## CHENEY ELEMENTARY Title I, Part A Parental Involvement Plan

I, Tracey Gibson , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## Assurances

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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| **Signature of Principal or Designee** | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement (Optional)

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| **Response:** Cheney Elementary school believes that positive parent/family involvement is essential to student achievement and thus encourages parents to become involved in all school activities from PTA, SAC, PLC to attending report card conferences, meetings, as well as curriculum based and fun nights in order to help their children succeed. |

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:** Cheney Elementary involves parents in all meetings to discuss programs being implemented through out the school year focused on student success. The Student Advisory Council (SAC)is responsible for reviewing our School Improvement Plan and our Parental Involvement Plan. Such activities will be: Literacy Night, Math Night, Science Night and a Writing Night. During these meetings discussions will be held regarding the use of funds for these programs. SAC members are elected to serve on the SAC committee, parents are invited to meeting, given information and ballot is set up and sent out to parents and staff for approval. |

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | VPK | The Title I office and VPK office will work together to coordinate transition programs for students entering the regular public school program |
| 2 | Title I | Professional Development modules will be provided to schools to support the professional development needs of the staff related to parental involvement. |
| 3 | Title II | Staff Development will be provided on an ongoing basis to the teachers |
| 4 | Title III | ELL students will receive support with materials and staff training to meet the needs of ELL students. |
| 5 | Title X | Homeless students receive district support from McKinney Vento in terms of supplies, food, transportation |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Devise an agenda including all Title 1 components | Parental Involvement Contact | August 2015 | Agenda |
| 2 | Develop sign in sheets | Parental Involvement Contact | August 2015 | Copies of sign in sheets |
| 3 | Prepare handout of PIP plan | Parental Involvement Contact | August 2015 | Copy of Handouts |
| 4 | Advertise Annual Parent Meeting | Parental Involvement Contact | August 2015 | Marquee, Connect-Orange, Flyer |
| 5 | Conduct Annual Meeting | Parental Involvement Contact | September 17, 2015 | Sign in Sheets |
| 6 | Maintain Documentation | Parental Involvement Contact | Ongoing | Maintain Documentation |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:** During the year SAC, PTA and PLC meetings will be scheduled in the morning and evening to allow parents the opportunity to participate and stay informed in regards to school matters. Report card conferences will be scheduled before, during and after school to make sure all parents are able to attend, if parents are not able to attend the teacher will hold a telephone conference.  A variety of day and evening parental involvement opportunities will be provided throughout the school year:  Evening Activities: Family Literacy Nights, Science Night, Writing Night will be held to promote academic subject area knowledge. |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | STEM Night | Science Coach | increasing parent-student academic skills | November 17, 2015 | attendance by parents and the books, survey |
| 2 | Family Literacy Night | teachers and leadership team | increasing parent-student academic skills | January 28, 2016 | attendance, surveys |
| 3 | Parents Night Out | PTA | parental involvement increases student achievement | October 16, 2016 | attendance, surveys |
| 4 | Math and Science Night | Coaches | Parents will learn strategies to use at home to reinforce learning that takes place at school. | February 25, 2016 | attendance, surveys |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Parental Involvement training module 1 The Importance of Parental Involvement | Parental Involvement Contact | Helping teachers communicate with parents assures students engagement and increased achievement | August 2015-May 2016 | sign in sheets, exit slips |
| 2 | Parental Involvement training module 2 Building Ties Between Home and School | Parental Involvement Contact | Helping teachers communicate with parents assures students engagement and increased achievement | August 2015-May 2016 | sign in sheets, exit slips |
| 3 | Parental Involvement training module 3 Implementation and Coordination of Parental Involvement Programs | Parental Involvement Contact | Helping teachers communicate with parents assures students engagement and increased achievement | August 2015-May 2016 | sign in sheets, exit slips |
| 4 | Parental Involvement training module 4 Communicating and Working with Parents | Parental Involvement Contact | Helping teachers communicate with parents assures students engagement and increased achievement | August 2015-May 2016 | sign in sheets, exit slips |

**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:** Media Center will be open extended hours to promote parental participation in child's education.  Parent Conferences will be held every 9 weeks to discuss how to ensure student's academic success and what parents can do at home to help. |

**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:** Use of Connect Ed, phone communication to inform parents of meetings and activities being held to enhance parent involvement in student learning.   Monthly Newsletters discussing events planned for student achievement.  Labels/flyers announcing meetings and events are sent home   Student planners are a method for daily communication and a weekly folder is sent home with important notices and information.  All information is sent home in English and Spanish. |

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:** Written communication will be provided for parents in English and Spanish. Translations will be available at all parent meetings and in school office to ensure parents can participate fully.  A copy of the SIP and PIP be available in the front office as well as the school website.  School is equipped with elevators and ramps for disabled parents. |

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

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| **count** | **Activity** | **Description of Implementation Strategy** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** |
| 1 | Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and | Reading, Writing, Math,Science and FSA nights that involve the presentations of skills to parents to provide specific skills to their children, using hands on activities | Leadership Team& Teachers | Increases motivation among student and parent , thus increasing achievement. | August, 2015-May,2016 |
| 2 | Maximizing parental involvement and participation in their children’s education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)]; | Report Card conferences every 9 weeks | Title I contact, Teachers, Principal | Student achievement is increased with more parental involvement. | Every 9 weeks |
| 3 | Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)]. | Partners in Education | Title I contact, PIE coordinator | Student achievement is increased with more parental involvement. | August, 2015-May,2016 |

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

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| [Uploaded Document](fileUploads/480711_2015-2016_uploadEvidenceParentInput.pdf) |

**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload an electronic version of the Parent-School Compact.

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| [Uploaded Document](fileUploads/480711_2015-2016_uploadCompact.doc) |

**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload evidence of parent input in the development of the compact.

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| [Uploaded Document](fileUploads/480711_2015-2016_uploadCompactEvidence.pdf) |

## Evaluation of the previous year's Parental Involvement Plan

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Stem Family Night | 1 | 150 | Parental involvement increases student achievement |
| 2 | Family Literacy Night | 1 | 250 | Parental involvement increases student achievement |
| 3 | Math Night | 2 | 120 | Parental involvement increases student achievement |
| 4 | Title I Annual Meeting | 1 | 150 | Parental involvement increases student achievement |

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Training Module I The Importance of Parental Involvement | 1 | 40 | Helping teachers communicate with parents assures students engagement and increased achievement |
| 2 | Training Module 2 Building Ties Between Home and School | 1 | 40 | Helping teachers communicate with parents assures students engagement and increased achievement |
| 3 | Training Module 3 Implementation and Coordination of | 1 | 40 | Helping teachers communicate with parents assures students engagement and increased achievement |
| 4 | Training Module 4 Communicating and Working with Parents | 1 | 40 | Helping teachers communicate with parents assures students engagement and increased achievement |

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
| 1 | Econimically Disadvantaged parents have no computers to access school information | Provide activities and meetings at various times and combine when possible |
| 2 | Limited English proficiency parents not participating | Provide translations and materials in comprehensible language |

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

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| **count** | **Content/Purpose** | **Description of the Activity** |