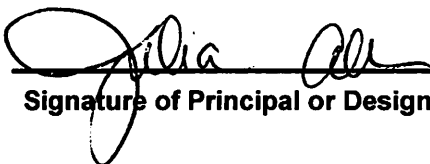


LAUREL ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Mrs. Julia Allen, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].


Signature of Principal or Designee


Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: District and school-based Title I Parent Involvement Programs in Polk County will strive to build RELATIONSHIPS to create real family engagement for every child, every family, every teacher, every day. Laurel Elementary believes that with the participation of every family and every teacher working everyday that every child can and will learn.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Laurel Elementary will involve parents in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how to spend 1% of Title One funds for parental involvement.

Parents will have the opportunities to participate in the planning, review, and improvement of Title I programs by attending monthly SAC meetings, Laurel Elementary parent meetings, and Technical Assistance meetings with parents through the Title I office. Parents will also be afforded the opportunity to make valuable comments on the monthly newsletters, comment cards, as well as school based surveys available in the front office.

The administration and Title I contact provide reminders, agendas and evaluations for meetings to encourage parental participation and input.

Title I is also a separate section on the school website. A copy of the Title I plan, including the Parental Involvement Plan is available on the website.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Academic Nights	Subject-based activity nights (Science, Math, and Writing) teaching, modeling and practicing activities for parents and students to do together at home. Materials provided for home use.
2	Head Start	Federally funded program for Pre-Kindergarten
3	Title I, Title II, and Title III	Used to provide training to teachers and parents as well as support student education.
4	IDEA-Individuals with Disabilities Education Act	Federal program that provides teachers with resources for students with disabilities.
5	School Readiness/Voluntary Pre-Kindergarten	First half of year is school readiness and the second half is Pre-Kindergarten

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of
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				Effectiveness
1	Annual Parent Mtgs.- Choices of a.m. or p.m. meetings offered to share Title One Information.	Title 1 Facilitator	Sept. 17, 2015 @ 5:00PM and Sept. 30, 2015 @ 8:00AM	Written Parent Evaluations
2	Annual Parent Meeting date will be posted on the marquee	Principal/Custodian	Posted week before meetings	# of participants
3	Reminder Flyers and Stickers will be sent home to encourage parent participation	Title I Contact and Asst. Principal	Week of meetings	# of participants
4	Agenda and presentation materials prepared	Asst. Principal	Week before meetings	Feedback on evaluations
5	Prepare and print sign-in sheets	Principal	Day of meeting	# of signatures
6	Set up technology for video/ppt. presentation	Title I Facilitator	Day of meeting	Feedback on evaluations
7	Post Title I powerpoint on website for parents that did not attend	Network Manager	After all meeting dates	# Visitors to website
8	Flyer to go home to parents who were unable to attend detailing things discussed	Title 1 Facilitator	Oct. 1, 2015	Returned sign form

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: During the first semester of school, teachers are encouraged to schedule one face to face conference to discuss schoolwide and student progress. To allow flexibility and ensure all parents are accommodated, conferences may be scheduled before or after school or during teacher planning time as needed throughout the year. Telephone/skype conferences also provide flexible options. Translation services provided for all parent meetings.

Parents are encouraged and are afforded the opportunity to share their ideas, concerns, and/or questions by completing an event evaluation. Administration and Title I contact will use input to drive parent involvement opportunities.

A variety of day and evening parent involvement opportunities will be provided throughout the school year.

-Daytime and/or evening programs will be held to promote science, writing, literacy and/or math.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section

1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Annual Meeting Meet and Open House	Principal, AP, and all instructional staff	Improve communication between school and home	Sept. 17, 2015 and Oct. 6, 2015	Parent Feedback Form
2	K-4 Grade Level Curriculum Nights	Principal, AP, and all instructional staff	To share information regarding assessments, support at home, academice progress, state standards and requirements, and Common Core Curriculum	Oct. 15, 2015 @ 6:00	Parent Feedback Form
3	Family Science Night	Principal, AP, and all instructional staff	Improve Science Knowledge by providing parents with strategies and materials to use at home.	Apr. 14, 2015 @ 6:00	Parent Feedback Form
4	Family Math Night	Principal, AP and all instructional staff	Improve Math Knowledge by providing parents with strategies and materials to use at home.	Jan. 14, 2015 @ 6:00	Parent Feedback Form
5	3rd/4th Grades Reading Night (Mystery in 3D)	Principal, AP, 3rd/4th grade teachers, additional teacher/para volunteers	To share reading strategies that parents can use with their child at home	Nov. 19, 2015 @ 6:00	Parent Feedback Form
6	K-2nd Grades Reading Night (Readers of the Caribbean)	Principal, AP, K-2nd grade teachers, additional teacher/para volunteers	To share reading strategies that parents can use with their child at home	Mar. 10, 2015 @ 6:00	Parent Feedback Form
7	Technology Night	Network Manager	To share resources available in reading, math, and science to improve student achievement	Feb. 18, 2015 @ 6:00	Parent Feedback Form
8	Newsletters and Title 1 Bulletin Board	Title 1 Family Involvement Para	To inform families of school, PIRC, PLUG, District and school websites.	Updated regularly and Newsletters will be monthly	Responses in Suggestions section on newsletters.
9	DADs Take Your Child to School	T1 Facilitator and Para	To have increased male volunteers, to share strategies for better communication with students to increase student achievement and decreased behavior issues	Sept. 30, 2015	Parent Feedback Form

