

LAKE WORTH HIGH SCHOOL Title I, Part A Parental Involvement Plan

I, George L. Lockhart, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Lake Worth Community High School believes that all students can learn; therefore, we accept the challenge to teach all students, so they may attain their maximum educational potential. Together, we will align ourselves as full partners as we strive to continue to build strong partnerships between the school, families, and the community for the success of all students as they reach their highest levels in academic and social achievement. We encourage all of our parents and community stakeholders to be active in the planning and implementation of the Parent Involvement Plan. The mission of the Parent Involvement Plan is to create a bridge within the community where extended learning opportunities are afforded to our students to raise student

achievement, where training takes place for the parents within the content areas so that they may be better familiar with the curriculum, increased membership on the School Advisory Council (SAC), active participation of all school related athletic and cultural events and professional development for our staff members.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Lake Worth High School will utilize members from our School Advisory Council (SAC) to in the planning, reviewing, and improvement our program. The members will be selected by nomination, as we adhere to the guidelines of demographic representation, and votes from fellow members. Parental collaboration is crucial in this process. Information will be provided about the support and funds that are allocated by Title I. To maintain a positive rapport with our parents, they will be invited to review any updates on current policies, programs, and funding to maintain and improve the quality of education development on our campus. Our first Family Involvement Night will be held on October 13th. Our annual Title I Meeting SY16 will be held during our SAC meeting on October 13th. Most of the parent meetings will be held in the evening at 6:00pm to accommodate working parents' schedules. To advertise for our meetings, we will send home letters via students (multi-lingual), advertise the meeting date on the marquee, announce the meeting to students through the spoken and written school announcements, post notices on the school website and send voice messages home via the auto phone dialer (multi-lingual). Members of the SAC committee are responsible for developing and evaluating the plan. Input from parents are documented on notes taken during the SAC meeting and Parent Leadership Council through the Multicultural department. The SIP along with the allocation of Title I funds have been discussed with parents at the SAC meeting held on September 15th. During our Family Involvement parent trainings parents are asked to complete surveys. The surveys address any questions, comments, and/or concerns that parents may have. Our trainings are based on the parents request.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Academic Showcase	Exhibition of student generated work and projects in many subject areas, exposition of curricula and focus on FCAT, EOC, FSA. AP/AICE, prep. Offer parent support ideas, how to help your child at home.
2	PBSC Workshops for Parents	Information sessions on Dual Enrollment, FAFSA, and general admissions.
3	Choice Program Open House	Showcase of Magnet programs to inform parents, especially parents of 8th grade students from our feeder middle schools, about the various Choice programs to which our students can apply.
4	General Open House	Exposition of curricula, tour of the school, exhibit of special programs for magnet and career, athletics and extra curricular so that parents can know all that is available for their students.
5	AP Parent Night	General session to inform about the benefits of and participation in Advanced Placement coursework. Open house, meet and greet with teachers.

