

## EAGLE LAKE ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Connie Loutzenhiser, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118(b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

*Connie A. Loutzenhiser*

Signature of Principal or Designee

*9/21/2015*

Date Signed

### Mission Statement

Parental Involvement Mission Statement (Optional)

**Response:** District and School-based Title I Parent Involvement Programs in Polk County will strive to BUILD RELATIONSHIPS to create real family engagement for every child, every family, every teacher, every day.

### Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** Eagle Lake's Title One contacts (the Reading and Math Interventionists) will involve parents in the planning, review, and improvement of our Title I program. Parental involvement in adding or making changes to last years documents will be encouraged by offering various opportunities for parents to get involved in the process.

Parents were invited to a Parent Involvement Committee Meetings on 3/5/15 DPAT) and 4/14/15 through 5/15/15 to review and give input on this years compact and Parent Involvement Plan. Parents were informed of the meetings through the weekly Title One Tidbit newsletters, and a verbal invitation at our Title One Annual Meeting on 9/9/14. During the meetings, parents gave their input as to what they like and didn't like about last years plan. They also made suggestions and gave input on how Title 1 funds could be utilized effectively this year.

## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Exceptional Student Education (E.S.E.) under the umbrella of the Individuals with Disabilities Act	Exceptional Student Education supports our school by providing services for students ages Preschool – 5th grade who have a wide range of disabilities and students who are giftedness.
2	Head Start	Eagle Lake houses two Head Start classrooms. This program provides support for the entire Head Start community by holding monthly parent meetings to build capacity in parents in helping their child academically and socially.
3	English for Speakers of Other Languages (ESOL)	This program is provided to all qualifying students. The objective of this program is to develop English language proficiency in the areas of listening, speaking, reading and writing. During the development of English language proficiency, students progress through the beginning, intermediate and advanced levels with the assistance of the ESOL Paraprofessional and classroom teacher. The program called Rosetta Stone is being used to assist the students to learn English. This program can be accessed at home as well. Directions are sent home to parents to explain how to use the program.

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Parents will view a power point explaining Title 1, School Compact and curriculum/state assessments.	Administration, Reading and Math Interventionists	September 24, 2015 6:00-7:30 p.m.	Verbal and written feedback from parents.
2	Parent Annual Title 1 meeting	Reading and Math Interventionists, Administration, Coaches, Guidance Counselor and Teachers	September 24, 2015, 6:00 - 7:30 p.m.	Verbal and written feedback
3	Parent notification of the Annual Parent Meeting will through agendas, marquee, and newsletters.	Reading and Math Interventionist	August through September 24, 2015	Parents attend the meeting
4	A Spanish Translator will be available during the Annual Parent Meeting	Nilda Caraballo, Assistant Principal or Maria Jimenez, Guidance Counselor	September 24, 2015	Spanish speaking parents can ask questions and fill out feedback form
5	Sign in sheets will be provided at the Annual Parent Meeting	Reading and Math Interventionists	September 24, 2015	Written feedback

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** Eagle Lake Elementary will offer a flexible number of meetings and provide needed services, as requested.

Most meetings will be held in the mornings and evenings as indicated in notifications. In addition, the The Reading or Math Interventionists can be reached at 298-7801 or 291-5357 and is available 7:45-3:30 each day or as needed. Information presented from the meetings will be placed on our website for parents who are not able to attend the meetings.

## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	K-2 Parent Night	Reading and Math Interventionists, Administrators, Coaches, Guidance and Teachers	Increase parent awareness in Reading, Math and Science. Offer bully awareness training to parents.	October 22, 2015	Increase parent understanding of how they can help their child increase student achievement.
		Reading and Math Interventionists, Administration,	Increase parent awareness in Reading, Math and Science. Provide information on Testing, State		Increase parent understanding of how they can help their student's

