

## SOMERSET ACADEMY-ELEMENTARY, EAGLE CAMPUS Title I, Part A Parental Involvement Plan

I, LaTatia Ray, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

  
Signature of Principal or Designee

9.25.15  
Date Signed

### Mission Statement

#### Parental Involvement Mission Statement (Optional)

**Response:** Somerset Academy Elementary Eagle Campus endeavors to empower all parents to become active participants in their child's academic, social and emotional development. This will be accomplished through the strategic planning and implementation of activities, workshops and programs which support the diverse needs of our parents and students.

### Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** Somerset Academy Eagle Elementary School provides many opportunities for parents and guardians to become involved in all aspects of Title I Programs through parent meetings and surveys. Parent surveys are used to review current programs and make revisions as necessary.

At the end of each school year, parents are surveyed to provide insight on their thoughts of the effectiveness of programs implemented throughout the year. During the summer, school leaders meet with parents of the Parents As Partners Advisory Committee to develop a plan for implementation of activities and programs. This is in addition to activities developed due to responses from the parent surveys.

To provide information in an ongoing and timely manner, parents are provided a monthly newsletter which includes a message from the principal, need to know information, and a calendar of activities and events for the month. One week prior to the meeting, parents receive audio reminders using the school's One Call automated system. The school also sends reminders with students the day before the event.

## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	IDEA	Students identified as Exceptional Student Education (ESE) are provided Individual Education Plan (IEP) updates and review annually. The purpose of the review is to make certain the child's is receiving a high-quality education that is appropriate to the needs of the individual child. Additionally, parents of these students are encouraged to participate in all other activities and events hosted by the school.
2	Title I	Through the implementation of the Annual Parent Meeting, parents will be informed of Title I programs and how the program supports the school.
3	Title II	During the Annual Parent Meeting, Parents will be informed of the Title II Program and how the program supports the school.

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	A Date will be set	Principal	August 19th	Parent Evaluation

2	Flyers Will be Created	Parental Involvement Coordinator	August 27th	Parent Evaluation
3	Flyers Will be Sent Home	Parent Involvement Coordinator	August 28th, September 11th	Parent Evaluation
4	A One Call Message Will be Sent	Parent Involvement Coordinator	September 11th, 14th	Parent Evaluation
5	Powerpoint Will Be Created	Principal	September 4th	Parent Evaluation
6	Powerpoint will be Presented	Classroom Teachers	September 15th	Parent Evaluation
7	Parent Evaluation Will be Created	Principal	September 4th	Parent Evaluation

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** Through flexible scheduling, Somerset Academy Elementary will offer at least 8 opportunities- parent meetings, activities and/or workshops-in which parents will have the opportunity to participate. Each will be designed to support parents in building knowledge necessary to effectively support their scholars in achieving academic, social and behavioral successes.

Whenever necessary, funding will be used to provide transportation to events, child care during events and other related services such as translation of language.

## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Face to Face: Setting Expectations for Learning	School Leader/Teachers	Sustainability of Reading and Math	September 15, 2015	Sustained Student Learning Upon Return in August
2	Face to Face: Developing Proficient Readers Using Adaptive Technology: 100 Book Challenge	School Leader/Teachers	Increased Student Proficiency Levels in Reading	September 29, 2015	Parent Surveys

3	Face to Face Informational Workshop: Understanding Requirements of the Florida Standards for ELA and Math Grades 3-5	School Leader/Classroom Teachers	Increased Student Proficiency in Reading and Math	October 20, 2015	Parent Surveys, End of Year Data
4	Individual Face to Face: Developing Understanding of Student Academic Performance	School Leader/Classroom Teachers	Increased Proficiency in Reading and Mathematics	November 2-13, 2015	Parent Surveys
5	Face to Face: Make and Take Workshop: Reading and Math Learning Can Be Fun-Grades K-2	School Leader/Classroom Teacher	Increased Student Proficiency in Reading and Math	December 15, 2015	Parent Surveys, End of Year Data
6	Face to Face: It's a Matter of Fact!	School Leader/Classroom Teachers	Increased Student Proficient in Science and Writing	January 19, 2016	Parent Surveys, End of Year Data
7	Face to Face: So You Want to Learn How to Write Grades 3-5	School Leader/Classroom Teachers	Increased Student Proficiency in Writing	February 16, 2016	End of Year Data
8	Face to Face: So You Want to be an Author	School Leader/Classroom Teacher	Increased Student Proficiency in Writing	March 15, 2016	End of Year Data
9	Individual Face to Face: Student Academic Progress Meetings	School Leader/Classroom Teacher	Increased Student Proficient in Reading and Mathematics	April 11-22, 2016	End of Year Student Data
10	Individual Face to Face: The Impact of Summer Learning	School Leaders/Classroom Teachers	Reduced Gap in Learning Upon Return From Summer Break	May 31, 2015	Beginnin 2016 Student Data

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Face to Face Faculty Training	School Leader	Increased Student Teacher, Parent -Teacher Relationships, which increase student acheivement	August 2015- Ongoing	Increased Parent Involvement

## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** Parents of Somerset Academy Elementary scholars are required to donate at least 30 volunteer hours per school year. The volunteer hours can be donated through parent support in the classroom, parent support during school-based activities and parent support through tutoring.

Additionally, the school has developed a parent resource center. The resource center will include a computer and printer with the capability to scan. The resource center will also include pamphlets and brochures emphasizing the power of the parent and their role in their child's education. Finally, the resource center will include academic resources that parents can check out to use with their scholars at home and return when they have completed the use of the activity.

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## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** On September 15, 2015, the school will provide an opportunity for parents to participate in an informational session in which the designation of Title I and how this program supports the school will be explained.

During open house and individual parent conferences, teachers of Somerset Academy will explain the curriculum which is implemented at the school, the forms of assessment which will be used to measure student progress towards mastering grade level standards including the change in the standards and what this means for the scholar.

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## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** Somerset Academy Elementary endeavors to provide opportunities for all parents to participate in parental involvement activities. For parents with limited English proficiency, newsletters will be translated into the native language of families using Google Translate. These parents will also have the option of having a translator available to translate information provided during parent activities.

Parents with disabilities are always welcome to participate in activities and events. Provisions will be provided as needed upon informing the school of the need.

Parents of migratory children will be provided opportunities to participate in events through flexible scheduling. At times, activities will be offered in the morning, evening or even on Saturday.

Information regarding parent meetings, activities and workshops will be shared through a variety of sources. Parents of Somerset scholars will receive information through newsletters, The One Call- Phone, Text and Email Messaging System and the school's website. To inform of student progress, parents will receive monthly reports from students which can also be accessed using the grade portal system.

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## **Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:  
☒ Not Applicable

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## **Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

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## **Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

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## **Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

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## Evaluation of the previous year's Parental Involvement Plan

### Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Face to Face: The New Florida Standards	1	10	Increased Student Performance in Reading and math
2	Face to Face: Father Daughter Relationships	1	30	Increased Confidence in Work Ehtics
3	Face to Face: Parent Teacher Conferences	1	125	Increased Student Performance in Reading and Math

### Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Face to Face: Building Positive Relationships with All Stakeholders	3	20	Increased parent involvement and student performance

### Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Timely Communication of Events	We use multiples delivery methods to communicate to parents
2	Parent Perceptions	During the first Parent Activity, we will communicate established expectations for teachers, parents and students encouraging parental invovlenemt

### Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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