

## FRANKLIN MIDDLE MAGNET SCHOOL Title I, Part A Parental Involvement Plan

I, John Haley , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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Signature of Principal or Designee

Date Signed

### Mission Statement

Parental Involvement Mission Statement (Optional)

**Response:** The Boys Preparatory Academy supports parent-school-community partnerships in providing all students with the knowledge and skills necessary to thrive in a global society.

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### Review Rubric:

Mission statements are written concisely, free of jargon, and parent-friendly and inspire stakeholders to be involved and supportive of the program. Strong mission statements include:

- Explanation of the purpose of the parental involvement program;

- Description of what will be done; and
- Description of the beliefs or value of the LEA.

**Review Status:**

**Review Comments:**

## Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** The Election of our SAC team occurs in September, each member will be elected by the stake holder group he/she represents. The SAC team is made up of fifty percent of parents. During a thorough review of a SIP draft, our SAC team will make activity recommendations that will then be added prior to final approval. Parent suggestions will be documented in the SAC minutes. We will maintain a Parent Suggestion Box in the front office which will be monitored regularly to obtain additional recommendations. The curriculum Leadership Teams will develop parent workshops to assist parents in helping their students with reading, writing, math, and science. The SAC teams will make suggestions to aim significant portions of PI Funds toward providing support materials for selected activities. During upcoming meetings the SAC team will specifically examine the results of the school Climate perception Survey for parents. This committee will also make suggestions on how to provide opportunities for economically disadvantaged students to attend conference nights during the 3rd and 4th nine week grading period. Documentation will be stored in the task box.

### Review Rubric:

Strong responses include:

- Identification of the group responsible for the development, implementation and evaluation of the plans;
- Description of the procedures for selecting members of the group;
- Explanation of how the input from parents will be documented; and
- Description of the process and involvement of parents in the development of required plans; and
- Information on how the school will provide other reasonable support for parental involvement activities under section 1118 as parents may request [Section 1118(e)(14)].

**Review Status:**

**Review Comments:**

## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	English	The ELL Staff coordinates 2 annual PACT meetings to inform ELL parents about

	Language Learners (ELL)	programs and services available through the school, district and community. Information includes how to receive translation services as well as how to schedule conferences with teachers and staff. The ELL staff will help with Parent Involvement Committee.
2	Parent Resources	Parents can check out books from the media center that will assist them in supporting their children in the areas of learning and behavior. Parents can also find handouts, brochures, and other information from the Parent Resource center located by the main office.
3	Parenting Partners Leadership Training	PIC Team plans and implements site based parent partner leadership training for parents interested in honing their skills and teaching others. PIC will attend multiple training sessions that will culminate in a graduation ceremony. Classes will be offered on Saturday during Saturday school for the convenience of working families and those whose students will be in school that day.

#### Review Rubric:

Strong responses include:

- Identification of the specific federal programs; and
- Description of how the programs will be coordinated.

#### Review Status:

#### Review Comments:

### Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Presentation of Title 1 information during a PTSA meeting.	SAC, leadership team	September	Provide a survey and a sign-in sheet
2	Develop PowerPoint presentation on address Title 1 services	Administration, Leadership Team	September	Copies of PowerPoint, Agenda, sign in sheets
3	Develop and disseminate invitations to parents	SAC, title 1 liaison, principal	September	Flyers in the school newsletter with the date of the meeting and Parent link to families
4	Develop sign in sheets	SAC chair	September	Sign in Sheets for meeting
5	Distribute Title 1 brochure and District Parent Involvement Policy brochure to all families in atten	SAC chair	September	Copies of the comment portion of the District PIP that are returned to school and to District office.

#### Review Rubric:

Strong responses include:

- Identification of specific activities or tasks;
- Identification of the person(s) responsible for completing the task;
- Reasonable and realistic timelines; and
- Description of the evidence the school will use to demonstrate the effectiveness and/or completion of the activity/task.

**Review Status:****Review Comments:**

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**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** During the first SAC meeting the committee will take a vote on the best times to meet, morning or evening hours. Most of the meetings will be held in the afternoon and/or in the evening. Some meeting will be offered in the morning at the beginning of Saturday Academy School. While other meetings will follow the afterschool enrichment academies that take place weekly Tuesday through Friday from 3:15-4:30. During the meeting their will be an area for small children to stay. In addition, Parent Resource Center, Guidance Department, and Media Center are open every school day from 7:30-3:30 from parents to pick up or check out materials. The Magnet Lead teacher and Success Coach is available to meet with the parents until 6:00 pm during Family Nights and Conference Nights. The Computer labs will be open to parents and students during Family Nights. Our teachers can hold meetings throughout the school day based on parental needs. Our social worker is also here on Fridays.

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**Review Rubric:**

Strong responses include:

- Description of the process the school will use to ensure that workshops/meetings are offered at a flexible times; and
- Specific examples of the flexible schedule offered to parents.

