

I, Martin G. Young, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1116(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1116(a)(2)];
- If the plan for Title I, Part A, developed under Section 1114, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(b)(3)(B)(vi)];
- Provide each parent timely notice when their child has been assigned or has been taught for four consecutive weeks by a teacher who is not highly qualified, either the meaning of the term in 34 CFR Section 200.56 [Section 1111(b)(3)(B)(vi)] and

9.28.15

child. Every family, every teacher, every day. At Boswell we believe in order to  
 consistently foster positive achievement, positive change, and positive relationships in the  
 classroom, we must first create a positive environment for our students. We believe in the power of  
 a positive environment to create a positive learning experience for our students. We believe in the power of a positive environment to create a positive learning experience for our students.

The mission of the Bureau of Federal Educational Programs is to provide leadership to promote parental involvement as a high priority to districts, schools, families, communities, and children to increase academic achievement for all students.

## Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** Parents were invited to meetings in the spring of 2015 to discuss parent involvement for the upcoming school year. During these meetings the Compact, Parent Involvement Plan, and 1% allocation were discussed. The 1% allocation will be spent on agendas, materials for parent workshops, and simple meals and snacks for parent meetings. During all parent involvement events throughout the 2015 - 2016 school year, parents will have the opportunity to give input regarding the planning, review, and improvement of Title I programs through open discussion and feedback forms.

## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	ESE Pre-K (IDEA)	This program is for identified ESE Pre-K students. Parents of pre-school students receive all of the information our K-5 students receive (newsletters, flyers, etc) and are invited to all of our parent involvement events as well.
2	Title I C (Migrant)	A district office migrant liaison is located nearby. She works with our migrant families and Spanish speaking families. A migrant resource room is available at a local school for parents to use.
3	ESOL	3rd - 5th grade ESOL students will receive FCAT backpacks from the ESOL department. These backpacks are full of books and activities that will help prepare our ESOL students for the FCAT.

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	School Newsletter will be sent home with information pertaining to the annual meeting.	Assistant Principal	2 weeks before the meeting	Number of participants, Feedback Forms
2	Reminder meeting flyers and labels will be sent home to encourage parent participation.	Assistant Principal	Week before the meeting and the week of the meeting	Number of participants, Feedback Forms

3	Prepare and print sign-in sheets, information sheets, feedback forms, and email communication forms.	Assistant Principal	Week of the meeting	Number of participants, Feedback Forms
4	Information about what Title I is, the Plan, Summary, and Compact will be shared by power point.	Assistant Principal	September 24, 2015	Number of participants, Feedback Forms
5	A morning meeting will be held for parents unable to attend the evening meeting.	Assistant Principal	September 25, 2015	Number of participants, Feedback Forms
6	Send home handouts to all parents that did not attend the meeting.	Assistant Principal	September 25, 2015	Parent Survey
7	Distribute evaluations as parents leave the classrooms, they will be collected at the book fair.	Assistant Principal	September 21, 2015	Evaluation/Survey

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** We strive to offer meetings at a variety of times to accommodate the needs of our families. In 2015 - 2016: the Annual Meeting will be offered Friday morning (9:00AM) and evening (6:00 - 7:30PM). We will have Family Nights monthly during the 15-16 school year and parents will be invited to eat dinner and then attend academic workshops to help them be able to help their child learn at home.

Childcare and translation services will be provided for all parent events.

Parent conferences to discuss student progress can be scheduled before, during, or after school on any day to accommodate the scheduling needs of parents. Home visits can also be arranged for families with transportation or other reasons that make it difficult for them to come to the school campus.

## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	October Family Fun Night	Assistant Principal	Provides parents an opportunity to read with their child, take Accelerated Reader tests together, and do hands on activities with their child related to reading	October 29, 2015	Feedback forms, sign in sheets, Parent Survey
2	January Family Fun Night	Math Coach, Linda Castor	Provides parents an opportunity to read with their child, take Accelerated Reader tests together, and do hands on	January 21, 2016	Feedback forms, sign in sheets, Parent Survey

			activities with their child related to math		
3	March Family Fun Night/Science Focus	Science Resource Teacher, Alan Bunch	Provides parents an opportunity to read with their child, take Accelerated Reader tests together, and do hands on activities with their child related to science	March 18, 2016	Feedback forms, sign in sheets, Parent Survey
4	May Family Fun Night	Assistant Principal	Provides parents an opportunity to read with their child, take Accelerated Reader tests together, and do hands on activities with their child related to the arts and literature	May 19, 2016	Feedback forms, sign in sheets, Parent Survey

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	PLC Conversation: Making parents feel welcomed as partners with us in their child's education	Principal	Parents that feel welcomed as a valuable part of their child's education will communicate and work closely to ensure their child's success.	August 2015	Parents Surveys and Parent Feedback
2	Faculty Mtg Training: Effective Parent Teacher Conferences	Principal	Effective communication between school and home will improve student achievement	September, 2015	Conference Log Report, Parent Surveys, Parent Feedback
3	Volunteer training for staff and volunteers	Principal	Effective communication between volunteers and community will improve student achievement	August 21, 2015	Volunteer tracking system.

## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** Parents that are unable to come to the school for parent conferences and/or other meetings will be offered a home visit so that transportation or scheduling issues will not prevent them from actively participating in the education of their child.

Take home packs will be provided for students that need extra assistance at home to increase their academic achievement. The packs could have items such as: extra books to read, math manipulatives, flashcards, etc. along with easy to follow instructions for parents.

Parents have been invited to a Parent University at Lake Region High School on September 12. Information was distributed by newsletter, on the marquee as well as several labels and District-provided materials.

Polk County has 4 local Parent Resource Centers. They assist parents with homework,

resources and training that help them help their child at home.

## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** The school will inform parents of curriculum, assessments, meetings, student progress, proficiency levels, and Title I programs starting at the beginning of the year through: the Annual Meeting, Newsletters, Parent Conferences, Family Fun Nights, and Workshops throughout the year. The monthly newsletter will keep parents up to date on new information and remind them of pertinent information that has previously been presented. These documents will be translated when needed.

The following is a list of ways we will keep parents informed:

Student Agendas are sent home daily.

Use of the school and district website.

A School Advisory Council is formed at the beginning of every year. Members include community members, parents, and staff. There are 8 SAC meetings a year. SAC members give input on the School Improvement Plan, certain aspects of the budget, Title I programs, etc.

Parents are invited every spring to focus group meetings where Title I programs and requirements are reviewed and revised for the following school year.

We will have an email system set up for parents as another way to keep parents informed and as another tool for communication between home and school.

Parent Portal - parents can keep track of their child's grades, discipline record, lunch

account, schedules, etc.

A Parent Involvement Notebook will be kept in the front office with information for parents to review.

Accelerated Reader at Home - parents can keep track of their child's progress on reading comprehension practice.

A calendar of events is sent home each month in the monthly newsletter.

## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** Multiple sources will be used to inform parents of opportunities to be involved: the school marquis, newsletter, flyers, connect ed, ect. Translation services are available at all functions for our Spanish speaking families. We also have a wheelchair available if someone needs assistance getting around campus.

## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Flexible scheduling of school parent involvement functions and conferences	Program Facilitator, Administrators, and Teachers	Providing parents with tools to support their child's education at home as a means to reinforce what goes on at school	On going throughout the year

## **Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

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## **Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

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## **Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

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## **Evaluation of the previous year's Parental Involvement Plan**

### **Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

<b>count</b>	<b>Content and Type of Activity</b>	<b>Number of Activities</b>	<b>Number of Participants</b>	<b>Anticipated Impact on Student Achievement</b>
1	Open Media Day/Reading Focus	5	235	Provides parents an opportunity to read with their child, take Accelerated Reader tests together, and do hands on activities with their child related to reading.
2	Open Media Day/Math Focus	5	178	Provides parents an opportunity to read with their child, take Accelerated Reader tests together, and do hands on activities with their child related to math.
3	Open Media Day/Science Focus	5	225	Provides parents an opportunity to read with their child, take Accelerated Reader tests together, and do hands on activities with their child related to science.
4	Open Media Day/Art and Music Focus	4	280	Provides parents an opportunity do read with their child, take Accelerated Reade tests together, and do hands on activities with their child related to the arts and literature.

### **Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

<b>count</b>	<b>Content and Type of Activity</b>	<b>Number of Activities</b>	<b>Number of Participants</b>	<b>Anticipated Impact on Student Achievement</b>
1	PLC Conversation: Making parents feel welcomed as partners with us in their child's education.	8	48	Parents that feel welcomed as a valuable part of their child's education will communicate and work closely to ensure their child's success.
2	Faculty Meeting Training: Effective Parent Teacher Conferences	2	48	Effective communication between school and home will improve student achievement,

### **Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

<b>count</b>	<b>Barrier (Including the Specific Subgroup)</b>	<b>Steps the School will Take to Overcome</b>
1	Schedules (jobs, extra curricular activities after school/evenings such as sports, etc.)	Schedule Family Fun Nights with times that span morning, afternoon, and evening to accomodate all schedules.



2	Language Barriers with some Spanish families	Make sure Spanish families know a translator will be available at all family functions.
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### **Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

<b>count</b>	<b>Content/Purpose</b>	<b>Description of the Activity</b>
1	Increasing Parent Participation	Family Fun Nights where each grade level of teachers provide parents with helpful resources for parents to help their children at home.
2	Increasing Parent Participation	Family Fun Nights where each grade level of teachers provide parents with helpful resources for parents to help their children at home.