## JEAN RIBAULT HIGH SCHOOL Title I, Part A Parental Involvement Plan

I, Mr. Jackson , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## Assurances

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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| **Signature of Principal or Designee**  | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement (Optional)

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| **Response:** At Ribault High School we understand that parent involvement is a critical component to the academic success of our students. In order for parent involvement to be successful we are engaging parents at every opportunity through involvement in various school activities, workshops, community meetings, and constant communication.  |

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:** Ribault High School involves parents in the decision making process of Title I through SAC. All parents are invited to participate in these meetings when Title I issues are being presented. Participants take an active role in planning, and reviewing Title I programs. During a SAC meeting, parents will review last years PIP and make recommendations for the 2015-2016 PIP along with reviewing and discussing how PI funds will be used for parent activities. Meeting dates and times are posted on the school website, marquee, and by way of Parent Link to invite all parents to participate. All meetings are family-friendly. PIP is adopted and presented to parents at Annual Meeting, it will be placed on the school website and copies made available upon request. Minutes from the SAC meeting will be filed in the Title 1 parent involvement audit box. |

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | Title I | Information on Title I parent rights and upcomming workshops and programs |
| 2 | I.D.E.A.  | Inform parent about IDEA  |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible**  | **Timeline** | **Evidence of Effectiveness** |
| 1 | Develop agenda and Powerpoint  | Jovana Hackman  | September 08, 2015 | Copies of agendas, and Powerpoint presentation  |
| 2 | Advertise Event  | Jovana Hackman  | September 08, 2015 | Flyers/Parent Link |
| 3 | Develop sign-in sheets | Jovana Hackman  | September 08, 2015 | Sign-in sheets for meeting |
| 4 | Maintain documentation | Jovana Hackman  | September 08, 2015 | Title I documentation box housed in Assistant Principal's office. Shared with District Office.  |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:** Parent involvement activities and meetings will be held during school hours, evenings, and weekends. Parent teacher conferences will be held from 7:20 AM through 1:45 PM to accommodate parent work schedules. |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | PTSA Meetings | Christopher Jackson | To collaborate with parents and students towards academic success. | September 2015 through May 2016 | Sign-in sheets for meetings  |
| 2 | SAC Meetings | Christopher Jackson | To collaborate with parents and community members to improve every aspect of the school.  | September 2015 through May 2016 | Sign-in sheets for meetings. |
| 3 | Dinner with the Principal | Hackman/Giles/CIS/Matt | To get parent feedback and involvement for activities throughout the year and to address parental concerns.  | October 2015 through May 2016 | Sign-in sheets for meetings. |
| 4 | College Night | Guidance/ Hackman  | To inform parents and students on college application process and requirements.  | November 2015 | Sign-in sheets for meetings. |
| 5 | Literacy Night  | Stallings/ Chirino/ ELA Teachers | To inform parents of state assessment expectations and provide academic support to families.  | October 2015 | Sign-in sheets for meetings. |
| 6 | Financial Literacy Night | Hackman/ Guidance/ Finance teachers | To inform parents and students of ways to become financially aware and provide assistance on preparing for college finances. | January 2016 | Sign-in sheets for meetings. |
| 7 | Math Night  | Dianne Hollack/James Gaspard | o inform parents of state assessment expectations and provide academic support to families.  | February 2016 | Sign-in sheets for meeti |
| 8 | Science and Social Studies Night | Bollings/Gresham/Science and SS Teachers | To inform parents of state assessment expectations and provide academic support to families.  | March 2016 | Sign-in sheets for meeti |
| 9 | Family Fun Night  | Hackman/Wilkes/Giles | To collaborate with parents and students on how to deal with stress of testing and maintaining a balance between work and fun.  | April 2016 | Sign-in sheets for meeti |
| 10 | Year at a Glance | Hackman/Chirino/Giles/Gresham/Jackson | To collaborate with parents and reflect on events from this year and prepare events for upcoming year.  | May 2016 | Sign-in sheets for meeti |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and Type of Activity** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Faculty/Staff Parent Involvement Training during early release on establishing parent communication tools and strategies | Jovana Hackman | Increased communication, interaction, and relationships with parents | November 2015 | Sign-in sheets/Agenda |
| 2 | The importance of parent involvement to student achievement | Christopher Jackson | Increased communication, interaction, and relationships with parents | November 2015 | Sign-in sheets/Agenda |
| 3 | Parent Communication: Do's and Don'ts | James Gaspard | Increased communication, interaction, and relationships with parents | November 2015 | Sign-in sheets/Agenda |
| 4 | Working with At-Risk Youth in an Urban Setting | James Gasprd, Dean of Discipline | Improved teacher practice, student motivation and engagement | November 2015 | Feedback Survey |

