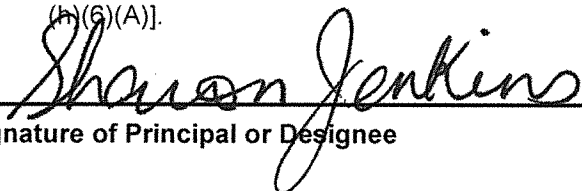


HIAWASSEE ELEMENTARY Title I, Part A Parental Involvement Plan

I, Sharon Jenkins, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the school-wide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].


Signature of Principal or Designee

10/6/15

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Hiawassee Elementary School's mission is to lead our students to success with the support and involvement of families and the community.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the

planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: The Title I Committee will work together with the School Advisory Council to review, plan, write, develop and adopt the Parental Involvement Plan and evaluation of school programs. This will include the revision of the Parental Involvement Plan. The members of the School Advisory Council will be selected on a volunteer basis and then voted upon by the body. The Title I Committee will engage parents in discussions on how to implement and utilize the budget allocated for parental involvement. Parents will also be informed of the Title I program at the Title I Annual Parent's Meeting that will take place during the month of September 2015. The Principal and Assistant Principal will present the PIP to parents for review. Information in regards to programs will be sent out via the school website, letters home and emails. Additionally, it will be a regular topic at the PTO and SAC monthly meetings.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Title III	Funds from Title III are used to provide support and services to immigrant and English Language Learner parents.
2	Title II	Funds from Title II will be used to provide professional development to staff as it relates to parent involvement. The Parent liaison will be used to coordinate and communicate with LEA.
3	Pre-Kindergarten (VPK)	Hiawasse and the VPK program work together to assist with transition programs for parents and families as students are entering a public school program. Information is given to parents regarding parent involvement.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school wide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Meeting Reminder Flyer Sent Home	Parenting Coordinator, Assistant Principal	September 11, 2015	Title I Sign-In Sheets
2	Connect Orange Phone call	Principal	September 14	Title I Sign-In Sheets
3	School-wide Information Posted on Marquee	Support Staff	September 14-September 16, 2015	Title I Sign-in Sheets
4	Make Title I/Stickers/Labels	Assistant Principal, Support Staff	September 16	Title I Sign-In Sheets
5	Conduct Title I Annual Meeting	Parenting Liaison, Principal	September 16, 2015	Title I Sign-In Sheets, Agenda
6	School-wide information on Lobby Kiosk	Administration, School Clerk	Updated Weekly	Website Information
7	Maintain Documentation	Parenting Liaison	September 2015-June 2016	Title I Sign-In Sheets, Agenda

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: During the 2015-2016 school year, parent conferences will be held to discuss student progress. The scheduled times will be flexible to accommodate our parents. 2015 Title I-Meet The Teacher this year will be held in the afternoon to accommodate working parents and allow flexible options. Title I Parental Involvement meetings will be held on the same date as our monthly PTO/SAC meetings. This would give more parents the opportunity to be in attendance.

Both day and evening parent involvement opportunities will be provided throughout the school year to include: Literacy, Science, and Math, Boo Hoo Breakfast, Open House, Fall Festival, Multicultural Extravaganza, Donuts for Dads and Muffins for Moms.

Open House will be held in September 2015. Quarterly Report Card Conferences will be held November 2015, January 2016 and March 2016. SAC and PTO meetings will be held monthly. School Curriculum Nights will be held quarterly. Individual Conferences will be held throughout the school year.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Curriculum Nights	Admin, CRT, Coaches, CCT, Technology	Parents will have the opportunity to learn about and engage in activities to support the academic growth of their children.	December 2015 & January 2016	Sign-In Sheets, surveys
2	Extended Media Center Hours	Admin, Media Specialist	Flexible hours of operation for AR, book checkout, reading	Every day AM/Tuesday evenings	Sign-In Sheets, Feedback
3	6th Annual Free Family Festival	Admin, Resource, PI Resource, Teachers	Academics, Parents will have the opportunity to learn about and engage in activities to support the academic growth of their children	Spring 2016	Sign-In Sheets, Feedback
4	3rd Annual Multicultural Extravaganza	Admin, Resource, Teachers	Academics, Parents have the opportunity to gain insight on topics related to student academics.	March 2016	Sign-In Sheets, Feedback
5	Collaboration between PTO/SAC	Admin, PTO, SAC, Teachers	Parental Involvement increases student achievement.	Every 2nd Tuesday of the month	Sign-In Sheets, Surveys
6	Open House/Title I Parent Meeting	Admin, CRT, Coaches, CCT, Technology	Academics, resources, support	September 2015	Sign-In Sheets

