## MANDARIN LAKES K-8 ACADEMY Title I, Part A Parental Involvement Plan

I, Dr. Cadian Collman , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## Assurances

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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| **Signature of Principal or Designee** | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement (Optional)

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| **Response:** Our mission is to foster an environment where parents feel welcome and encouraged to actively participate in school activities to positively impact their child's development. |

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:** The school will involve the parents through several organized meetings to include but not limited to PTSA meetings and EESAC meetings. |

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | Title I Annual Meeting | PowerPoint presentation in English and Spanish will review ways parents can assist their child with academic progress as well as programs that are offered by the school. |
| 2 | JumpStart Connect Program | We will conduct a laptop and tablet distribution event to sign-out over 400 devices for students to allow parents to foster to assist their children to acquire Reading and Mathematics skills. |
| 3 | Open House | During this informative meeting, parents will be made aware of curriculum resources they can use to help their children at home. |
| 4 | The Parent Academy | The Parent Academy empowers parents to become full partners in their children’s education by bridging the gap between home and school. |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Title I Annual Meeting | Isabel Tamayo | September 8, 2015 | Parent Involvement Sign--In Sheets |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:** Send Connect-Ed messages, send letters home, and arrange home visits to parents without transportation to provide information on activities and services offered to parents through Title I. Home visits will also be conducted to government housing agencies such as Chapman, Camillus House, and South Dade Migrant Camp. The times for meeting will be offered at different times to accommodate parents. |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Donuts with Dad | Matthew St. Aubin | Open forum on how to help students be successful in school | May | parent involvement with child |
| 2 | Curriculum Night | Assistant Principals | Subject specific information | January | parent involvement with child |
| 3 | Open House | Isabel Tamayo | information on child's curriculum | September | parent involvement |
| 4 | New Student Orientation | Assistant Principals | introduction to the school, child's curriculum and the school/parent compact. | August | parent involvemnent |
| 5 | FSA/FCAT Night | Counselors | information on FSA/FCAT and other assessments | February | parent involvemnent |
| 6 | Grandparents Breakfast | Matthew St. Aubin | Build school and family relationships | September | parent involvement with child |
| 7 | Community Cancer Walk | Matthew St. Aubin | Build school and family relationships | October | parent involvement with child |
| 8 | Red Ribbon Week | Counselors | Being Drug-Free | October | parent involvement with child |
| 9 | Spooky Literacy/Math Madness Night | Instructional Coaches | Motivate students and inform parents ways they can help at home | October | parent involvement with child |
| 10 | Holiday Show | Administrators | Build school and family relationships | December | parent involvement with child |
| 11 | Family Pizza Night | PTA | Build school and family relationships | February | parent involvement with child |
| 12 | Talent Show | Matthew St. Aubin | Build school and family relationships | March | parent involvement with child |
| 13 | Monthly School Wide Incentives | Administrators | Promote perfect attendance and good behavior | Monthly | parent involvement with child |
| 14 | Honor Roll Assemblies | Matthew St. Aubin | Recognition of student achievement | Quarterly | parent involvement with child |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Parent Conference Workshop | Counselors | Teachers will learn skills used to hold successful parent/teacher conferences. | October | Successful parent conferences |
| 2 | Monthly PLCs | Instructional Coaches | Build teacher capacity to deliver effective instruction | Monthly | Student Achievement |

**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:** The Parent Resource Center is open throughout the day in the After School Care Office for parents to use. Several workshops will be provided based on the needs of the parents. |

**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:** Information will be provided on a regular basis through PTSA meetings. Upcoming meetings and other pertinent information will also be provided through Connect-Ed telephone messages, as well as the Marquee. |

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:** Bilingual Parent Workshops will be conducted to provide information in the home language of the parents. In addition, all written communication to parents will be provided in their home language. Assistance to Migrant parents and parents of Students with Disabilities will also be provided by the Community Involvement Specialist. |

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

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| **count** | **Activity** | **Description of Implementation Strategy** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** |
| 1 | Training parents to enhance the involvement of other parents [Section 1118(e)(9)]; | invite parents to a workshop to enhance parents involvement with other parents to discuss pertinent issues. | Counselors | enhancing academic skills | October 23, 2014 |
| 2 | Maximizing parental involvement and participation in their children’s education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)]; | ongoing meetings with parents both in home and at school | Counselors | enhancing academic skills | June 5, 2015 |
| 3 | Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and | inviting parents to different TPA workshops | Counselors | enhancing academic skills | June 5, 2015 |

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

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| [Uploaded Document](file:///C:\Users\221385\AppData\Local\Microsoft\Windows\Temporary%20Internet%20Files\Content.IE5\37OVWEFP\fileUploads\130073_2015-2016_uploadEvidenceParentInput.docx) |

**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload an electronic version of the Parent-School Compact.

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| [Uploaded Document](file:///C:\Users\221385\AppData\Local\Microsoft\Windows\Temporary%20Internet%20Files\Content.IE5\37OVWEFP\fileUploads\130073_2015-2016_uploadCompact.pdf) |

**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload evidence of parent input in the development of the compact.

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| [Uploaded Document](file:///C:\Users\221385\AppData\Local\Microsoft\Windows\Temporary%20Internet%20Files\Content.IE5\37OVWEFP\fileUploads\130073_2015-2016_uploadCompactEvidence.docx) |

## Evaluation of the previous year's Parental Involvement Plan

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Coffee with the Principal | 1 | 12 | To allow parents the opportunity to learn strategies to assist their children |
| 2 | Curriculum Night | 1 | 130 | Content specific informational session |
| 3 | Open House | 1 | 167 | Meet and Greet Faculty and Staff and gain a greater understanding of thier child's curriculum as well as school/parent compact |
| 4 | Kindergarten Orientation | 1 | 25 | Meet and Greet Faculty and Staff and gain a greater understanding of thier child's curriculum as well as school/parent compact |
| 5 | FCAT Night | 1 | 10 | FCAT informational session |

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Parent Conference Workshop | 0 | 0 | Better comunication skills during parent/teacher conferences |

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
| 1 | parent participation | Vary the schedule times of meetings |

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

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| **count** | **Content/Purpose** | **Description of the Activity** |