**Review Status:****Review Comments:**

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**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent Saturday Academies	Staff members	Increase parent involvement, increase student achievement	1 Saturdays a month all year long	Sign in Sheets, Surveys

2	Parents and students are invited to come to the school and learn/practice math skills	All staff	increase in math standardized test scores	December	Sign in Sheets, Surveys
3	Open House for potential new families for our magnet school	All administration and staff members	Student led tours showcase all student successes for the current year.	December	Sign in sheets, surveys
4	Parents and students are invited to come to the school and learn/practice reading skills	Reading Coach	Increase in standardized test scores	December	Sign in Sheets, Surveys
5	Parents and students are invited to the school to learn about AVID, see what the students have done all year long, and receive awards	AVID Coordinator	Increase parent knowledge of curriculum	October, February, May	Sign in Sheets, Surveys
6	Conference Nights - Parents and students invited to the school to learn about their academic progress through the year.	All Staff	Increase parent knowledge of curriculum	October and February	Sign in Sheets, Surveys

### Review Rubric:

Strong responses include:

- Description of the content and type of activity including the following:
  - o The state's academic content standards and state student academic achievement standards, State and local assessments including alternative assessments, Parental involvement requirements of Section 1118, and How to monitor their child's progress and work with educators to improve the achievement of their child;
- Identification of the person(s) responsible;
- Correlation to student academic achievement;
- Reasonable and realistic timelines; and
- Description of the evidence the LEA will use to demonstrate the effectiveness and/or completion of the activity/task

### Review Status:

### Review Comments:

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Importance of communication with parents	Entire teaching staff	Increase communication with by parents by providing weekly grade reports on edline and in student planners.	bi-weekly in the planners and on edsby	Survey, Sign in sheet, parent contact logs
2	Book studies	Lead Teacher	Increase positive and	1 per	PDS Inservice

			effective strategies for customer service with students and parents while focusing on student achievement	semester	Points
3	PLC	Resource coaches and team leaders	Work on improving test taking strategies for upcoming standardized test	Twice a month	contact logs to document on-going communication with parents
4	Single Gender Symposium	District Trainers	Inform the faculty on the importance of family involvement through school related activities	July	PDS inservice points

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#### Review Rubric:

- Content and type of activity including the following: Valuefollowing:
  - Valuing of parental involvement,
  - Communicating and working with parents,
  - Implementation and coordination of parental involvement program,
  - Building ties between home and school,; and
  - Cultural sensitivity;
- Identification of person(s) responsible;
- Correlation to student academic achievement;
- Reasonable and realistic timelines; and
- Description of the evidence the LEA will use to demonstrate the effectiveness and/or completion of the activity/task.

#### Review Status:

#### Review Comments:

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### Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** Our school has a resource center where parents are able to go to obtain information about the surrounding community events, Districts policies, and School choice information. The Lead Teacher and Success Coach will update the room once a month. A marketing rack will also be available with current literature, resources and guides from the school and community at large. This room also has parent resource materials for check out. Also District approved flyers are sent home informing parents of community events and opportunities for their families. This office will also have a sign in binder for keeping track of who has visited the resource room. Also, themed related Saturday School will be conducted once a month in-order for parents and students to participate in school friendly academic activities together. These activities will focus around the subjects of Reading and Math. The families will sign in for each of the Saturday school events.

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#### Review Rubric:

Strong responses include:

- Identification of the type of activity;
- Specific steps necessary to implement this activity;

- Person(s) responsible;
- Timeline; and
- Description of the evidence the school will use to demonstrate the effectiveness and/or completion of the activity/task.

**Review Status:**

**Review Comments:**

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**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** School will send out letters, flyers, and invitations to parents to encourage them to attend all informational meetings. Our PTSA Executive Board will be working to develop a website that will submit information about upcoming activities as well as informational meetings that may interest parents. Teachers will utilize conference nights to inform parents about special services such as tutoring. The office will keep updated information in our Parent Involvement Area which will include a calendar of upcoming events. All written information will be sent home in both English and Spanish no later than 7-10 days prior to a meeting or activity. The Parent liaison and the School Leadership Representative will form a committee of parents and teachers to work together to create activities and information to share with parents.

Parent surveys will be issued at the end of many activities and meetings to allow parents to give feedback on how well we are working to make our school a Family Friendly School. A more accessible informational center will be organized in our office to welcome parents and to offer information about our school and services in the surrounding community. Parents will be informed through informational meetings about all assessments that our students will take. Bilingual speakers will be available to assist parents who speak little or no English. Parent link will continuously display information about important dates, information, and announcements.

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**Review Rubric:**

Strong responses include:

- Process for providing information to parents;
- Dissemination methods;
- Reasonable and realistic timelines for specific parent notifications; and

- Description of how the school will monitor that the information was provided.

**Review Status:****Review Comments:**

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**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** School will send out letters, flyers, and invitations to parents to encourage them to attend all informational meetings. Our campus is accessible to families with disabilities due to the elevator access and all parent resources and offices are located on the first floor. Our PTSA Executive Board will be working to develop a website that will submit information about upcoming activities as well as informational meetings that may interest parents. Teachers will utilize conference nights to inform parents about special services such as tutoring. The office will keep updated information in our Parent Involvement Area which will include a calendar of upcoming events. All written information will be sent home in both English and Spanish no later than 7-10 days prior to a meeting or activity. The Parent liaison and the School Leadership Representative will form a committee of parents and teachers to work together to create activities and information to share with parents.

