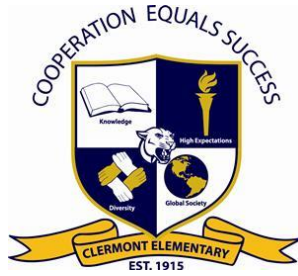


# CLERMONT ELEMENTARY SCHOOL

## Title I, Part A Parental Involvement Plan



I, Cleamstine Caple , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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Signature of Principal or Designee

Date Signed

## Mission Statement

### Parental Involvement Mission Statement (Optional)

**Response:** The combination of dedicated faculty and staff, active parents, hard working students and a supportive community, enhances our school's motto, "Cooperation Equals Success".

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## Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** Clermont Elementary School involves parents in all aspects of its Title I programs. Clermont Elementary, School Advisory Committee (SAC) and parents have the responsibility of developing, implementing, and evaluating the various school level plans, including the School Improvement Plan (SIP) and Parent Involvement Plan (PIP). The SAC invites membership for all parents, community members, faculty and staff in the September school newsletter. Also, parents are given surveys at the end of the school year seeking their input on activities, training and materials that they need to help their child(ren). Results of parent surveys are reviewed by the SAC to determine needed changes in parent involvement needs. The annual Title I meeting will be held on October 8, 2015, and the budget as well as school programs will be discussed. Parents unable to attend will be invited through the school newsletter to make an appointment or view the school website to learn more about Title I programs at Clermont Elementary.

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## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Quarterly iMom/ALLProDad Meetings (Title I, Part A)	Clermont Elementary will host four breakfast meetings for parents/children through Family First. Topics covered will strengthen the family/school connection.
2	Title I, Part A	Clermont Elementary will work with the PTO and have parent involvement events throughout the year which will engage the parents and students during the 2015-2016 school year.
3	VPK	Local daycare organizations are provided with the expectations of incoming kindergarten students. This information will be used to plan instruction and share with parents.
4	Head Start	The local Head Start center has been provided with the expectations of Kindergarten. Head Start students/teachers/parents are invited to visit Clermont Elementary School in the spring to prepare for the kindergarten school year.
5	Individuals with Disabilities Education Act (IDEA)	Supplemental instructional support provided by Title I will be discussed with parents during the development of the students IEP. Parents will be made aware of the resources available for check out in the Clermont Elementary School & South End Title I Parent Resource Centers.

6	Kindergarten Readiness (Title I, Part A)	Kindergarten Readiness meetings will be held in the Spring. Kindergarten teachers and incoming kindergarten parents will meet to discuss the expectations of Kindergarten and ways that parents can support the transition at home.
7	PTO	PTO meetings will be held monthly on the second Thursday of the month except during December, and on the days when iMom and All Pro Dad is available to do activities to promote parent involvement
8	Title 111 - E.L.L.	A translator is provided during and after school for meetings to assist parents in helping their students to achieve academic success. Small group classes are offered two nights a week (at Lake Tech) for parents to learn proficiency in English. Also, the Rosetta Stone is available at the school.

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Develop agenda, handouts, and presentation materials that address the required components	Principal/CRT	October	Copies of agenda, handouts, presentation
2	Develop and Disseminate Invitations	Parent Liaison/CRT	October	Flyer with date of dissemination
3	Advertise/Publicize Event	Parent Liaison/CRT	October	Posting on School Web Site, Notices Sent with Students, School Marquee, Newsletter
4	Develop Sign-In Sheets	Parent Liaison	October	Sign-In Sheets
5	Maintain Documentation	Principal/Parent Liaison	October	Title I Documentation Box/Electronic File