6	Florida Department of Education, Federal Student Aid	Representative presents information on application for federal student aid and provides hands-on, computer-based guidance for submitting the application.
7	Multiple College, University and Community Career Representatives	Presentations on admissions requirements, college and career planning, post-secondary path development, and inspirational/motivational sessions.
8	Graduation, Senior Night	Various events specific to grade level and topic such as Graduation Requirements/In Jeopardy status, Commencement planning, Dual Enrollment for 10-12 graders.
9	Freshman Academy	Opening day for week-long Freshman Academy welcomes parents and their incoming 9th graders as they acclimate to life and the expectations of high school
10	AVID Open House and Middle School Recruitment	Showcase of AVID program to inform parents about the different strategies and tutorial services that are offered to make our students college bound. Recruitment of and advertisement is made to the 8th grade students from our feeder middle schools to increase enrollment and awareness.
11	School Advisory Council	The SAC team members and parents will monitor progress of the SIP goals through ongoing review and evaluation of academic progress date.
12	Title I Parent Trainings	Trainings within the content areas which include: literacy, mathematics and science will be provided on a monthly basis. We will also include workshops in technology, graduation requirements, testing, and parenting. These trainings/ workshops will be planned and conducted by our Professional Development Team along with the Academic Coaches.
13	Lake Worth High School Website	LWHS website will provide parents with resources for academic support at home along with campus events and activities. Our technology team will keep the website updated with current, relevant information that is easily accessible.
14	Program Planning and Coordination of Events	The above mentioned events are planned after school among our staff that serve on a variety of committees, during SAC, through parent conferences, through academic events, and survey based results.
15	College Tours	Parents and students will be invited to attend College Tours on and off campus as we prepare our students for post-secondary activities
16	Internet Safety	Parents and students will learn about safe ways to use educational and social websites. They will also have an overview of the dangers that lurk online.
17	Student/Parent Science Experiment Night	Parents will work their child to complete a hands-on Science experiment. This will allow the parents to understand the concepts used for teaching and the application skills needed by their child to successfully complete assignments
18	Literacy Night	Parents and students will learn reading strategies that can be used at home to assist with reading comprehension.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Flyer inviting Parents to Annual Meeting	Attallah McLawrence	October 1, 2015	agendas, sign-in sheets and evaluations
2	Voice Call Out--Translated in Haitian Creole and Spanish	Attallah McLawrence	October 06-09 2015	agendas, sign-in sheets and evaluations

3	Announcements within school, spoken, posted and scrolling on inhouse tv	Attallah McLawrence	October 01-12, 2015	agendas, sign-in sheets and evaluations
4	Marquee	Pete Didonato	October 01-12, 2015	agendas, sign-in sheets and evaluations
5	Letters home to students	Attallah McLawrence	October 01, 2015	agendas, sign-in sheets and evaluations
6	Annual Meeting Presentation utilized District provided Vodcast	Attallah McLawrence	October 13, 2015	Minutes, evaluations
7	Presentation was provided in multiple languages	Attallah McLawrence and Hansje Laguerre	October 13, 2015	evaluations

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Meetings are offered most routinely at the 6:00pm hour so that parents can attend after daytime working hours. Individual meetings are also frequently scheduled at 3:00pm immediately after school, during the lunch hour, and in the morning as needed. Translation services are offered in Spanish and Creole. Meetings will be held in a centralized location for parents with limited mobility and/or other disabilities. FREE childcare will be provided at all events. Parents will be encouraged to share transportation concerns along with time constraints prior to or during all meetings so that we can effectively accommodate their needs. Home visits will be conducted on an as needed basis by our guidance counselors, ESOL coordinator, ESE coordinator, School Resource Officers, administrators, and teachers. Alliances with our feeder schools will be established to merge our parent meetings. Parent meetings will also be held at various locations throughout the year ie. Palm Beach College, Lake Worth Municipal Library, John Prince park, etc., to allow for exposure to the various areas within the community.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Develop Parent Resource Room	Asst Princ/Title 1 Contact/Parent Liaison	Information sharing to parents, equity and access	2015-2016	sign out for materials, feedback from adult ed staff on visitors
2	Distribution of VIP (Very Important Parents) Involvement survey	Asst. Princ/Title 1 Contact/Parent Liaison	Parents' physical presence at school is directly related	2015-2016	Return of VIPs Surveys