Parent surveys will be issued at the end of many activities and meetings to allow parents to give feedback on how well we are working to make our school a Family Friendly School. A more accessible informational center will be organized in our office to welcome parents and to offer information about our school and services in the surrounding community. Parents will be informed through informational meetings about all assessments that our students will take. Bilingual speakers will be available to assist parents who speak little or no English. Parent link will continuously display information about important dates, information, and announcements.

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**Review Rubric:**

Strong responses include:

- Process the school will use for translating information into a parent's native language;
- Description of how the school will ensure that parents with disabilities will have access to parental involvement activities and/or services;
- Description of how the school will ensure that information is available to parents considering the fluctuating student populations;
- Specific languages in which information will be provided; and
- Process the school will use to monitor that schools provide information to parents in a language they can understand, if feasible.

**Review Status:**

**Review Comments:**

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## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:  
X Not Applicable

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### Review Rubric:

Strong responses include:

- Identification of the activity which may include the following:
- Involving parents in the development of staff training, providing literacy training, paying reasonable and necessary expenses to conduct parental involvement activities, training parents to help other parents, adopting and implementing model parental involvement programs, organizing a local education agency parent advisory council, and/or developing roles for community organizations and/or business in parental involvement activities;
- Description of the implementation strategy;
- Identification of person(s) responsible;
- Correlation to student academic achievement; and
- Reasonable and realistic timelines.

**Review Status:**

**Review Comments:**

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## Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

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### Review Rubric:

**Review Status:**

**Review Comments:**

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## Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

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**Review Rubric:**

School-Parent Compact must include the following components:

- Description of the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables children to meet the State's student academic achievement standards;
- Identification of ways parents will be responsible for supporting their children's learning (for example, monitoring attendance, homework completion, or television watching; volunteering in their child's classroom; and participating as appropriate in decisions relating to the education of their children and positive use of extracurricular time); and
- Highlight the importance of communication between teachers and parents on an ongoing basis through, at a minimum: parent-teacher conferences in elementary schools, at least annually, during which the compact will be discussed as it relates to the individual child's achievement; Frequent reports to parents on their child's progress; and Reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities; and
- Evidence that parents were involved in the development/revisions to the compact [Section 1118(d), ESEA].

**Review Status:**

**Review Comments:**

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## **Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

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**Review Rubric:**

**Review Status:**

**Review Comments:**

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## **Evaluation of the previous year's Parental Involvement Plan**

### **Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

<b>count</b>	<b>Content and Type of Activity</b>	<b>Number of Activities</b>	<b>Number of Participants</b>	<b>Anticipated Impact on Student Achievement</b>
1	Saturday School Academy	8	185	Students receive academic support; Increase parent involvement and parental input with programs for parents too; provided information to parents on how they can support student learning
2	Prep Camp for New Students And Families	1	160	Increase the comfort level of incoming 6th graders and 7th/8th graders new to BPA
3	Open Houses - Best Practices and Procedures for working with children	2	250	Recruiting and informing parents of our Magnet Program at BPA
4	AVID/NJHS Night	1	21	Parents and students are invited to the school to learn about AVID and NJHS and to receive awards. Increase parental involvement, celebrate academic success
5	Conference Nights	3	900	Parents and students are invited to the school to learn about academic progress. Parents received information so they can support and become more engaged in their son's academic success. Increase parental involvement and student achievement
6	AVID Family Event (ADAD)	1	350	Showcased student work in order to inform families on how how school is creating a college bound culture. Increase parental involvement and student achievement
7	AVID College and Career Day	1	225	Showcased student work in order to inform families on how how school is creating a college bound culture. Increase parental involvement and student achievement

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#### **Review Rubric:**

Strong responses include the content and type of activity, number of activities, number of participants, and the correlation to student achievement.

#### **Review Status:**

#### **Review Comments:**

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### **Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Faculty Meetings	6	40	Increase communication and understanding of expectations
2	Edsby Training	2	54	Increase methods of communication with students and parents.

**Review Rubric:**

Strong responses include the content and type of activity, number of activities, number of participants, and the correlation to student achievement.

**Review Status:**

**Review Comments:**

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Transportation for our families that rely on magnet busing during the school week. (economically disadvantaged and disabled )	School will have events on different nights of the week, Send out information through parentlinks, more newsletters, and extend information on our current car pool program.
2	Timely communication about each of the programs. (all subgroups)	School will send out all information in newsletters, parent links, and flyers on all activities.
3	Language Barrier - Letters going home in Spanish for school activities. (limited English proficiency)	Translate all materials going home into Spanish form.

**Review Rubric:**

Strong responses include:

- Identification of barrier which hindered participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background); and
- Description of how the LEA will use the information gathered from the evaluation to design strategies for more effective parental involvement policies described in Section 1118.

**Review Status:**

**Review Comments:**

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous school

year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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**Review Rubric:**

Activities described in this section should be correlated to student achievement and include sufficient detail that another LEA or school could use the information to develop a similar program.

**Review Status:**

**Review Comments:**

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