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	District provided PI Module Trainings (1)	Parenting Liaison	Training will be provided to all staff by Parenting Liaison to improve parent communication	October 2015	Sign-In Sheet, Exit Slip
2	District provided PI Module Trainings (2)	Parenting Liaison	Training will be provided to all staff by Parenting Liaison to improve parent communication	November 2015	Sign-In Sheet, Exit Slip
3	District provided PI Module Trainings (3)	Parenting Liaison	Training will be provided to all staff by Parenting Liaison to improve parent communication	December 2015	Sign-In Sheet, Exit Slip
4	District provided PI Module Trainings (4)	Parenting Liaison	Training will be provided to all staff by Parenting Liaison to improve parent communication	January 2016	Sign-In Sheet, Exit Slip
5	CHAMPS Training	CHAMPS Trainer	Training will improve the ability of staff to work effectively with students and parents	Fall 2015	Implementation, Sign-in Sheet

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Other activities include: Parenting Liaison on campus, resource display case in lobby with resource brochures/pamphlets, documents for parent use. We also notify our parents about Title I programs, funding, curriculum, assessments, and student progress. We will continually monitor this information to ensure that communication is ongoing. Conferencing with teachers and parents is a continuous process.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the school wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Title I information and resources are provided to parents in a variety of formats:

Multilingual translations of information (English, Spanish, Creole, French)

Translators available for conferences and meetings upon request

Notices written

Marquee utilization

Use of School and District websites

Student Planners on an as needed basis

Via Connect Orange phone messages as appropriate

Progressbook website to keep parents informed

Notifications in the Fall regarding Title I Programs related to funding, curriculum, assessments and student progress.

Continual monitoring of on-going communication between teachers/parents

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: We have staff members who work specifically with neighborhood centers to provide translations of information in Creole, French and Spanish for meetings, documents, conference nights, etc. The Talk and Listen Kit is available upon request for parent use during meetings. We also work with social workers to assist individuals with specific needs/disabilities when requested in advance. Additionally, communication is provided via the school marquee, lobby kiosk, school website and Connect Orange.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	Parenting Workshop Series/Imagine Learning	Admin, Resource Staff, Teachers, Coaches	Academic, data, Student Improvement	Ongoing throughout the school year
2	Maximizing parental involvement and participation in their children's education by	Parent Conferences	Teachers	Increased motivation and attainment of	September 2015-June 2016

	arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];			goals	
3	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	Back to School Shopping Spree, School supply backpacks, weekly food packages for homeless families, shoes	PIE Partners, PTO, Resource	Increased sense of security and preparedness	September 2015-June 2016

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Curriculum Nights	2	100	Parents will have the opportunity to learn about and engage in activities to support academic growth of their children.
2	Extended Media Center Hours	50	753	Flexible hours of operation for AR, Book check out, Reading
3	5th Annual Free Fall Festival	1	218	Academics, Parents will have the opportunity to learn about and engage in activities to support academic growth of their children.
4	Collaboration between PTO/SAC	8	22	Parental Involvement increases student achievement
5	Open House/Title I Parent Meeting	1	210	Academics, Resources, Support
6	Evening Conferences	3	60	Academic strategies, Homework help, Supportive resources
7	2nd Annual Multicultural Extravaganza	1	55	Resources, Parents have the ability to interact with child's learning process
8	Fall/Spring Book Fair	2	100	Academic, Resources, Support
9	2nd Annual Reading Pajama Night	1	30	Academic, Resources, Support
10	International Walk to School Day	1	300	Resources, Support

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	PI Modules 1	1	43	Best practices, parent involvement strategies, professional development
2	PI Modules 2	1	43	Best practices, parent involvement strategies, professional development
3	PI Modules 3	1	43	Best practices, parent involvement strategies, professional development

4	PI Modules 4	1	43	Best practices, parent involvement strategies, professional development
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Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Language Communication for Creole Speakers	increase translations for all school activities
2	Economically disadvantaged parent/caretaker's work schedule	Flexible hours for days for meeting times and events
3	Contact information needs to be updated for students of parents with limited English proficiency	Quarterly student information updates
4	Language Communication for Spanish Speakers	increase translations for all school activities

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
1	Building the Capacity of Schools	Interactive/Engaging Family Nights to help children and families understand academic concepts through games and hands-on activities