			to student success		
3	Solicit parent input via school website	Asst Princ/Title 1 Contact/IT	Parent feedback assures that the school is aware of and addresses student needs; open communication fosters student success	2015-2016	Input from website, edline email hits for teachers and staff
4	Curriculum Nights	Asst Princ/Title 1 Contact	Tour and exhibition of teacher and student displays to inform and impress parents re: the current curricula	2015-2016	Attendance Records of Curriculum Nights/Trojan Showcase
5	Multicultural Celebrations	Asst Princ/Title 1 Contact/School Admin and staff	Educating and embracing multiculturalism opens the door to collaborative teaching and learning btw home and school assuring student success	2015-2016	Attendance Records of event
6	After School Tutoring (Weekdays/Saturday)	Asst Princ/After School Tutoring Coordinator/Guidance Counselors/Teachers	Provide additional support to the lowest 25% in Reading, Mathematics, Science and Writing	2015-2016	Teacher/Student sign-in sheets
7	AVID	Asst Princ/AVID Site Coordinator/AVID Site Team	Provide information to parents on AVID and strategies that parents can utilize to assist their child at home.	2015-2016	Parent participation, an increase in student achievement
8	Family Involvement Newsletter	Asst Princ/Title 1 Contact	Provide information to parents regarding the curriculum and strategies they can use to help their child at home.	2015-2016	Parent participation
9	Training at Faculty Meetings on Parental Involvement	Princ/Asst Princ/Title I Liaison	Improve the ability of staff to work effectively	2015-2016	Agenda, Handouts

			with parents and students as they		
10	Invitation to Parents to join the SAC committee and become voting members	Princ/Asst Princ/Title I Liaison/SAC Chair	Increase of parental involvement as they partake in the decision making process.	2015-2016	Voting during SAC meetings, handouts provided, Approval of SIP and PIP
11	SIP Review	Assistant Principal/Title I Liaison	Data Driven Instruction as we reach the target goals	Initial and mid-year review	Progress Monitoring Data
12	School Positive Behavior Support	SWPBS Team	Increase in student behavior and achievement	2015-2016	Progress Monitoring Data
13	Volunteers (VIPS)	Abbey Gleicher	Community Building	2015-2016	Log-in hours
14	Parent Conferences	Administration, Guidance Counselors, ESOL/ESE Coordinators	Student Progress Update	2015-2016	Sign-in Sheets, copies of progress reports
15	Open House	Administration/Teachers/Guidance Counselors	Increase in parental involvement, parent/student accountability	September 1, 2015	Sign-in sheets
16	SAC	SAC Members/Administration	Inform and train parents	September 2015-May 2016	Minutes, Sign-In sheets
17	Student Agendas	Teachers/Students/Parents	Improve Communication; increase in student organization skills	2015-2016	Documentation in agenda
18	FAFSA Night	Guidance Counselors/Family Involvement Liaison	increased awareness of Financial Aid process	December 2015	Documentation, sign-in sheets

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Family Involvement Ppt to Staff	Asst Princ/Title 1 Contact	Teachers and Staff convey to parents the importance of, and the opportunities related to, being involved in their child's education	Beginning of school Inservice trainings	Teacher/staff attendance at professional development

2	Professional Development with the Content Areas, ESOL/ESE	Princ/Asst Princ/Title 1 Contact/ Professional Development Team	Teachers and staff will become more apathetic to our diversified student population.	2015-2016	Teacher/staff attendance at professional development break out sessions.
3	Development on ways to increase Family Involvement at School	Family Involvement Liaison	Teachers and staff will brainstorm ways to increase parental involvement and open the line of communication.	October 2015	Teacher/staff attendance
4	Understanding the ESOL Population	Family Involvement Liaison, ESOL Coordinator	Teacher/staff awareness of this group and their needs	Bi-weekly Emails/ Written Blurbs	Teacher recommendation to request ESOL classes

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Lake Worth Community High School Professional Development Team and Academic Coaches will provide parent night/Training: Training and Resources available to all parents. Prior month's evaluation is used to develop the trainings for the following month. Organized by Hansje Laguerre, parent liaison. Depending on the presentations, presentors will vary. Evaluations are used to review if the training was beneficial. Trainings are provided monthly. Parents will be encouraged to attend sporting events along with club sponsored activities and cultural events. Parent volunteers, cleared by District will assist with SAC, mentoring, business partnerships, and after school activities. These events will enable parents and students to work collaboratively toward academic goals as their schedule permits. Student agendas are provided to the students as a means of daily communication with parents. Edline is updated bi-weekly to ensure the continued academic growth of the student.

