

planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: The parent(s) are invited and encouraged to attend our monthly SAC meetings. During these meetings parents have the opportunity to give input on the development and implementation of the school's curriculum and student achievement decisions. They are also encouraged to become voting members and executive board members of the SAC. Parents are given the opportunity to assist with the development of other improvement and monitoring plans such as the School Improvement Plan (SIP, Parent-school Compact, and Parent Involvement Plan (PIP) through targeted dates.

Our Annual Title I meeting will be held on September 15, 2015. Parents will be informed of how they can help guide the decisions regarding how funds for parental involvement will be used at the school. They will be notified of the meeting through flyers, the Parent Link System, morning and afternoon announcements, and the school marquee. Spanish and Creole interpreters will be present to assist with the meeting agenda and PowerPoint presentation.

The parentas will learn how the Title I funds are used to better serve our students and parents. The funds that are reserved for parental involvement will be allocated for curriculum trainings, parent involvement programs and professional development.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Kindergarten Round Up / Local Day Car Centers	Grove Park will coordinate with Day Care Centers within the community to provide parents with the expectations of kindergarten and additional resources as needed
2	Grove Park Mentoring Check-In/Check-out	Grove Park will help students meet personal and academic goals, the students will meet with the mentor on a daily basis and the parents can assist by making sure the student arrives on time and the parents will have the opportunity to check in with the mentor.
3	Safe Schools	Attend professional development activities/trainings to increase awareness of bullying to help ensure that students feel safe in the school environment.
4	Migrant Education Dept	Coordinate with Migrant Education Department to access services and resources for migrant families at the school.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Invitations in all languages were sent home.	Parent Liaison, Title I contact	September 8, 2015	Sign-in Sheet and survey

2	Edline -Parent Link notification	School Secretary	September 14, 2015	Sign-in Sheet and survey
3	School Marquee	School Staff	September 10, 2015	Sign-in Sheet and survey
4	Information displayed on easel at dismissal	School Staff	September 14 & 15, 2015	Sign-in Sheet and survey
5	translators provided	CLFs, electronic translator	September 15, 2015	minutes
6	School Parent Compact	Principal, AP, Parent Liaison, CLFs	September 15, 2015	Sign-in sheets, minutes and handouts
7	The Title I budget	Principal, Parent Liaison, CLFs	September 15, 2015	Sign-in sheets, minutes and handouts
8	Parent's Right to Know	Principal, AP, Parent Liaison, CLFs	September 15, 2015	Sign-in sheets, minutes and handouts
9	Family Involvement Policy Plan	Principal, AP, Parent Liaison, CLFs	September 15, 2015	Sign-in sheets, minutes and handouts

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Grove Park Elementary School will offer various accommodations to meet the needs of the parents, such as flexible training times, flexible conference hours, and transportation for scheduled meetings. The parent liaison will also attend home visits with faculty and staff members. SAC and PTO meetings will be held monthly after work hours to encourage participation.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Family Reading Night	Literacy Committee	Provide parents with strategies to support their children's reading skills.	December 2015	Sign-in sheets and evaluations
2	Math & Science Night	Math Committee	Provide parents with strategies to support their children's math skills.	April 16, 2016	Sign-in sheets and evaluations
3	Kindergarten Roundup	Parent Liaison Staff	To improve Parental Involvement and to better assist their children at home	May 14, 2016	Sign-in sheets and evaluations
4	Curriculum Night	All Faculty and Staff	Provide curriculum overview for targeted grades	September 10, 2015	Sign-in Sheets, Agenda and handouts
5	Daddy and Me Workshop	Parent Liaison & Administration	To strengthen the relationship between the	May 19, 2016	RSVP Sheets

			school, parents and community		
6	Mother's Day Boutique	Parent Liaison, Administration, community volunteers	To strengthen the relationship between the school, parents and community	May 6, 2016	Number of gifts given out
7	STEM Night	Stem Instructor, Science/Math Teachers	Provide parents with strategies to support students' academic growth	November 6, 2015	Sign-in sheets and evaluations
8	Test Preparation & FSA Information Night	Administrators, Staff	Provide parents with information and strategies so they are better able to help prepare their children for standard testing.	January 2016	Sign-in sheets and agenda
9	Parent Leadership Council Training	ESOL Coordinator	Provide ELL parents with information on middle school options.	April 2016	Sign-in sheets and agenda

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Title I Annual Meeting	Principal, Parent Liaison	To educate and build communication and academic growth	September 15, 2015	Sign-in sheets
2	Effective Ways to Involve Parents	Parent Liaison	Build communication and academic growth	October 2015	Sign-in sheets
3	Family Friendly School Presentation	Parent Liaison	Parental Strategies to support academic growth	January 21, 2016	Sign-in sheets
4	Volunteer Training	Volunteer Coordinator	provide additional support to the classroom	On-Going	Increase the number of parent volunteer
5	Conferencing Tips	Parent Liaison	Build communication and academic growth	November 2015	Faculty Sign-in Sheet and handouts

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: We expanded our Resource Center to better assist our parents in helping their children at home. We are also getting ready to open our reading resource room which will have academic centers as well as other family friendly activities.

