

WILKINSON ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Ruth Thomas , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Wilkinson Elementary believes that all children are entitled to a safe and stimulating environment which will enable them to grow emotionally, intellectually, and physically. We will tailor the education of every student so that each child will excel.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: SAC will address such topics throughout the school year. All stakeholders are encouraged to attend and provide input. Parent Involvement Center is located in the Media Center. Parents will be reintroduced to the Parent Involvement Center during the first Parent Engagement night. Parents are encouraged to be involved at Wilkinson.

Our Parent Engagement group meets monthly to plan, review and improve programs for our school. A meeting will be held in May to solicit feedback in regards to the actions taken at Wilkinson to increase parent involvement. An agenda and sign in sheets will be available at all meetings. Feedback from this meeting will be used to develop next year's plan.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Meet the Teacher	Held the Thursday before school starts to give parents an opportunity to meet and talk with their child's new teacher
2	Science Night	Wilkinson holds two information sessions regarding Science Fair and other pertinent science information for the purpose of increasing student interest and knowledge, Wilkinson also provides families opportunities to learn the Scientific Process together so parents and students are in sync with the process.
3	FSA Testing Informational Night	Reading and math support staff will discuss the new assessments with parents.
4	Math Madness Night	Math support staff and teachers will combine family fun activities with learning
5	ESOL Night	Reading Strategies and Math Concepts. This session is used to equip ESOL Parents with necessary skills and strategies to assist their
6	Title I Curriculum Night	Parents will learn about the Title I program and meet with teachers to learn about the curriculum for the school year.
7	Parent-Teacher Conferences	Parents will learn how their child is performing in the classroom and ways to help their learning at home.
8	Parent Engagement Nights	Three times a year, parents will learn strategies to help their children at home and will receive data comparing their child's performance to the rest of the class.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Annual meeting to present parent information	Ruth Thomas	September 2015	Attendance, Annual Title One Survey, Agenda, Sign In Sheets, and Connect Ed Calls School Newsletter
2	Develop invitations	Admin Assistant	September 2015	Website, Flyer print out
3	Advertise	Admin Assistant	September 2015	Website, Phone messages, marquee
4	Develop Sign in Sheet	Admin Assistant	September 2015	Sign in sheet ready
5	Maintain documentation	Admin Assistant	September 2015	Title I electronic Audit Box

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: SAC meetings are held on the first Tuesday of each month at 5:15pm. PTO Meetings are held on one Tuesday of each month at 3:30pm. PTO parent meetings are held in conjunction with parent involvement activities. Meetings are offered in the evenings as well as after school to accommodate our parents. Home visits are frequently made by the principal and/or Social Worker. Parent conferences will be held three times a year and all others will be held on an individual basis.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Positive Behavior Solutions Pre K - 5	Teachers	Increase positive behavior in students	Ongoing	Sign In Sheets
2	Science Parent Night	Science Teachers	Increase Student interest in science	October 2015	Attendance /Student Feedback
3	ESOL Parent Information	ESOL Liaison	Provide Reading Strategies for ESOL parents	October 2015	Parent Survey
4	Science Fair	Science Teachers	Increase student interest in science	November 2015	Attendance and entries
5	Testing Infomation	Reading and Math support staff	increase scores on state assessments	February 2016	Attendance/Parent feedback
6	Math Madness Night	Math support staff	increase student interest in math concepts	March 2016	Attendance/Parent feedback
7	Reading/Writing Celebration	Reading support staff	Reading/Writing Concepts	May 2016	Attedance/Parent feedback
8	Meet the Teacher	Teachers	Increase parent invovlement	August 2015	Sign in Sheets
9	Family Engagement Nights	Teachers	Provide strategies for parents to increase student achievement	September 2015, December 2015, March 2016	Attendance/ Classroom performance

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Building Cooperation Between Home and School	Administration	Parental Support	Ongoing	Staff Response

2	Effective Parent Communication	Administration	Parental Support	Ongoing	Staff Response
3	Implementation and Coordination of Family Engagement Program	Administration	Parental Support	Ongoing	Staff Response
4	Importance of Family Engagement	Administration	Parental Support	Ongoing	Staff Response

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Activity:

Parent Resource Center, Meet your teacher, Parent Information Night, Parent Curriculum Nights, Family Engagement Nights, Parent-Teacher Conference, Reading/Writing Celebration.