Parent resource center. It is available from 7:30 to 9:00 Monday through Thursday and 7:30 to 5:00 Friday. Resource center is operated by parent liaison: Nadilia Charles. Resources have been provided for parents on scholarships, test taking strategies, homework help, etc. Computers are available for parents to access edline etc. Parents are requested to sign in when utilizing the parent resource center. Monthly review of the sign in sheet will determine how often it is used. Parents are also asked to write down comments/suggestions for the resource center on the sign in sheet. This is also reviewed monthly to make changes to better meet the needs of the parents. Technology support is also provided to assist parents in completing the on-line FREE and Reduced lunch applications along with tracking the student bus routing information.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and

- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: All communication (printed and spoken announcements) is translated and distributed in English, Spanish and Creole. Some examples of parent communication include: Agenda books, Parent/Teacher Conference Thursdays, develop Parent Policy Plan and Compact jointly with parents, flyers, letters home, announcements on the marquee, auto dial call-outs, local radio stations, web site announcements, edline, school web page, standing parent-teacher conferences for every Thursday afternoon. Invitations to attend any school related activities are sent 1-2 weeks along with call-outs and reminder phone calls. Grades are posted through Edline bi-weekly, State and District Assessments are shared at the SAC meetings, one-voice to parents in different languages, information is published in our newsletters and progress/report cards are sent home in the students' backpack. An email system along with a Facebook/Twitter system will be established as an additional means of communication.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Community Language Facilitators (CLF) are available at group functions and events for translation in Spanish and Creole. Bilingual student aids are assigned to teachers with a high percentage of students that speak their native language to provide assistance. All communications that are distributed in writing and through the auto-dialer are printed and recorded in multiple languages, the local Haitian and Hispanic radio station cooperates with LWHS to disseminate school information and promote events, Guidance Counselors include fluent speakers of other language to assist with parent concerns. The school is equipped for handicapped accessibility. The ESE department conducts IEP meetings as a means to reevaluate their students' status in the program. Students in the migrant programs along with their families are provided support through their home visits, individual counseling and tutorial services. Meeting will be held in centralized locations for parents with limited mobility and/or other disabilities.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for	Provide monthly trainings and/or workshops in the content areas of Reading, Mathematics, Science, Writing, and Parental Skills as requested. Parent liaisons will attend district level training and share	Title I Liaison, Academic Coaches, Assistant Principals	To improve student achievement and in all academic areas with Family Involvement	SY15-16; Ongoing

	that training [Section 1118(e)(7)]; and	parental involvement strategies during parent meetings at school.			
2	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	Title I liaison will attend district level trainings and share parental involvement strategies during parent meetings at school. Parents will come together to network and review the results of the Parent Interest Survey. Notification of meetings is done through call-outs, local church announcements, radio announcements, parent invitation letters. All media is translated in the major heritage languages (Spanish & Creole).	Title I Liaison, Assistant Principals, Parents	To improve student achievement and in all academic areas with Family Involvement	SY 15-16; Ongoing
3	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Parent meetings- Parent/Teacher conferences will be held before, during, and after school hours on an as needed basis.	Title I Liaison, Principal, Assistant Principal, Guidance Counselors, Teachers, Parents	To improve student achievement in all academic areas as well as an with Family Involvement.	SY 15-16; Ongoing
4	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	Networking with other Title I Parent Liaisons within the District as well as attending district level trainings to increase Parental Involvement at our school site.	Title I Liaison, Assistant Principals, Principal	To improve student achievement and in all academic areas with Family Involvement	SY 15-16; Ongoing
5	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	To recruit and establish the roles of the business partners with regards to supporting the schools academic goals.	Title I Liaison, Assistant Principal, SAC Chair	To improve student achievement and in all academic areas with Family Involvement	SY 15-16; Ongoing

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

Uploaded Document

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

Uploaded Document

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
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Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
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Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
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Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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