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** Grade levels will host evenings to discuss the curriculum and expectations September 1, 2015, Grades five and three, September 3, 2015 Grades two and four, 2015, and September 8, 2015, Grade one and Kindergarten. Parents who can't attend will be contacted by teachers for individual conferences. Childcare will be provided each of the evenings. The CES parent resource center is open for parents on weekdays from 8:30-2:30 and on Thursday evenings from 3:00-5:00. The parent liaison will maintain records of parent participation. The Principal will present the Title I Plan at the October PTO meeting. The Principal, Assistant Principal or CRT will be available by parent request to review the Title I Plan for parents who are unable to attend the October Meeting. During the 2015-2016 school year, Clermont Elementary School (CES) will be hosting 4 breakfast meetings of iMOM/ALLProDAD through Family First. CES will also host a monthly curriculum based parent/student evening event.

## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	FSA Nights	3rd-5th Teachers	Parent will receive information on FCAT content and expectations. Increased Student Achievement	Fall/Winter	Invitations, Agendas, Increased Student Achievement
2	Data Parent/Teacher Conferences	Classroom Teachers	Teachers will discuss each child's assessment results, expectations and goals for the school year. Increased Student Achievement	August-November	Conference Logs/Forms, Increased Student Achievement
3	Parent Resource Room Conferences/Prescription Pad	Family School Liaison/Classroom Teachers	Classroom teachers will identify skills that parents can help with at home. The FSL will help parents choose appropriate materials. Increased parent participation and improved test scores.	August-June	Check Out Sheets. Sign-In Sheets, Raised Student Achievement
4	iMOM ALLProDAD	Family Liaison, CRT, Guidance Counselor	Increased parent involvement and improved student achievement.	September, November, February, May	Sign In Sheets, Participation
5	Curriculum Family Events	CRT, Literacy Coach, FSL	Increased parent involvement and improved student achievement.	August-May	Sign In Sheets, Participation
6	STEM Night	CRT, STEM Members, Teachers	Increased parent involvement in math, science,	March	Sign In Sheets, Pictures, Agenda, Participation

			technology and engineering and student achievement in curriculum areas.		
7	Take home technology workshop	Family School Liaison	Parents working with students on academic websites. Family/School Liaison will offer Take Home Technology workshops to parents of students at risk of academic failure	September-May	Sign-in, Sign-out sheets
8	Science Fair	CRT, Teachers	Increased academic awareness of science processes, vocabulary and outcomes	December	Projects, Pictures
9	Title 1 Annual Meeting	Principal	Parent will receive information on Title 1 Program and expectations. Increased Student Achievement	October	Sign In Sheets, Agendas, Presentation Materials, Increased Parent Participation, Increased Student Achievement
10	Open Library	Media Specialist	Parents work with students and media specialist to choose appropriate books and take reading tests.	Throughout the year	Increase in reading skills. Sign in sheets.

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Staff Training to increase parent involvement and parent/teacher collaboration	Principal and Asst. Principal	Provide web-based resources to support the academic success of our students	September-June	Sign-In Sheets, Parent Use of Resource Room

2	Staff training in "Bully Proofing Your School"	Assistant Principal, Teachers	Provide a systemic comprehensive climate changing program that teaches skills and strategies to avoid victimization. Training also teaches teachers how to handle parent that are fillingbullying complaints and advises on how to deal with the situation at hand.	September-June	Lesson Plans, Surveys, Bullying Reports, Conferences, Sign-in Sheets, Parent Use of Resource Room, Student Drawings
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## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** With the help and support of the Leadership Team (Principal, Assistant Principal, CRT, Literacy Coach, Guidance Counselor, and ESE School Specialist) the Family School Liaison (FSL) will expand and enhance the CES Parent Resource Center. The FSL will review the inventory and information available and provide materials. Materials will be purchased based on family/student needs and hand-outs PIP, SIP and other documents pertaining to parenting and supporting children academically will be copied and readily available to parents. This is an on-going process throughout the school year. Increased parent participation in parent activities, visits and check out of materials will be evidence of effectiveness.

## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** At the annual meeting of parents in October, Clermont Elementary School will hold a general meeting where information will be presented about the Title I program, the curriculum, and academic assessments. Parents will learn about the school wide program, how to schedule parent-teacher conferences, and opportunities for participation in decisions related to the education of their child. Copies of the Title I Plan and PIP will be made available for parents. Each grade level will hold a curriculum night in the fall to discuss the curriculum, assessments, and expectations of the year. Third-fifth grade teachers will hold FSA nights in the Winter to discuss expectations of FSA at their grade level. Parents who are unable to attend will be invited for individual conferences, phone conferences or sent the information.

## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** Translators will be available for all grade level open houses. The ESL assistant translates parent notices and newsletters by request. The ESL assistant makes phone calls and translates during parent conferences when needed. The School Compact is translated into Spanish. TransAct and translation programs are used for families who speak languages other than English and Spanish. A Chinese translator, who is a volunteer through Altrusa, assists when needed. Clermont Elementary makes every effort to translate information to the home language of each family. Accommodations for parents with other special needs are addressed on a case by case basis.

## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training [Section 1118(e)(6)];and	SAC Meetings: Parents are influencing decisions regarding the School Improvement Plan which includes staff development and instructional strategies.	Principal, SAC members, CRT, Parent Liaison	Parents are influencing decisions based on the needs they identify with their children.	September-June
2	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	Reading Night	Literacy Coach/CRT	Parents will receive information to increase literacy activities.	November
3	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	PTO Meetings: Recruitment and training of peer parents who can then provide a platform for parents to share information or answer commonly asked questions. This will encourage parents who wish to become more involved and facilitate mentor relationships	Principal, PTO, CRT	Provide information to parents, increase in Parent Involvement and increase achievement skills.	September-June
4	Maximizing parental involvement and participation in their children's education by	Teachers will offer conference times and varying hours.	Classroom Teachers	Increase Parent Involvement	August-June

arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];				
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## Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

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## Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

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## Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

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## Evaluation of the previous year's Parental Involvement Plan

### Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	FSA Nights	3	135	Parents became more aware of the test content and structure and was able to help assist students more at home with the academic and testing strategies required
2	Data/Parent teacher Conferences	133	133	Parents were kept aware of the academic status of their children throughout the school year therefore were able to help in struggling areas and help promote the areas of academic success
3	Parent Resource Room Conferences/ Prescription Pads	49	141	Parents were able to help students in struggling areas as well as enhance students that needed academic advancements.
4	iMom/ALLPro Dad	4	136	Parents were given effective parenting strategies that helped improve their child's success at school and home
5	Curriculum Family Events- K- Round up	1	46	Parents had a head start on what the expectations are in Kindergarten and began working on skills needed before entering school
6	STEM Night	1	198	Parents participated with children on STEM activities and were given activities to complete at home which was an amazing success. Parents also participate in helping with science fair projects which were very successful this year due to excellent planning and organization
7	Ipad Check Out	12	12	Students improved reading and math due to working on programs that increased reading and math fluency
8	Title 1 Annual Meeting	1	30	Parents showed more of an understanding to what Title I was and the benefits that it has in the way of increasing student achievement

### Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Staff training in "Bully Proofing Your School"	1	80	The students learned to solve problems using words and how to identify bullying. This helped students to feel more safe and helped them to be able to focus on more academic values
2	Staff training on the value of parent involvement	2	80	Improve the ability of the staff to work effectively with parents by providing examples of best practices for parental involvement.

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## Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	English language proficiency of parents	Classes for language proficiency are being offered at Lake Tech during the school year. We will have an ELL assistant to serve the parents in need of support
2	Communication with ELL families	Translators will be provided during school hours and at events and workshops
3	Parents unable to attend scheduled meetings	Events and workshops will be offered on varying days and at different times and child care will be provided to accommodate parents
4	Communication does not always get home to parents.	Important communications will be mailed. The call out system will be used to help support

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## Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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