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	ELA PLC's	District and School Literacy Coaches	To increase %-age of students in ELA at or above grade level	School Year	Lesson Plans and Teacher Observation
2	Math PLC's	District and School Math Coaches	To increase %-age of students in Math at or above grade level in Mathematics	School Year	Lesson Plans and Teacher Observation
3	Data Day	Principal and coaches	To increase %-age of students at or above grade level in ELA and Mathematics	Sept. 28, 2015	Lesson Plans and Teacher Observation
4	District Directed Staff Development	Principal and Coaches	To increase %-age of students in ELA and Math at or above grade level	School Year	Lesson Plans and Teacher Observations
5	Parents Helping Parents	Parent Involvement Para	To build lifelong relationships between parents and school	Nov. 2015	Parent Feedback Form
6	Successful Parent Conferences	Title I Facilitator	Increase parental support	Oct. 2015	Parent Feedback Form

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response:

*Parent Portal: Web-based access to individual students records (grades,lunch account, etc.)Password access given upon request.

*Monthly Parent Newsletters-included are upcoming activities and dates; Positive Behavior System (PBS)ideas to use at home; principal's message; and positive happenings around campus

*Websites-School website with connection to Parent Institute Web

*Northeast Area Parent Resource Center: Located in Winter Haven. The Parent Center offers:

- Workshops and classes to parents as part of Parent Learning University for Growing (PLUG).
- A variety of information and resources for parents from local businesses and community organizations within Polk County.
- Materials for grades PreK-12th for parents to check out in the content area of reading, writing, math, and science.
- A professional library of parent resource books.
- Two computers for parent use.
- All materials will be available in English and most in Spanish. Haitian Creole will be

offered if available.

·All materials will be linked to our curriculum in Polk County and based on the Florida Standards.

*Book Fair Family Nights: The book fair is kept open late for families to come make book purchases together.

*Monthly Family Movie Nights: A family-friendly movie is shown once a month on a Friday night for families to come spend time together. Teachers can use this time as informal relationship building time.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Annual Meeting- to inform parents about the school's Title I program, the nature of the Title I program, Adequate Yearly Progress, school choice, supplemental education services, and the rights of parents.

School Parent Compact- Agreement between the students, parents, and administration/teachers that is to be discussed at each parent conference.

School Parent Involvement Plan- a plan of action to increase parental involvement during the school year.

Grade Level Specific Curriculum Nights-Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress.

Parent/Teacher Conferences to include:

District-wide assessments- type used and scores reviewed to show student achievement.

Progress monitoring assessments (content areas of Reading, Math, Science and Writing)-type used and scores reviewed to show student achievement.

Statewide Assessments

Opportunities for parent meetings to formulate suggestions and make decisions relating to their child's education

Parents who are interested in participating on the Parent Leadership Team and /or School Advisory Council (SAC) for Laurel Elementary are encouraged to contact Mrs. Julia Allen, Principal at (863) 427-1375

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Laurel Elementary will provide full opportunities for participation in parent involvement activities for all parents; including parents of children who have limited English proficiency, who are migratory, and/or have physical disabilities.

Laurel Elementary has many staff members in our office, grade levels, and Special areas available for translating for our parents who speak languages other than English.

Laurel Elementary is designed for full wheelchair accessibility.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Providing necessary literacy training for parents from Title I, Part A	Family Reading Nights	Title I Facilitator	improve student achievement	Nov. 2015 and Mar.

	funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and				2016
2	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	Parents Helping Parents	Family Involvement Para	increase parent involvement	Nov. 2015
3	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Home visits, flexible conferencing time	Title I facilitator	improve student achievement	ongoing 2015 - 16 schoolyear

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Annual Meeting	7	398	Improve Communication between school and home evaluations were positive with parent especially grateful for different times to meet.
2	Parent Curriculum Nights	4	382	increase student achievement
3	Family Math Night	1	48	increase student achievement in math

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Cloze Reading	1	38	Increase %-age of students reading at or above grade level
2	Math Standards Alignment	2	38	Increase Math %-age of students at or above grade level
3	Math Standards Structure	2	38	Increase Math %-age of students at or above grade level
4	District Writing Training	1	38	Increase %-age of students reading at or above grade level
5	District Reading Trainings	2	38	Increase %-age of students reading at or above grade level
6	District Math Trainings	3	38	Increase Math %-age of students at or above grade level

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Time-working parents-all subgroups	We provide flexible scheduling. Information is provided through multiple forms (newsletters, marquee, Connect Ed, personal phone calls, stickers in

		agendas both prior to and day of activities)
2	Staff Participation	Calendar of events given during preplanning and encouragement of participation while expectation of afterschool activities can't be expected

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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