Volunteers in our school are utilized in a variety of tasks, such as working in the media center, assisting in the literacy room and cafeteria.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: The following activities were scheduled to assist parents in understanding the state curriculum and how they can support their student's academic growth.

On September 10, 2015, we held our annual Curriculum Night. Classroom teachers reviewed academic standards for all curricular areas. They also reviewed teacher, parent, and student responsibilities required to help students meet academic proficiency. The school compact was reviewed and parents completed a parent involvement survey.

On September 15, 2015, Grove Park Elementary parents will participate in our Annual Title 1 Parent Informational meeting. During this meeting the following information will be shared to build awareness and promote involvement:

- What is Title 1 and how do we qualify for Title 1?
- Title 1 Initiative at Grove Park Elementary
- Grove Park's School wide Title 1 Plan
- Revisions of the School-Parent Compact
- Parents Right to Know
- Family/Parent Involvement Policy/Plan (PIP)

Parents will be given the opportunity to ask questions and give feedback through open discussion. Florida Standard Assessment (FSA) and the assessment scheduled will be reviewed.

ESOL Parents and students will be invited to participate in our Annual Magnet Choice Program Orientation, which provides guidance and support for students seeking to participate in the middle school Choice Program. This training will include presentations from several of the district's Choice Schools and supporting staff.

In addition to the above listed events, the following trainings, written notifications and activities are implemented to support and build capacity of parents and students:

- Testing dates posted on the school's marquee
- Parent Link phone communication program is used to inform parents of upcoming dates for testing and curriculum activities
- Banners are displayed for upcoming events
- Full page Information flyers are sent home at least 1 week prior to event and ½ page

reminders the day of the event.

- Parent/teacher conferences are available at different times and CLFs are available to assist parents.
- The school Compact is reviewed with parents at this time.
- Mid-Term Reports/Report Cards
- SAL-P Report
- SPAR
- Individual student assessment Scores
- Agendas are utilized daily to inform parents of the classroom activities.
- Monthly PTO and SAC meetings to discuss and review the SIP and different activities taking place at school.

All communication with parents will be translated and distributed in English, Creole and Spanish.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Information regarding school and parenting programs are communicated through student agendas and phone call out. Notices, letters, and newsletters are sent home and the Marquee is updated bi-weekly. Parents of ESE students are invited to participate Child Study Team (CST) meetings through written notification and phone calls. Translation is provided for non-English speakers at all events. Migrant families are provided resources to assist with critical needs i.e., school uniforms, educational supplies, and agency support.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with	Parents who cannot attend scheduled meetings are contacted and scheduled for in-home meetings or telephone conferences.	Parent Liaison & Teacher	Bring awareness & support to the parent to develop a plan of action for targeted needs	on-going

	participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];				
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Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

Uploaded Document

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

Uploaded Document

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

Uploaded Document

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Annual Title 1 Meeting	1	49	Parents were provided with information to support and improve their children's writing skills
2	FCAT Reading Night	1	22	Parents were provided with information to support and improve their children's reading skills
3	Kindergarten Round up	1	13	To improve parental involvement and to better assist their children at home.
4	Curriculum Night	1	184	Provide curriculum overview and standards for targeted grades.
5	Daddy and Me Workshop	1	25	To strengthen the relationship between the school, parent, and community
6	Mother's Day Boutique	1	33	To strengthen the relationship between the school, parent, and community

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Title 1 Annual Annual Meeting	1	49	Improve student achievement, attendance, behavior
2	Effective Ways to Involve Parents	1	21	Improve student achievement, attendance, behavior
3	Family Friendly School Presentation	1	21	Improve student achievement, attendance, behavior
4	Volunteer Training	1	48	Improve student achievement, attendance, behavior
5	Conferencing Tips	1	48	Improve student achievement, attendance, behavior

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
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1	Transportation	Parent Liasion to transport
2	Notification/3 languages	Use computer based translator tor initial draft and CLF for proofing
3	Schedule Time	Flexible meeting and training times
4	Child Care	Child care will be provided

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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