## FOLSOM ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Cora-Lynne Wimberly , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## Assurances

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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| **Signature of Principal or Designee** | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement (Optional)

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| **Response:** Folsom Elementary believes that it takes the parents, students and teachers to create a positive learning environment. We will provide students and families opportunities to gain knowledge and skills necessary to ensure success of all students through Family Involvement. Family activities will include curriculum nights; Reading, Writing, Math/Science(SMATH)and parenting support, conferences, and celebrations to help our students achieve excellence. |

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:** Election of our SAC team occurs in September. Each member will be elected by the stakeholder group he/she represents. At least fifty-one percent of SAC team members are parents. During a thorough review of a SIP draft, our SAC team will activitely make recommendations that will then be added prior to final approval. Parent suggestions will be documented in the SAC minutes. We will maintain a Parent Suggestion Box in the front office which will be monitored regularly to obtain additional recommendations. The Curriculum Leadership Teams will develop parent workshops to assist parents in helping their students with reading, writing, math, and science. The SAC team will make suggestions to aim portions of PI funds toward providing support materials for selected activities. Delivery and participation in the selected activities will be monitored by the SAC team during the year. During upcoming meetings, the SAC team will specifically examine the results of the School Climate Perception Survey for Parents. Documentation will be stored in the TASK box. |

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | English Language learners (ELL) | ELL staff coordinates two Parent Leadership Council meetings to inform ELL parents about programs and services offered by the district as well as events and services in the community. Information will include how to receive translation services and schedule conferences with teachers or staff. The ELL staff serves on the school’s parent involvement committee. |
| 2 | EELP | The EELP program will hold an informational meeting on learning activities for parents to help their children at home. Included are literacy activities to promote academic achievement and activities to help students become independent learners. |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Develop agenda, handouts, and power point presentation that address Title I requirements | Assistant Principal, Parent Involvement Team | September 2015 | Copies of Agenda, handouts, sign in sheets |
| 2 | Based on the 14/15 plan and surveys, revisions and updates were complied on barriers | SAC | September 15, 2015 | Outcome of the surveys and revision of the plan |
| 3 | Develop and disseminate invitations | Title 1 Liaison, Teachers | September 1, 2015 and September 8, 2015 | Flyer with dates of dissemination Posting on school website |
| 4 | Develop Sign-in Sheets | Title 1 Liaison | September 17, 2015 and Septembe r24, 2015 | Sign In sheets for meetings and individual classrooms |
| 5 | Maintain Documentation | Principal and Title 1 Liaison | September 2015- June 2016 | Title 1 Documentation Box housed in Principal’s Office and electronic documentation box |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:** The Leadership Team, the Title I contact, SAC and PTA board have collaborated to make arrangements that will provide alternative meeting schedules for planned activities. Flexible scheduled meetings are and will continue to be held at various days and times such as afternoons, evenings, and mornings.     - August 21, 2015 Open House/Classroom Visits 4:30-6:30 pm   - September 14, 2015 Grandparents Breakfast 7:30 am   - September 17, 2015 Title I Annual Meeting 6:00pm  - September 24, 2015 Title I Annual Meeting 4:00  Classroom Visits  Conferences 5:00-6:30pm  - October 29, 2015 Family Night- Science Olympics 6:00   - November 10, 2015 Conference Night 4:30-6:30 pm  - November16, 2015 Storybook Character Parade (daytime) Reading   - November 19, 2015 Great American Teach-In (All Day Event)  December 1, 2015 ELA Writing Parent Information Sessions   - December 8, 2015 Gift of Reading Night 6 pm  - January 12, 2016 Family Night - Math Expo 6pm  - February 4, 2016 Conference Night 4:00-6:30  - February 25, 2016 Social Studies African American History Museum  Daytime event   - March 2, 2016 Dr. Suess Read Across America (Daytime Event)\_ March 24, 2016 Conference Night 4:30-6:30 pm   \_ April 27, 2016 Classroom Parent Celebrations (Daytime Event)  - May 19, 2016 Family Engagement Celebration 6:30 p.m.    Parent Resource Room is open during school office hours, during Family events and by appointment.  SAC Meeting Monthly: Dates and Times vary to accommodate parent schedules. |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Title 1 and NCLB requirements/Annual Title 1 Meeting/ Annual Title1 meeting | Principal, Title 1 Liaison | Information given to support academic achievement and family engagement | September 17, 2015 and September 24, 2015 | Survey |
| 2 | Conference Nights | Classroom Teachers | Provide information to parents on their child’s current level and develop a plan to reach their goals. | September 24, 2015, November 10, 2015, February 4, 2016, March 24, 2016 | Sign In Comments |
| 3 | Science Olympic Night | Math Resource , Principal, Literacy Leadership Team | Provide information to parents on expectations and how they can help their children in math. | October 29, 2015 | Sign In Comments |
| 4 | Data Sharing workshop will be conducted to assist parents in understanding their student’s academic achievement data | 3rd, 4th and 5th Grade students | Increase parent/guardian’s awareness of assessment tools used to monitor their student’s academic progress. | November 12-13, 2015 | Sign In Comments |
| 5 | Gift of Reading Night | Reading Coach | Increase parent/guardian involvement | December 8, 2015 | Sign In Comments |
| 6 | ELA Writing Parent Night | Reading Coach, Reading Team | Provide information to parents on their child’s current level and develop a pIncrease parent/guardian’s awareness of assessment tools used to monitor their student’s academic progress.lan to reach their goals. | December 1, 2015 | Sign In Comments |
| 7 | Grandparents Breakfast | Principal | Increase parent involvement | September 14, 2015 | Sign In |
| 8 | Great American Teach In | Classroom Teachers, | Increase Parent Involvement | November 19, 2015 | Sign in |
| 9 | Read Across America | Reading Coach | Increase Parent Involvement | March 1, 2016 | Sign In |
| 10 | SOAR as Parents PBS Night | Principal, PBS team, Title 1 Liaison | Increase Parent Involvement | September 24, 2015 | Sign-In |
| 11 | Storybook Character Parade | Classroom Teachers | Increase Parent Involvement | October 16, 2015 | Sign-In |
| 12 | Math FamilyNight | Math Resource Classroom teachers, Principal | Provide information to parents on their child’s current level and develop a pIncrease parent/guardian’s awareness of assessment tools used to monitor their student’s academic progress.lan to reach their goals. | January 12, 2016 | Sign-In |
| 13 | Data Sharing workshop will be conducted to assist parents in understanding their student’s academic achievement data | 3rd, 4th and 5th Grade students | Provide information to parents on their child’s current level and develop a pIncrease parent/guardian’s awareness of assessment tools used to monitor their student’s academic progress.lan to reach their goals. | January 28-29, 2016 | Sign-In |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | PLC’s will be conducted to improve the ability of staff to work effectively with parents | PLC Facilitatiors, grade level teams, resource teachers and administration | Improve the ability of staff to work effectively with parents to increase academic achievement. | September-May | PLC meeting notes/agendas |
| 2 | Research articles, readings, activities and discussions on how to increase parental involvement in the school setting | Grade level PLCs | Improve the ability of staff to work effectively with parents to increase academic achievement | September - May | Participant feedback |
| 3 | EDSBY Training and Website Training will be conducted to update websites and classroom newsletters to provide better access for parents to individual teachers. | Teacher Champion, APEI | Increase communication between staff and parents; provide updates on school activities in support of student learning | August-October | Teacher websites |
| 4 | Conduct readings, activities and discussions on how to increase parental involvement in the school setting | Grade level teams, resource teachers and administrators | Improve the ability of staff to work effectively with parents to increase academic achievement | September - May | Participant feedback |