2	3-5 Parent Night	Coaches, Guidance Counselor and Teachers	Assesments/Proficiency Levels. Offer bully awareness training to parents.	January 28, 2016	achievement in science fair processes, writing in the classroom and on FL Writes
3	Parent Conferences	Classroom Teachers	Parents will meet with teacher to learn students strengths and weaknesses and develop strategies for helping the student succeed if needed	Ongoing throughout the year	Increased communication between home and school

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Keep leadership team and teachers informed of Title One requirements	Reading and Math Interventionists	Keep communication open between school and home.	Ongoing throughout the year	Continuous communication throughout the year to keep files up to date.
2	Share news articles as available to encourage positive interaction between teachers and parents	Reading and Math Interventionists	Open lines of communication if problem(s) arise throughout the year.	Ongoing throughout the year	Positive interactions documented on parent contact logs.
3	Ongoing PLCs	Administration	Increase teacher effectiveness in Reading, Math and Science.	Ongoing throughout the year	Agendas, sign-in sheets and handouts.

## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** Parents will be informed of the benefits of the use of the Parent Portal. Our network manager will review how to use it and areas of use during our Annual Title 1 Parent Meeting. We will also have a Parent Computer in the Front Office area for those who do not have a home computer.

The Parent Informational Resource Center is located at Garner Elementary. The center offers homework help, test prep materials and Rosetta Stone.

Parents of pre-K students will be invited to Kindergarten Round-Up. Information will be distributed to inform parents of how they can help prepare their child for Kindergarten.

## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** Eagle Lake Elementary will provide parents with information at the Annual Parent Meeting and Parent/Teacher Conferences. Throughout the year additional information may be found in our Monthly Newsletters, teacher notes, school website, and student agendas.

---

## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** Opportunities for parent meetings to share suggestions and make decisions relating to their child's education are available.

Parents are invited to SAC meetings.

Parents are always welcome to give ideas and suggestions. These may be given to our Administration, Parent Involvement Interventionists, Teachers, and other staff members. Contact can be made through agendas, school webstite or phone 863-291-5357.

Parents have the opportunity to give suggestions during conferences with the teacher and/or administration.

Eagle Lake Elementary will provide full opportunities for participation in parent involvement activities for all parents (including parents of children with limited English proficiency, disabilities, and migratory children.) We ask parents who speak other languages to inform the teacher/school when a translator is needed for effective communication between the school and home.

---

## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:



count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Conferences and meetings are arranged to meet with family schedules as much as possible. Teachers arrange conference times with parents.	Teachers	Increased student achievement due to good communication between the home and school.	Throughout the year
2	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	Offer a variety of parent workshops and opportunities throughout the year to get parents involved with school functions. Activities in addition to academic workshops for parents will be incorporated throughout the school year to encourage family involvement in the school. Examples include: fund raisers, annual winter holiday activities and field day activities supported by our PTO, music programs, Library book fair, talent show, and 5th grade end of the year awards program.	Reading Interventionist, PTO, Administration and Teachers	Increased student achievement	Throughout the year

## Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

## Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

## Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

---

## Evaluation of the previous year's Parental Involvement Plan

### Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Annual Parent Meeting	2	79	Information was shared with parents to help build partnerships and offer opportunities for parent engagement.
2	Breakfast with the Principal K-5	1	24	Information was shared with parents regarding discipline, testing expectations, AR Program, Parent Portal, school website, Positive Behavior Support, Reading Expectations, math tips, volunteering, and attendance
3	Kindergarten Round-up	1	18	Kindergarten Readiness packet was distributed and school tour was lead by patrols.

### Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	EPC Training	2	27	Training on what evidences show an effective rating for Educator Accomplished Practices
2	Achieve 3000	6	27	Training on new computer program based on lexile ability

### Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Language	Provide interpretation as requested
2	Time of meetings/activities	Offer alternate meetings/activities at various times and days throughout year at parent request.

### Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
-------	-----------------	-----------------------------



1	Effective Communication	Newsletters monthly
2	Building Capacity of Parents	Offer a variety of parent workshops/activities at various times
3	Increasing Parent Participation	Advertise in a variety of ways including agenda, newsletters, marquee