**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:** Last year's plan to get the parent resource center up and running was not realized. Therefore, Jean Ribault Senior High School will create a Title I Parent Resource Center. The center will be housed in the media center. Parents and guardians will be able to check out parent involvement materials to use at home to enhance student learning. These materials will be available when the funding and purchase of these materials is completed. A sign-out system will be established to monitor use of the center and material. The center will include computers for parents to access the parent portal and other DCPS websites as needed.  |

**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:** Jean Ribault High Scho0ol uses district based assessments and curriculum. The results of these assessments are available to parents through the online On-Course system. Jean Ribault's faculty and staff will provide parents with timely information using Parent Link, Parent Portal, newsletters, emails, parent conferences, and home visits. Parents are encouraged to join PTSA and SAC as an avenue to participate in the decisions of their children's education. Parents are informed one week in advance of various events and/or meetings. Using the ParentLink telephone communication sytem, letters to the parent or the school's marquee. School staff will evaluate the reports to see which parents are receiving the messages from the parent link system. Those who are not receiving the messages will be provided additional blue cards to be update with the correct contact information. This will help us ensure that all parents are receiving current information about meetings and events. School staff will monitor to see how successful we are with the marketing of our parent involvement program. Parent feedback/suggestions will be requested on how best to communicate with parents to get them involved. The Parent Involvement Plan will be available on the school website, in main office, and by request once approved by the district. If parents are dissatisfied or have comments about the plan, they are welcome to submit comments to administration. We do have an open door policy that parents can always come to discuss anything. |

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:** The Parent Involvement Plan will be available in the front office and the resource center. Portions of the plan will be incorporated into the school's website. We will inform all parents, including parents with limited English proficiency, disabilities, and migratory children, about the services and accommodations available for them. Accommodations include, but are not limited to, translation of documents into their native language to ease the process of becoming involved in their child's school, flexible hours for the resource center to provide all families the opportunity to participate; we will provide curb-side access and wheel-chair access to the center for disabled parents. We will also utilize TransACT. |

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

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| **count** | **Activity**  | **Description of Implementation Strategy** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** |
| 1 | Training parents to enhance the involvement of other parents [Section 1118(e)(9)]; | PTSA Meetings | Jovana Hackman  | Parents are involved in the decision making process at their child's school. | On going |
| 2 | Maximizing parental involvement and participation in their children’s education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)]; | Home Visits/School Conferences | Jovana Hackman  | Developing a relationship with the families in an effort to get them involved with their child's school. | On going |
| 3 | Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)]. | St. Paul Missionary Baptist Church | Jovana Hackman  | Linking the community to the school connects the parents as well. | On going |

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

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| [Uploaded Document](file:///C%3A%5CUsers%5Chackmanj%5CAppData%5CLocal%5CTemp%5CfileUploads%5C160961_2015-2016_uploadEvidenceParentInput.pdf) |

**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

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| [Uploaded Document](file:///C%3A%5CUsers%5Chackmanj%5CAppData%5CLocal%5CTemp%5CfileUploads%5C160961_2015-2016_uploadCompact.docx) |

**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

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| [Uploaded Document](file:///C%3A%5CUsers%5Chackmanj%5CAppData%5CLocal%5CTemp%5CfileUploads%5C160961_2015-2016_uploadCompactEvidence.pdf) |

## Evaluation of the previous year's Parental Involvement Plan

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Title I Meeting (Open House) | 1 | 10 | Information on Title I |
| 2 | 10th Grade Parent Night | 0 | 0 | Information on 10th Grade Promotion Requirements  |
| 3 | Title I Parental Involvement Meeting | 0 | 0 | Information on School Improvement Plan & PIP  |
| 4 | Parent Involvement Meeting | 0 | 0 | Information on Parental Involvement Dates |

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Parent Communication: Do's and Don'ts | 0 | 0 | Increased Parental Involvement |

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
| 1 | Low Parent Involvement | Parent Nights |
| 2 | Home Finanacial Problems(Economically Disadvantage) | Financial Literacy Night |
| 3 | Unemployment of Parents(Economically Disadvantage) | Resume Workshop |

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

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| **count** | **Content/Purpose** | **Description of the Activity** |