**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:** Our school has a resource center where parents can go to get items that they can use at home to assist them with Literacy. The parent involvement liaison will be available to assist parents when they visit the center. The resource center has various items that will assist parents with homework and other activities that can be done at home. |

**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:** Meet the Teacher Night/ Open House was held the Friday before the 2015-2016 school year began. Parents visited classrooms where the teacher gave parents information regarding the school wide program. The Tuesday Folders that were sent home the first day of school included the school and district parent handbook which included detailed information regarding our Title I School.  The Title I Annual Meeting was held on September 18. Title I brochures and powerpoint handouts were provided to the parents. During classroom visits the teachers provided parents with curriculum updates, classroom procedures, assessment information, and how to support their child at home. Individual conferences were also held by appointment. During the year we will send home the Tuesday Folders which will include letters, flyers, and invitations to our parents to encourage them to attend all informational meetings. The folders will also provide a consistent location for parents to find student work and important dates. Teachers will utilize conference nights to inform parents about special services such as tutoring (ELP). The office will also keep updated information in our Parent Involvement Area which will include a calendar of upcoming events. All written information will be sent home in both English and Spanish no later than 5 days prior to a meeting or activity. The Parent Liaison and the School Leadership Representative will form a committee of parents and teachers to work together to create activities and information to share with parents. Parent surveys will be issued at the end of many activities and meetings to allow parents to give feedback on how well we are working to make our school a Family Friendly School. A more accessible informational center will be organized in our office to welcome parents and to offer information about our school and services in the surrounding community. Parents will be informed through informational meetings about all assessments that our students will take. Bilingual speakers will be available to assist parents who speak little or no English. Parent Link will be used to remind parents about upcoming meetings and activities. The school marquee will continuously display information about important dates, information, and announcements. We will also use social media to inform parents of upcoming events. |