Specific steps:

Volunteers approved via PALS

Volunteers communicate availability

Volunteers are assigned student and check in on the aligned days

Translated invitations are sent home

Connect education used to communicate with parents in native language

Translators are contracted to interpret information

Parent Committee meet to plan event

Committee recruit Parent Boosters to participate

Translated flyers and Connect Ed calls are made in the native language to encourage participation. Every student displays a personally written book. Teachers, Boosters and business partners work together to create the event.

Persons Responsible:

Teachers, ESOL Liaison, Guidance Counselor, Administration

Timeline:

Ongoing and throughout the year

Evaluation:

Parent Attendance

Parent Surveys

Sign In sheets

Teacher Feedback

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Timely information about the Title I programs [Section 1118(c)(4)(A)]; Annual meeting will occur in the Fall of 2015 to inform parents of the Title One Program at Wilkinson Elementary School. All current and new families receive a title one brochure explaining Title One; Information/links to Website, Parent Information and their "Right to Know", Parent Literacy nights, monthly newsletter. Title One information is translated into native languages of families. Translators are available at parent night activities.

·Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];

·If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)];

All teachers are required to contact parents during the first two weeks of school to introduce themselves to the families. All teachers are required to hold a Parent Night informing them of the class and grade level expectations by the third week of school. All teachers are required to hold mid-year parent/teacher/student conferences to discuss the child's academic achievements and goals. Staff arrange for interpreters, as needed. Conferences take place before and after school, during teacher planning time on campus. Phone conferences are mandated if meeting cannot be accomplished. Social worker makes a home visit if teachers were not successful in communicating with parents.

· Note: If the school wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will also submit the parents' comments on the plan that will be available to the local education agency [Section 1118(c)(5)].

The School Improvement Plan will be developed and approved at September SAC meeting. School Choice information will be provided during December's SAC meeting. Family Learning Nights will be provided to students and parents throughout the 2015-2016 school year. Furthermore, SAC will include parents in the decision making process involving educational issues at the school.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Information will be displayed on our website, communicated through he school newsletter, and Connect Ed. The school will communicate effectively with all parents by translating important school information to parents in English and Spanish. During important school functions translators will be available to assist parents.

- X - Providing necessary literacy training for parents from Title I, Part A funds, if the school LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)];
- X - Paying reasonable and necessary expenses associated with parental involvement activities, including transportation and child care cost, to enable parents to participate in school-related meetings and training sessions [Section 1118(e)(8)];
- X - Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 11189e)(10)];
- X - Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)];
- X - Establishing an LEA-wide parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs [Section 1118(e)(12)]; and
- X - Developing appropriate roles for community-based organizations and businesses,including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	Literacy Nights	Reading Support Staff	Increases literacy skills of parents and students	2015-2016 school year
2	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	SAC, PTO, Home Visits, Family Events	Administration and Staff	Increased parental involvement will enhance student achievement in all academic areas and attendance	2015-2016 school year

3	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	Family Engagement Nights	Administration, PALS and Staff	Increased parental involvement will enhance student achievement in all academic areas and attendance	2015-2016 school year
4	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	PALS Reading	PALS Coordinator	Increased reading tutorial time to be provided to targeted students	2015-2016 school year

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Meet the Teacher	30	330	Increased parental support

2	Title I Curriculum Night	30	250	improved communication between teachers and parents
3	Texcellence/Internet Safety Night	2	35	provided families with free computers and lessons on internet safety at home
4	Science Information Night	1	25	increased parental support in the science fair
5	Science Fair Night	1	30	increased parental support
6	Testing Information Night	2	40	improve test taking strategies
7	iReady Parent Information Night	2	20	increased family awareness of the use and importance of iReady
8	Math Madness Night	4	30	increased math skills through cooperative learning activities
9	Reading/Writing Celebration	30	300	Improve family literacy

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Parent/Teacher Conferences	1	45	Develop better communication with parents

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	parent work schedule	varied times for activities and events
2	economic disadvantage	The school worker, parent involvement coordinators, and guidance counselor will do regular home visits to assist parents who have various educational needs
3	limited English language speakers	staff members fluent in Spanish will translate information for parents at meetings and family nights
4	child care	children are welcome at all events

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
1	Increasing Parent Participation	When we do fun activities, our parents are far more likely to come. We have tied fun activities in with activities of a curricula focus.
2	Effective Communication	conduct parent/teacher conferences to maintain open communication in regards to student academic, social, and emotional needs.
3	Evaluation/Review	Review parental involvement plan and solicit input from all stakeholders.

4	Professional Development	Training for staff to enhance parent/teacher conferencing skills.
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