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:** Our school will provide full opportunities for participation using multiple facets of communication. All flyers, My Spot, Edsby, parent links (automated telephone messages) are sent in the native language of our secondary minority. ELL translators are available during conferences and parent and family nights. District forms and publications are provided in English and Spanish to parents as needed. We will utilize radio frequency translators for parent nights. Monthly newsletters will be sent out with information from each grade level, content area, and much more. Newsletter includes a statement in the student native language stating parents can come to school for full translation of information. Individual meetings are scheduled for student with disabilities to address student needs through their Individual Educational Plan. We have an ELL resource teacher that will plan and hold an initial ELL meeting for parents that have students with limited English proficiency. In addition, if a parent needs assistance it is provided upon request. Parent Link will be used for each parent involvement event and to share any other important/time sensitive information that needs to be delivered. Also, fliers will be sent home with students in the Tuesday Folder one week prior to an event. |

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

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| **count** | **Activity** | **Description of Implementation Strategy** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** |
| 1 | Training parents to enhance the involvement of other parents [Section 1118(e)(9)]; | Various trainings will be held on campus to allow parents to interact with other parents and teachers both during and after school hours. | Principal and Parent Involvement Committee | As parental involvement increases, student achievement will increase. | September - May |
| 2 | Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)]. | Relationships will be established with community business, and faith based organizations to support school and parent involvement activitites | SAC, Principal, Title I Liaison | Increased resources, donations, and volunteers hours which leads to improvement of student achievement | On-going |

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

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| [Uploaded Document](file:///C:\Users\woodaev\Downloads\fileUploads\291471_2015-2016_uploadEvidenceParentInput.doc) |

**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload an electronic version of the Parent-School Compact.

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| [Uploaded Document](file:///C:\Users\woodaev\Downloads\fileUploads\291471_2015-2016_uploadCompact.doc) |

**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload evidence of parent input in the development of the compact.

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| [Uploaded Document](file:///C:\Users\woodaev\Downloads\fileUploads\291471_2015-2016_uploadCompactEvidence.doc) |

## Evaluation of the previous year's Parental Involvement Plan

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Title 1 Meeting and NCLB requirements/information regarding school data, curriculum, assessments, cl | 1 | 15 | Improve Student Achievement Scores |
| 2 | Meet the Teacher | 1 | 300 | Capacity building to create a supportive environment and Improve Achievement Scores |
| 3 | Open House- Title 1 and NCLB requirements/information regarding school data, curriculum, assessment | 1 | 325 | Improve Student Achievement Scores |
| 4 | Title 1 and NCLB requirements/ Student Progress- Conference Nights | 4 | 425 | Capacity building to create a supportive environment and Improve Achievement Scores |
| 5 | Folsom Grandparents Breakfast | 1 | 70 | Capacity building to create a supportive environment. |
| 6 | Data for Doughnuts- 5th Grade Parents | 1 | 55 | Capacity building to create a supportive environment and Improve Achievement Scores |
| 7 | Folsom Family Night- Spooky Science and Edible Math Night | 1 | 75 | Capacity building to create a supportive environment and Improve Achievement Scores |
| 8 | PLC-ELL Department | 1 | 10 | Creating Family Friendly School Capacity Building to create a supportive environment |
| 9 | PLC- ELL Department | 1 | 5 | Creating Family Friendly School Capacity Building to create a supportive environment |
| 10 | Folsom Family Night – Unpacking Common Core State Standards | 1 | 30 | Capacity building to create a supportive environment and Improve Achievement Scores |
| 11 | Folsom Veteran’s Day Celebration | 1 | 10 | Capacity building to create a supportive environment and Improve Achievement Scores |
| 12 | Folsom Family Night- Writing and STEM Fair Presentations | 1 | 30 | Capacity building to create a supportive environment and Improve Achievement Scores |
| 13 | Folsom Gift of Reading Night | 1 | 100 | Capacity building to create a supportive environment and Improve Achievement Scores |
| 14 | Folsom Family Night- Reading- Test Taking Strategies | 1 | 15 | Capacity building to create a supportive environment and Improve Achievement Scores |
| 15 | Folsom Family Reading- Read Across America Day | 1 | 15 | Capacity building to create a supportive environment and Improve Achievement Scores |

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Creating Family Friendly Schools | 1 | 55 | Capacity Building to create a supportive environment |

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

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| **count** | **Content/Purpose** | **Description of the Activity** |